

**HERNDON TOWN COUNCIL
Work Session Minutes
Tuesday, July 9, 2024**

1. Call to Order

Mayor Olem called the July 9, 2024, Town Council work session meeting to order at 6:02 p.m. in the Hoover Conference Room of the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Mayor Sheila Olem; Vice Mayor Clark Hedrick (arrived at 6:59 p.m.); and Councilmembers Naila Alam, Cesar del Aguila, Pradip Dhakal, Keven LeBlanc, and Donielle M. Scherff.

Mayor Olem determined there was a quorum of six Councilmembers present, with Vice Mayor Hedrick having not yet arrived.

2. Closed Meeting

a. A closed meeting pursuant to the:

- **Code of Virginia Section 2.2-3711(A)(1), for discussion of prospective candidates relative to appointments to boards and commissions; and**
- **Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, relating to real estate in the downtown.**

Mayor Olem stated that the Council needed to go into a closed meeting and that the appropriate meeting notices were provided in accordance with state law. The closed meeting was held in the Hoover Conference Room in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia.

Councilmember LeBlanc moved that the Council convene in a closed meeting to discuss the following as permitted by Code of Virginia Section 2.2-3711(A)(1), for discussion of prospective candidates relative to appointments to boards and commissions; and Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, relating to real estate in the downtown.

Councilmember Scherff seconded the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers Alam, del Aguila, Dhakal, LeBlanc, Scherff, and Mayor Olem voting "Aye." Vice Mayor Hedrick had not yet arrived.

The Council went into Closed Meeting at 6:02 p.m.

During the meeting, Vice Mayor Hedrick arrived at 6:59 p.m.

Councilmember del Aguila moved to come out of the closed meeting. Motion seconded by Councilmember Scherff and carried by unanimous roll call vote. The vote was: Councilmembers Alam, del Aguila, Dhakal, LeBlanc, Scherff, and Vice Mayor Hedrick and Mayor Olem voting "Aye."

The Council came out of closed meeting at 7:20 p.m.

Councilmember LeBlanc moved to certify that, to the best of each member's knowledge, in the closed meeting just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed meeting and (2) lawfully permitted to be discussed in a closed meeting under the provisions of the Virginia Freedom of Information Act as cited in that motion.

Motion seconded by Vice Mayor Hedrick and carried by unanimous roll call vote. The vote was: Councilmembers Alam, del Aguila, Dhakal, LeBlanc, Scherff, and Vice Mayor Hedrick and Mayor Olem voting "Aye."

Aye: 7

Nay: 0

Absent: 0

Recess

At 7:22 p.m. Mayor Olem called a brief recess, and at 7:32 p.m., the Town Council Work Session reconvened in the Herndon Council Chambers, with all Councilmembers present, and Mayor Olem presiding.

Work Session

Staff present during the meeting: William H. Ashton II, Town Manager; Lesa Yeatts, Town Attorney; Kirstyn Barr Jovanovich, Town Clerk; Chief Maggie DeBoard, Herndon Police Department; Lisa Gilleran, Director of Community Development; Jerry Schulz, Deputy Director of Finance; Mike Mueller, Golf Course General Manager; Tammy Chastain and John Irish, Deputy Directors of Public Works; Richard Smith, Senior Civil Engineer; Mike Shindledecker, Transportation Engineer; Maria Lee, Budget Manager; and Margie Tacci, Deputy Town Clerk.

Mayor Announcements

Mayor Olem announced that Council had previously met in a closed meeting, with all members present, pursuant to State Code requirements. Mayor Olem reminded those present of the meeting decorum.

Mayor Olem wished everyone a Happy Independence Day. She offered kudos to all the staff from the Departments of Parks and Recreation, Public Works and Herndon Police for all their hard work, stating that she enjoyed another great July 4th Independence Day celebration at Bready Park.

Comments and Disclosures for the Record

Mayor Olem asked Margie Tacci, Deputy Town Clerk, if she received comments for the record or signed disclosure declarations from Council.

Ms. Tacci stated that comments were provided to Council and entered into the record on: General Item #4(b) request to consider a donation supporting the 2024 Stars and Stripes NOVA Committee Charity Golf Tournament; General Item #4(c) request to consider a donation to the Global Beat Foundation supporting the Pakistan Day Celebration; and Discussion Item #6(b), Town Council Meeting Schedule.

Ms. Tacci reviewed the following Signed Transactional Disclosure Declarations:

- Vice Mayor Hedrick and Councilmembers del Aguila, Dhakal, and LeBlanc, on General Item #4(b), request to consider a donation supporting the 2024 Stars and Stripes NOVA Committee Charity Golf Tournament;
- Councilmembers Alam, del Aguila, and Dhakal on General Item #4(c), request to consider a donation to Global Beat Foundation; and
- Councilmember del Aguila on Discussion Item #6(c) donation request to Virginia Hispanic Chamber of Commerce.

The statements indicate that the Councilmembers are able to participate in the discussions fairly, objectively, and in the public interest on their respective item(s). The signed disclosure statements have been entered into the record with the Town Clerk and Town Attorney.

The Town Clerk did not receive additional public comments or disclosures on any other items listed on that meeting's agenda.

3. Public Hearings

- a. Ordinance to approve and authorize the mayor to sign a third lease amendment between the town and T-Mobile Northeast, LLC to renew the lease term at the Spring Knoll Drive water tower**

Tammy Chastain, Deputy Director of Public Works, presented the staff report, stating that the proposed third lease amendment, dated June 11, 2024, allows for the renewal of the lease for three additional renewal terms of five years, effective on July 1, 2024. Each term will renew automatically, with the same terms and conditions of the original lease, unless T-Mobile provides the town with at least 60 days' prior written notice before the expiration of the current term. Staff recommends approval of the proposed ordinance to approve and authorize the third lease amendment, as presented.

There was no discussion on this item.

- b. Ordinance to approve and authorize the mayor to sign a second franchise amendment between the Town and XO Virginia, LLC to extend the current term for an additional 10-years, update exhibit map, and amend notice information**

Tammy Chastain, Deputy Director of Public Works, presented the staff report, stating that the proposed second franchise amendment extends the agreement for an additional ten years, expiring on July 14, 2034. She stated that the exhibit map and addresses have been updated from the original agreement and stated that there were no route changes. Staff recommends approval of the proposed ordinance to approve and authorize a second franchise amendment, as presented.

There was no discussion on this item.

- c. Ordinance to amend the Fiscal Year (FY) 2025 Adopted Budget for the General Fund, Water and Sewer Fund, Chestnut Grove Cemetery Fund, Herndon Centennial Golf Fund, Capital Projects Fund, Storm Water Management Fund, and American Rescue Plan Act (ARPA) Fund**

4. General

- a. Resolution to authorize the Reserve of Fiscal Year (FY) 2024 funding for ongoing operations and maintenance, Capital Projects, ARPA Projects, and for Outstanding Encumbrances on June 30, 2024 for the FY 2025 Adopted Budget**

Mayor Olem stated that the staff reports for the last public hearing and first general item will be presented concurrently, and she recognized Maria Lee, Budget Manager, to present the staff report.

Ms. Lee stated that the annual procedure at fiscal year-end is to set aside specific amounts from the fund balance or net position for the outstanding encumbrances and reserves that existed on June 30 of the prior fiscal year, as described in the Town Council's annual reserve resolution and budget ordinance. Due to timing, delays, and status, some of these activities or projects were not completed by the end of the fiscal year and have to be reauthorized and re-appropriated to continue. The proposed budget amendment will recognize the designated reserves and outstanding encumbrances as of June 30 as FY 2025 budget appropriations. Staff recommends approval of the proposed ordinance and resolution, amending the FY 2025 adopted budget and authorizing the reserve of the FY 2024 funds and the appropriation of those funds into the current fiscal year.

There was no discussion on this item.

b. Request to consider a donation to Stars and Stripes NOVA Committee in support of the 2024 Stars and Stripes NOVA Committee Charity Golf Tournament

Kirstyn Barr Jovanovich, Town Clerk, presented the staff report, stating that at the direction of the Town Council at the May 21 work session, this item is a request to consider a cash donation to the Stars and Stripes NOVA Committee in support of their May 24, 2024 charity golf tournament held at the Herndon Centennial Golf Course. The Stars and Stripes NOVA Committee has requested a cash donation of \$3,848 to offset the greens fees incurred during the 2024 charity golf tournament. Ms. Jovanovich summarized the revenue impact of the event, which is approximately \$10,420, and includes revenue loss for the Herndon Centennial Golf Enterprise Fund, course closure impact, discounted fees and donation of range balls for the tournament. The staff does not have a recommendation, since community donation disbursements are at the discretion of Town Council.

There was discussion among the Council and staff on this item, including the request and documentation submitted by the organization.

Responding to Councilmember del Aguila, William H. Ashton II, Town Manager, advised that the organization has submitted updated paperwork that included some clarification on the line items included in the request.

c. Request to consider a donation to the Global Beat Foundation in support of the Pakistan Day Celebration event

Kirstyn Barr Jovanovich, Town Clerk, presented the staff report, stating the request is for a monetary donation of \$5,000 to the Global Beat Foundation for a Pakistan Day Event scheduled to occur at the Herndon Community Center in

August. Since the same group received funding last fiscal year for a community cultural festival event, they were not able to apply to that program this year. She stated that the Fiscal Year (FY) 2025 adopted budget includes donation funding for Pakistan and Juneteenth events for FY 2025. As a donation request to a non-profit organization, Town Council action is required to consider and take action on the donation to the requesting organization. Ms. Jovanovich stated that the request and supporting documentation are attached to this agenda item and no in-kind donation request has been made. Staff does not have a recommendation for this item since donations are at the discretion of Council.

There was discussion among Council and staff on the donation request, including: (1) funding allocated in the FY 2025 budget for Pakistan Day and Juneteenth events, and (2) proposed Pakistan Day event details.

- d. **Resolution to adopt new *Standards for Traffic Calming and Crosswalks* and repeal the *Neighborhood Traffic Calming Guide* previously adopted by Resolution 11-G-45; and**
- e. **Ordinance to amend Chapter 1 (GENERAL PROVISIONS), Sec. 1-16 (Standards for public improvements) to include new subsection (a)(4) *Standards for Traffic Calming and Crosswalks*.**

Mayor Olem stated that the next two General items will be presented concurrently, and recognized Mike Shindledecker, Transportation Engineer, who presented the staff report on the updated traffic calming guide and proposed ordinance to incorporate the new guide into the Town Code. Mr. Shindledecker stated the new guide was drafted by the Town's on-call engineer and was reviewed and endorsed by the Transportation Engineering Improvement Committee (TEIC) and the Town Manager.

In his presentation, Mr. Shindledecker discussed the updates that were made to the traffic calming guide, stating that it incorporates national, state, and local best practices and references published peer jurisdiction methodologies (e.g., Town of Vienna; Counties of Arlington, Fairfax and Loudoun). The proposed guide has been updated and modernized for process clarity, including greater detail and descriptions, updated costs and impacts, and incorporates a robust follow-up procedure. With the guidelines being adopted into the Town Code, the guide's content will be legally enforceable. Staff recommends approval of the proposed items as presented.

There was discussion among Council and staff about the adoption of the traffic calming guide, including: (1) communication and outreach to the public, (2) how the guide will be used, (3) processes outlined in the document, and (4) implementation of the processes referenced in the traffic calming guide.

Following brief discussion and with the concurrence of Council, staff was directed to place these items as presented on the Consent Agenda for the next meeting's agenda.

5. Consent

- a. Resolution to affirm corrections to the Proffer Statement and Generalized Development Plan of Zoning Map Amendment ZMA #22-02, 13100 and 13150 Worldgate Drive and amend Ordinance 24-O-06**
- b. Resolution to approve the town's participation in the proposed settlement of opioid-related claims against Kroger and its related corporate entities, and to direct the Town Manager and/or Town Attorney to execute the documents necessary to effectuate participation in the settlement**
- c. Ordinance to amend Chapter 42 (MOTOR VEHICLES AND TRAFFIC), Article I (In General), Sec. 42-1 (Definitions) to correct numbering**

Mayor Olem asked the Town Council if there were any questions on the Consent Agenda.

There was no discussion on the Consent Agenda items.

6. Discussion

a. Ferndale Avenue Project Update

Mayor Olem recognized Mike Shindledecker, Transportation Engineer, to provide a briefing on the June 13 community meeting regarding safety concerns on Ferndale Avenue. Mr. Shindledecker stated that as a result of the community meeting, staff elected to bring discussion before Council as there was a request to consider restrictions on public parking. The staff is requesting input from the Town Council on the topic of parking restrictions along Ferndale Avenue.

Mr. Shindledecker reviewed the following aspects of the Ferndale Avenue project: (1) location and background, (2) project timeline and description, (3) conceptual design, (4) preliminary costs, estimated at \$650,000; along with anticipated next steps, (5) aspects the public focused on during the community meeting, emphasizing: (a) curb extensions/bump outs, (b) pedestrian crossings, (c) traffic control, (d) lane width and parking, (e) project timeline, and (6) potential parking restrictions on Ferndale Avenue and zoning impacts.

There was discussion among the Council and staff to include the following considerations: (1) maintaining or removing parking, (2) other ways to slow traffic, such as stop signs and/or crosswalks and signage, (3) ways to prioritize pedestrians and bicyclists, (4) safety and traffic incidents that have occurred here, (5) short and long term solutions; to include costs, (6) suggestion to add street

parking closer to the W&OD Trail, and (7) other areas of Town where there are pedestrian safety concerns.

Following comments from Mayor Olem about other areas in Town where traffic and pedestrian safety have been addressed, Mr. Shindledecker stated that staff is planning a follow-up study on Sterling Road to assess traffic speeds, once school starts again in the fall. He also noted that Alabama Drive has bump-outs, which is a solution being considered for Ferndale Avenue.

Following discussion and with the concurrence of Council, staff was requested to maintain the on-street parking for the residents near Ferndale Avenue, and to move forward with the traffic calming measures that will accommodate that. Staff will work with the Town Manager on ways to move this forward with expediency.

Following comments from Councilmembers del Aguila and LeBlanc, Mr. Shindledecker stated that staff will also consider short term solutions to address pedestrian safety on Ferndale Avenue, in the context of how long it will take for the permanent solutions to be installed. Staff will advise the Council on the solutions that they plan to implement.

b. Town Council Meeting Schedule - Structure Update Discussion

Mayor Olem recognized Kirstyn Barr Jovanovich, Town Clerk, to present a proposed structural update to the Town Council's annual meeting schedule. Ms. Jovanovich stated that she is presenting the item this evening to allow time to make any adjustments to the schedule prior to the Council setting next year's meeting schedule, which usually occurs in September, to allow time for it to be included in next year's Town Calendar.

In her presentation, Ms. Jovanovich reviewed the following: (1) current Town Council meeting structure, (2) number and length of meetings in Herndon, relative to comparable jurisdictions, (3) trends in meeting schedule and length, and (4) proposed changes to the meeting structure, including: (a) work session on the second Tuesday and a regular meeting on the fourth Tuesday of each month, (b) removing the preview of the regular meeting items at the work session, while still including complicated matters on work session agendas, and (c) continued ability to call special meetings as needed.

Ms. Jovanovich reviewed additional items to consider relative to the meeting structure, including: (1) starting the meetings earlier to allow more time for discussion, (2) including an agenda preview prior to the start of the regular meeting, (3) return work sessions to the Hoover Room to encourage more collaborative discussion; meetings would still be live-streamed, (4) hold closed meetings prior to the start of work sessions, and (5) hold Strategic Planning meetings as part of scheduled work sessions each quarter.

There was discussion among Council and staff regarding potential changes to the meeting structure, along with considerations for keeping the current structure. Topics discussed included: (1) pros and cons of reducing the meetings to one work session and one regular meeting a month; how that would impact Town Council functions, (2) possible scheduling changes, including holding closed meetings prior to work sessions, or having two meetings a month for some additional months, but not for the full year, (3) potential cost savings from reducing the number of meetings, (4) reduction in meetings leading to a perception that the Council is doing less work, (5) concern over reducing regular meetings leading to fewer opportunities for public input or to more special meetings being called, (6) adding community roundtable meetings or similar concept to encourage citizen engagement, and (7) support for making work sessions less formal; less strict in using Roberts Rules.

Responding to Councilmember LeBlanc, Ms. Jovanovich stated that staff can review how other localities manage comments from the audience, to include the amount of time allotted to speak and how public comment is listed on the agenda.

Vice Mayor Hedrick expressed concern that reducing the number of regular meetings could lead to longer wait times for an appellant during the appeal process.

Councilmember Scherff expressed concern about increasing the length of meetings and the number of special meetings that would be scheduled if the Council went to two meetings a month.

Councilmember del Aguila expressed concern about reducing opportunities for the public to speak and about binding a future Council to a schedule adopted by the current Council.

Responding to the discussion, Ms. Jovanovich suggested including an additional regular meeting to the proposed schedule if there is concern over having enough opportunities for public input. That schedule would generally be one work session and two regular meetings a month. Ms. Jovanovich stated that staff is in the process of determining how to best hold roundtable meetings.

Responding to Councilmember LeBlanc, Lesa Yeatts, Town Attorney, stated that the Board of Zoning Appeals (BZA) has the authority to review special exceptions. Several Councilmembers were supportive of looking at the BZA reviewing special exceptions.

Councilmember Dhakal expressed concern that reducing the number of meetings could exacerbate the public's perception that it takes a long time to do business with the Town or lead to unnecessary delays in the process. He suggested scheduling the community roundtable meetings in advance and adding them to the

Town calendar, so the citizens know when they will be held.

Responding to Councilmember Dhakal, Mr. Ashton provided an update on the community roundtable meetings that staff is working to schedule. He indicated that staff is looking into several ideas to improve upon the ones that were held in the past.

Councilmember Scherff stated that she observed from the discussion that decoupling the work sessions and regular meetings is the most significant piece. She thought there was agreement among the Council over taking the formality of Roberts Rules out of work sessions. She thought there should be more discussion between Council and staff about the meeting structure and to build a framework.

Responding to the discussion, Ms. Jovanovich stated that she understood from the Council that staff needed to address: (1) more opportunities for public comment; whether it is adding a regular meeting to the proposal or looking at ways the citizens provide comments during the meeting, and (2) the flow of the appeal process into Town Council meetings.

Councilmember del Aguila suggested that staff look at how much it will cost to have facilitators attend the work sessions if Roberts Rules of Order is suspended. Vice Mayor Hedrick expressed concern over how much it would cost to have facilitators at every work session and suggested considering someone already on staff to facilitate work sessions, if that was something the Council wanted to explore.

c. Additional donation request to Virginia Hispanic Chamber of Commerce in support of ¿Qué Pasa? Herndon Event - Councilmember del Aguila

Mayor Olem recognized Councilmember del Aguila to begin the discussion on a donation request under the Community Cultural Festivals Donation from the Virginia Hispanic Chamber of Commerce in support of the ¿Qué Pasa? Festival of Herndon event scheduled for September 14. Councilmember del Aguila reviewed the upcoming event, stating that it is a new event that will be free and open to the public. Pending substantial completion of the special event application review process, the event is anticipated to be awarded the donation under the Community Cultural Festivals Donation program policy. Councilmember del Aguila stated that the group is requesting an additional \$5,000, along with the \$10,000 that they are eligible to be considered for under the current policy.

Councilmember Scherff shared that she and Councilmember del Aguila, along with staff, have been working with the Virginia Chamber of Commerce, who are producing the ¿Qué Pasa? Festival in Herndon. She stated that they are a statewide, well-run organization that works with communities throughout the state to provide various services, along with hosting the successful ¿Qué Pasa? event in Richmond. She looks forward to the organization's event in Herndon.

Responding to Councilmember LeBlanc, William H. Ashton II read from an email he received from Nikolas Johnson, Director of Operations, Virginia Hispanic Chamber of Commerce, which indicated that the organization is not selling alcohol or merchandise, expects about 60 vendors, and anticipates \$6,000 to \$10,000 in revenue from vendor sales.

There was discussion among the Council and staff regarding the donation request specifically, and the Community Cultural Festival Donation Program more broadly, including: (1) ¿Qué Pasa? Festival components and budget, (2) Community Cultural Festival Donation Program fund balance, and (3) consideration to increase the amount of money organizations can request under the Community Cultural Festival Donation Program.

Following discussion and with the concurrence of Council, staff was directed to draft a resolution amending the Community Cultural Festival Donation Program policy, increasing the monetary limit that nonprofit organizations can apply for a donation from \$10,000 to \$15,000. The other parameters included in the policy will remain the same. The staff was asked to prepare this resolution for Council's consideration at the next regular meeting.

7. Roundtable

Councilmember Scherff: provided information about an event currently happening in Western New York around the PBS' program, "Reading Rainbow." She stated that she was fortunate to work at the station where the show was produced, and that there is a book and documentary about the series available. She stated that she brought this up to remind the Council that their decisions can have a community impact long after their time on the Town Council.

Councilmember Dhakal: stated that he has several ideas from Town residents he wanted to discuss, including: (1) trash pick-up frequency; requesting a second trash pick-up during the week, especially during the summer months, (2) inquiring if the Town has an official position on casinos in Northern Virginia, and (3) request for an update on the Herndon Elementary School renovation.

Responding to the trash concerns, William H. Ashton II, Town Manager, stated that the Town does not have the resources to undertake two trash pick-ups a week. He indicated that Fairfax County requires recycling pick-up once a week.

There was discussion among Council and staff about an additional trash pick-up and what that would involve.

Responding to the question about the renovations at Herndon Elementary School, Mr. Ashton provided a brief update on the project, stating that there are several items Fairfax County Public Schools (applicant) has to complete before the site plan can be approved, including: (1) performance bond surety, (2) off-site

easements, (3) on-site easements, and (4) Dominion Power easements for the streetlights that need to be recorded. Mr. Ashton indicated that staff is working with Fairfax County Public Schools to move the project forward but stated that the site plan cannot be approved with the items that are outstanding.

There was discussion among Council and staff about the Herndon Elementary School renovation.

Mayor Olem stated that there is a vendor at the Herndon Farmers Market on Thursdays that takes food scraps for composting. She encouraged residents to bring their food scraps there to help address concerns about having too much trash in their homes.

Councilmember del Aguila: stated that he was glad to attend the recent branding kick-off meeting. However, he said that he did not know that the scope of the rebranding effort did not include the designs on the logo or the flag. He thought these items should be part of the initiative and stated that it would be something the arts community could take on and provide design ideas.

There was discussion among Council and staff regarding the rebranding effort, including: (1) requirements for changing the flag, (2) impact of changing the logo, (3) considerations for the branding exercise, and (4) involving the local arts community in the rebranding effort.

Responding to the discussion, Lesa Yeatts, Town Attorney, stated that the Town's current logo is copyrighted.

Councilmember del Aguila thought this should be discussed at a future work session to have a more collaborative discussion. He thought there was consensus of the Town Council to add this topic as a discussion item on the next work session agenda. Several Councilmembers answered in the affirmative.

Councilmember Alam: stated that citizens have asked her about the status of electric vehicle (EV) charging stations in Town and stated that she is going to find more information.

Councilmember Alam stated that a member of the community lost her daughter in a boating accident on July 4 at Lake Anna. She expressed her condolences to the family. Several members of Council also expressed their condolences.

Councilmember LeBlanc: stated that he emailed the Town Manager earlier that evening about a population study for the Town related to Fairfax County Public Schools' student calculations. Mr. Ashton advised that he sent the request to staff.

Responding to Councilmember LeBlanc's question about reporting overgrown vegetation on residential property, Mr. Ashton stated that those issues can be reported to the Building Official, which can be reported through the "Herndon On The Go" App or by calling it in.

Vice Mayor Hedrick: no comments.

Mayor Olem: stated that the Rotary Club of Herndon-Reston often takes the Dolly Parton Imagination Library to the Neighborhood Resource Center for events, where they encourage children to sign up to receive free books through age five. Mayor Olem provided personal comments about her grandchildren.

William H. Ashton II, Town Manager: stated that the HVAC issue at the Herndon Police Department has been resolved and the HVAC at the Herndon Municipal Center is still undergoing repairs.

Mr. Ashton stated that he is visiting family in Florida over the weekend and is returning next Tuesday.

8. Adjournment

There being no further business, Mayor Olem adjourned the July 9, 2024 Town Council Work Session at 10:39 p.m.



Amanda E.M. Kertz
Acting Town Clerk



Minutes approved by Town Council: September 10, 2024