

**HERNDON TOWN COUNCIL
Special Meeting Minutes
Tuesday, July 30, 2024**

1. Call to Order

Mayor Olem called the July 30, 2024, Town Council special meeting to order at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Mayor Sheila Olem; Vice Mayor Clark Hedrick; and Councilmembers Naila Alam, Cesar del Aguila, Pradip Dhakal, Keven LeBlanc, and Donielle M. Scherff.

Staff present: William H. Ashton II, Town Manager; Lesa Yeatts, Town Attorney; Kirstyn Barr Jovanovich, Town Clerk; Scott Robinson, Director of Public Works; and Marc Smith, Economic Development Director.

Determination of a Quorum

Mayor Olem determined that there was a quorum of the Town Council with all members present.

Disclosures for the Record

Mayor Olem asked Kirstyn Barr Jovanovich, Town Clerk, if she received signed disclosure declarations from Council.

Ms. Jovanovich stated that Councilmember Dhakal entered a signed transactional disclosure declaration into the record on personnel discussions regarding boards and commission appointments, indicating that he is able to participate in the discussion and action on the item fairly, objectively, and in the public interest. The signed disclosure statement has been entered into the record with the Town Clerk and Town Attorney.

The Town Clerk did not receive additional disclosures on any other items listed on the meeting agenda.

2. Closed Meeting

a. A closed meeting pursuant to the:

- **Code of Virginia Section 2.2-3711(A)(1), for discussion of prospective candidates relative to appointments to boards and commissions and a personnel matter involving the resignation of the Town Manager; and**
- **Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, relating to real estate in the downtown.**

Mayor Olem stated that the Council needed to go into a closed meeting and that the appropriate meeting notices were provided in accordance with state law. The closed meeting was held in the Hoover Conference Room in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia.

Councilmember Scherff moved that the Council convene in a closed meeting to discuss the following as permitted by Code of Virginia Section 2.2-3711(A)(1), for discussion of prospective candidates relative to appointments to boards and commissions, and a personnel matter involving the resignation of the Town Manager; and Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, relating to real estate in the downtown. Councilmember Dhakal seconded the motion, which carried by unanimous roll call vote. The vote was: Councilmembers Alam, del Aguila, Dhakal, LeBlanc, and Scherff, Vice Mayor Hedrick and Mayor Olem voting "Aye."

The Council went into closed meeting at 7:02 p.m.

Councilmember LeBlanc moved to come out of the closed meeting. Motion seconded by Councilmember Dhakal and carried by unanimous roll call vote. The vote was: Councilmembers Alam, del Aguila, Dhakal, LeBlanc, and Scherff, Vice Mayor Hedrick and Mayor Olem voting "Aye."

The Council came out of closed meeting at 8:47 p.m.

Councilmember Alam moved to certify that, to the best of each member's knowledge, in the closed meeting just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed meeting and (2) lawfully permitted to be discussed in a closed meeting under the provisions of the Virginia Freedom of Information Act as cited in that motion. Motion seconded by Councilmember Scherff and carried by unanimous roll call vote. The vote was: Councilmembers Alam, del Aguila, Dhakal, LeBlanc, and Scherff, Vice Mayor Hedrick and Mayor Olem voting "Aye."

Aye: 7
Nay: 0
Absent: 0

3. Adjournment

There being no further business, Mayor Olem adjourned the July 30, 2024 Town Council Special Meeting at 8:49 p.m.

Amanda E. Morrow Kertz

**Amanda E.M. Kertz
Acting Town Clerk**



Minutes approved by Town Council : November 12, 2024