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**HERNDON ARCHITECTURAL REVIEW BOARD  
Regular Meeting Minutes  
Wednesday, July 17, 2024**

**1. Call to Order**

Chair Blaker-Glass called the July 17, 2024, Architectural Review Board regular meeting to order at 7:52 p.m. in the Town of Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members Melody Fetske, Amy Oleinick, Vice Chair Eric Boll, and Chair Leslie Blaker-Glass.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; and Aaron Zoellick, Clerk of Boards and Commissions.

Chair Blaker-Glass determined there was a quorum of four members present.

**2. Approval of Minutes**

**a. January 3, 2024, Architectural Review Board Work Session Minutes**

**b. January 17, 2024, Architectural Review Board Regular Meeting Minutes**

**c. February 7, 2024, Architectural Review Board Work Session Minutes**

**d. June 12, 2024, Architectural Review Board Work Session Minutes**

Board Member Fetske motioned to approve the January 3, 2024, Architectural Review Board work session minutes, the January 17, 2024, Architectural Review Board regular meeting minutes, the February 7, 2024, Architectural Review Board work session minutes, and the June 12, 2024, Architectural Review Board work session minutes.

Motion seconded by Board Member Oleinick.

The question was called on the motion, which was approved by a 4-0 roll call

vote.

Board Members Fetske, Oleinick, Vice Chair Boll, and Chair Blaker-Glass voted "Aye."

### **3. Comments**

#### **a. Comments from the Staff Members**

No comments were offered.

#### **b. Comments from the Board Members**

No comments were offered.

#### **c. Comments from Citizens**

No comments were offered.

### **4. Public Hearings**

#### **a. APPLICATION FOR AN ADDITION AND ALTERATIONS, ARB #24-002, to consider an application for alterations and an addition to the Herndon Elementary School, Fairfax County Public Schools, at 630 Dranesville Road, Herndon, Virginia.**

Certificates of Publication from the Editor of the Fairfax County Times Newspapers were filed, showing that notices of the following public hearing item were duly advertised in the June 28 and July 5, 2024, issues.

Chair Blaker-Glass opened the public hearing and called on Ms. Himes for the staff presentation.

Ms. Himes delivered the staff memo and presentation dated July 17, 2024, which are on file with the Department of Community Development. Ms. Himes stated that the site plan for this project is still in review and the board is unable to take any action until the site plan is approved. Staff recommends a continuance of ARB #24-002 to the August 21, 2024, regular meeting.

Board members did not offer any questions for staff.

Chair Blaker-Glass recognized the applicant to provide comment. The applicant was not present.

Chair Blaker-Glass recognized members of the public for comment.

Laura Barney provided comment requesting clarification on the procedure before the ARB can review the application and stated that they are eager for the project to move forward. Ms. Himes provided clarification.

Bethany Gardner provided comment stating that the current physical building does not match the warmth and enthusiasm of the staff, and that they believe Herndon Elementary provides the best education but does not believe that the school provides the best environment for learning.

Kate McCartney provided comment requesting information on the next step after ARB approval? Ms. Sigler stated that the project would go to the building permit

Barry Clendenin provided comment support the proposal with concern about the additional parking spaces.

Chair Blaker-Glass recognized staff for any additional comments.

No comments were offered.

Chair Blaker-Glass closed the public hearing and moved to the board level for discussion.

Board Member Fetske motioned to continue ARB #24-002 to the August 21, 2024, regular meeting.

Motion seconded by Vice Chair Eric Boll.

The question was called on the motion, which was carried by a 4-0 roll call vote. Board Members Fetske, Oleinick, Vice Chair Boll, and Chair Blaker-Glass voted "Aye."

## **5. Adjournment**

There being no further business, and without objection, the July 17, 2024, Architectural Review Board regular meeting was adjourned at 8:19 p.m.

A handwritten signature in black ink that reads "Aaron Zoellick". The signature is fluid and cursive, with the first name "Aaron" and last name "Zoellick" clearly distinguishable.

**Aaron Zoellick**  
**Clerk of Boards and Commissions**

Minutes approved by the Architectural Review Board: August 21, 2024