



**HERNDON ARCHITECTURAL REVIEW BOARD
Work Session Minutes
Wednesday, June 12, 2024**

1. Call to Order

The Architectural Review Board met in work session on Wednesday, June 12, 2024, at 8:17 p.m. in the Town of Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members Melody Fetske, Amy Oleinick, Vice Chair Eric Boll, and Chair Leslie Blaker-Glass.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; and Aaron Zoellick, Clerk of Boards and Commissions.

Chair Blaker-Glass called the meeting to order at 8:17 p.m. and stated that four members of the Architectural Review Board were present, which constituted a quorum.

2. Public Hearings

a. Application for an Addition and Alterations, ARB #24-002, to consider an application for alterations and an addition to the Herndon Elementary School at 630 Dranesville Road.

Chair Blaker-Glass opened the work session and called on Ms. Himes for the staff presentation.

Ms. Himes delivered the staff report and presentation dated June 12, 2024, which are on file with the Department of Community Development. Ms. Himes states that approval of the site plan is pending. The Board cannot act on the application until the site plan is approved. Ms. Himes stated that staff recommends approval of ARB #24-002 for additions and alterations to the Herndon Elementary School with conditions.

There was discussion among the Board and staff on this item, including: (1) clarification on whether the Board can approve the application pending site plan approval.

Chair Blaker-Glass recognized the applicant for comments.

The applicant's representative Maureen Wiechert was present and provided brief comments.

There was discussion among the Board, staff, and the applicant on this item, including: (1) comments that the design has improved since the Board last saw it, (2) concern over the durability of the metal panels, (3) possible paint colors to be used, (4) and site plan issues that need to be addressed before the board can take action.

3. New Business

a. Discussion Item - Architectural Language Presentation

Chair Blaker-Glass opened the work session and called on Ms. Himes to open the discussion.

Ms. Himes provided comments and introduced Board Member Oleinick to lead the discussion.

Board Member Oleinick delivered a presentation dated June 12, 2024, which is on file with the Department of Community Development.

Ms. Himes provided Board Members with copies of language from the town charter, town code, and the design criteria related to architectural language. Staff is hoping to do more training for the HDRB/ARB members.

Ms. Sigler highlighted key design criteria.

There was a discussion among the Board Members and staff on this item, including: (1) the uniqueness of the ARB in Herndon and the diverse background of the Board Members.

4. Comments

a. Comments from the Staff Members

No comments were offered.

b. Comments from the Board Members

No comments were offered.

5. **Adjournment**

There being no further business, and without objection, the June 12, 2024, Architectural Review Board work session adjourned at 9:38 p.m.

A handwritten signature in black ink that reads "Aaron Zoellick". The signature is written in a cursive, flowing style.

Aaron Zoellick
Clerk of Boards and Commissions

Minutes approved by Architectural Review Board: July 17, 2024