



## PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE REGULAR MEETING AGENDA

Town Council Chambers  
765 Lynn Street, Herndon, VA 20170

Monday, January 29, 2024 | 7:00 PM

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### 1. Call to Order

### 2. Comments from the Audience

*Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.*

### 3. Approval of Minutes

- a. October 2, 2023, PBAC Meeting Minutes

### 4. Old Business/Project Updates

- a. Public Improvement Project Updates
- b. Transit-Related Growth Area (TRG) Small Area Plan Updates
- c. 2023 Pedestrian Safety Awareness Month Update

### 5. New Business

- a. Review of the PBAC Mission
- b. New standard operating procedures for Ad Hoc Committees
- c. Traffic Calming Ideas

### 6. Comments

- a. Comments from the Staff Members
- b. Comments from the Committee Members

### 7. Adjournment

**PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE**  
**Meeting Minutes**  
**Monday, October 2, 2023**

The Pedestrian and Bicycle Advisory Committee (PBAC) met in a public session on Monday, October 2, 2023, at 7:00 p.m. in the Herndon Council Chambers, 765 Lynn Street, Herndon, Virginia. In attendance were Committee Members: Chair Cesar del Aguila, Sherry Blanton, Darryl Branting, Annie John, Janis Linkov-Johnson and James Nardei, Syed Iftikhar, and Ian MacDonald.

Absent committee members: Michelle Duquette, Michael McFarlane, and William Savage.

Staff members present: Fadrique Iglesias, Community Planner; Cindy Roeder, Director of Parks & Recreation; Jonathan Franssell, Civil Engineer; Mike Shindledecker, Transportation Engineer; and Lisa Webster, Administrative Assistant.

Absent staff member: Bryce Perry, Deputy Director of Community Development

**1. Call to Order**

Chair del Aguila opened the meeting at 7:04 p.m. and stated that six members of the Pedestrian and Bicycle Advisory Committee were present, which constituted a quorum.

**2. Comments from the Audience**

Chair de Aguila asked if there were any comments from the audience; there were none.

**3. Comments from the Staff**

Jonathan Franssell stated he would be stepping down as the Public Works representative, and the Transportation Engineer, Mike Shindledecker, would be the new representative.

**4. Approval of Minutes**

**a. July 17, 2023, Pedestrian and Bicycle Advisory Committee Draft Meeting Minutes**

The minutes for the July 17, 2023, Pedestrian and Bicycle Advisory Committee meeting were approved on the motion of Committee Member Branting, seconded by Committee Member John.

The vote carried 6 - 0. The vote was committee member Blanton, Branting, John, Linkov-Johnson, Nardei, and Chair del Aguila voting "Aye."

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Committee members Iftikhar and MacDonald had not yet arrived.

**5. Old Business**

**a. Public improvement project updates**

- i. East Spring Street**
- ii. East Elden Street**
- iii. Sugarland Run Steam Restoration**

Chair de Aguila recognized Mr. Franssell for an update on the Elden Spring Street improvement project.

- Mr. Franssell provided a probable completion date of Winter 2024 for the East Spring Street project. Committee Member John inquired if the Spring Street Widening project added sidewalks east of Herndon Parkway on Spring Street.
- 5-foot sidewalks will be constructed along both sides of Spring Street between Herndon Parkway and Fairfax County Parkway. These sidewalks will connect to the existing sidewalks under the Fairfax County Parkway bridge, which head towards Reston.

Committee Member Iftikhar arrived during the discussion.

Chair de Aguila recognized Mr. Franssell for an update on the East Elden Street project.

Mr. Franssell discussed the East Elden Street project.

- Council Member John inquired if the East Elden Street project maintains pedestrian traffic during the duct bank construction.
- The latest construction documents indicate, “The Contractor is responsible for ensuring that all pedestrian access points remain open or that a detour route is provided.”

Chair de Aguila recognized Mr. Franssell for an update on the Sugarland Run Steam Restoration project.

Mr. Franssell discussed the Sugarland Run Stream Restoration project.

- Committee Member Branting inquired if a pedestrian detour could be provided while the northern phase of the Sugarland Run Stream Restoration project is under construction.
- The design of the northern phase of the project has only just begun; however, the project manager for the north phase was made aware of the need for a pedestrian detour. As such, multiple detour options around the closed trail section are currently being considered, including routing pedestrians along the sidewalk of Herndon Parkway.

Chair de Aguila and Mr. Iglesias responded to committee members’ questions and comments.

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**b. Transit-Related Growth (TRG) Small Area Plan Update**

Chair de Aguila recognized Mr. Iglesias for an update on the TRG Small Area Plan.

Mr. Iglesias provided an update on the TRG Small Area Plan.

Committee members offered questions and comments regarding the timeframe for the project.

Mr. Iglesias responded to committee members' questions and comments.

**c. Town of Herndon's Internal Traffic Engineering Improvement Committee (TEIC) Project Report and Development Plan Update**

Chair de Aguila recognized Mr. Iglesias for an update on the Town of Herndon's TEIC Project Report and Development Plan Update. Chair del Aguila also asked to share the PowerPoint presentation after the meeting with PBAC members.

Mr. Iglesias provided an update on the Town of Herndon's TEIC Project Report and Spring Street.

- Studies underway for pedestrian improvements at Nash and Spring Street (Chevrans) will be placed along Spring Street, alternating motorists of roadway alignment where the road shoulder narrow.
- Map showing the development plans for Park Place (ZMA #19-02)
- 555 Herndon Parkway site plan; reviewed map
- Worldgate proposed trails along the northern boundary with sidewalk connection to new transportation (bus stops)

Committee members offered questions and comments regarding and the relationship between TEIC and the Development Plan update.

Committee Member MacDonald arrived during the discussion.

Chair de Aguila and Mr. Iglesias responded to committee members' questions and comments.

Committee members offered questions and comments regarding a bikeable pathway that connects to the W&OD trail, emphasizing the walkability of the Metro area.

Chair de Aguila, Mr. Iglesias, and Ms. Roeder responded to committee members' questions and comments.

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**6. New Business**

Chair de Aguila stated he would put forth a proclamation at the October 10, 2023, work session to the Town Council by PBAC recognizing **2023 Pedestrian Safety Awareness Month**, among other activities, including social media messaging and a pre-walk audit event to occur tentatively on October 26, 2023 (Please see attached the 2023 Pedestrian Awareness Month schedule of activities).

Committee Member MacDonald suggested that staff members attend or give support to any school in Town on the 2023 Walk & Bike to School Day. Mr. Iglesias mentioned contacting Herndon Elementary School to prepare a table and materials.

**7. Comments**

**a. Comments from the Staff**

Chair de Aguila recognized staff members for any additional comments.

**i. Confirmation of Next Meeting Date**

The next PBAC meeting date was confirmed for Monday, January 22, 2024, at 7:00 p.m., and confirmed that meetings will not be held in the Herndon Council Chambers permanently.

**b. Comments from the Committee Members**

Chair de Aguila recognized committee members for any additional comments.

Committee Member Blanton inquired about the visibility of the Stop sign on Spring Street.

Committee Member John inquired about Herndon On the Go app and using it to report any issue within the Town.

Committee Member Branting inquired about high-visibility crosswalks on Center Street.

Chair de Aguila stated a need for consistency in traffic signs and crosswalks.

**8. Adjournment**

There being no further business, and without objection, the October 2, 2023, Pedestrian and Bicycle Advisory Committee meeting was adjourned at 7:25 pm on the motion of Committee Member Branting, seconded by Committee Member John.

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PBAC Meeting**

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Lisa Webster  
Administrative Assistant

Minutes approved by the Pedestrian and Bicycle Advisory Committee:

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