

**TOWN OF HERNDON, VIRGINIA
WORK SESSION AGENDA
HERNDON COUNCIL CHAMBERS BUILDING
765 LYNN STREET
FEBRUARY 19, 2019
7:00 P.M.**

PRESENTATIONS

1. Proclamation, to recognize "Women's History Month," March 2019

PUBLIC HEARINGS

2. Resolution, to consider Special Exception SE #19-01, 767 Monroe Street, to increase the number of nonresident persons permitted at a home-based business from a maximum of four in a 24-hour period to seven in a 24-hour period in an existing single-family residence; Applicant: Heather Kepshire
3. Ordinance, to consider Zoning Ordinance Text Amendment ZOTA #18-06, to amend Chapter 78 (Zoning), Article V (Planned Development Districts), Section 78-50.7 (Planned Development-Traditional Downtown District), Article VII (Use Regulations), Section 78-71.6 (Eating Establishments Use Category), Article XI (Development Standards), and Section 78-110.2 (Planting Standards for Landscaping), to make housekeeping changes for internal consistency
4. Ordinance, to consider granting a third franchise amendment to Program Executive Office Enterprise Information Systems Project Manager Defense Communications and Army Transmission Systems Technology Applications Office, formerly the United States Army Corps of Engineers, for the abandonment of existing routes resulting in town ownership and control of this conduit, the addition of a new route, and the adjustment of franchise fees
5. Resolution, to consider Comprehensive Plan Amendment CPA #18-02, to amend the Town of Herndon 2030 Comprehensive Plan, adopted August 12, 2008, as amended, to establish a design concept for street improvements on South Elden Street, between Sterling Road and Herndon Parkway, and incorporate by reference the Design Concept by AECOM consultants (dated November 30, 2017, revised June 15, 2018)

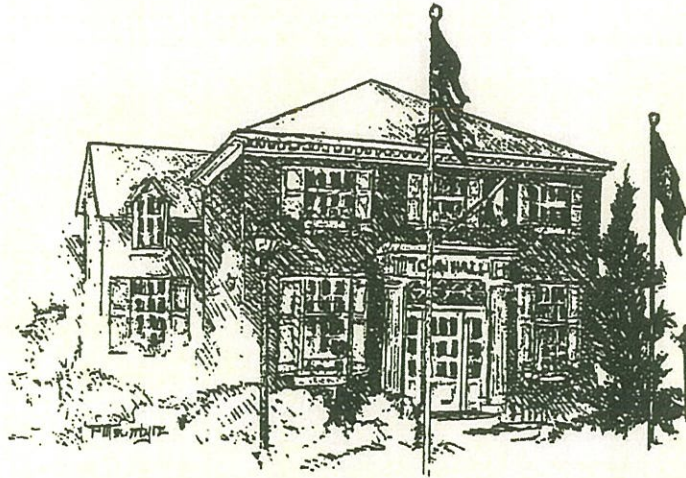
CONSENT AGENDA

6. Resolution, to reappoint members to the Town Council's Pedestrian and Bicycle Advisory Committee.

DISCUSSION

7. Revenue Projections (Discussion by the Budget Manager)
8. Update on Downtown Redevelopment (Discussion by the Town Manager)
9. Code of Ethics (Discussion by the Town Attorney)

ROUNDTABLE



TOWN OF HERNDON, VIRGINIA
PROCLAMATION
WOMEN'S HISTORY MONTH
MARCH 2019

In 1981, the National Women's History Project (NWHF) ~ an educational, nonprofit organization that recognizes and celebrates the accomplishments of women ~ petitioned the United States Congress to declare "National Women's History Week," which was celebrated for the next several years. Six years later, the NWHF successfully petitioned the Congress to expand the celebration of women's history to the month of March. From that point forward, March has been designated as **Women's History Month** across the country, to recognize the countless recorded and unrecorded contributions that women from every race and ethnic background have made to grow and strengthen our nation.

As the Town of Herndon celebrates **Women's History Month**, we remember that throughout history, women have demonstrated outstanding leadership in the areas of business, government, law, science, medicine, the arts, education and many other fields, and have comprised a significant portion of the labor force, working both inside and outside of the home. Women have been instrumental during times of war, serving in our nation's armed forces to defend the United States, and have taken an important role in serving our communities, particularly through volunteerism and in the establishment of charitable, philanthropic, and cultural institutions.

Therefore, the Mayor and Town Council of the Town of Herndon, Virginia, proclaim the month of March 2019 as **Women's History Month** in the Town of Herndon, together with this year's theme, "Visionary Women: Champions of Peace and Nonviolence," to honor women who have led efforts to end war, violence, and injustice, and pioneered the use of nonviolence to change society.

Further, the Mayor and Town Council of the Town of Herndon, Virginia, call on citizens of the town to observe March as **Women's History Month** with appropriate programs, ceremonies, and activities.

Lisa C. Merkel, Mayor
February 26, 2019





STAFF REPORT

Town Council

February 19, 2019

Title:

Resolution, to consider Special Exception SE #19-01 to increase the number of nonresident persons permitted at a home-based business from a maximum of four in a 24-hour period to seven in a 24-hour period in an existing single-family residence in a R-10, Residential Single-Family, zoning district.

Staff Contact:

David Stromberg, AICP, Zoning Administrator

(703) 787-7380

david.stromberg@herndon-va.gov

Summary:

This application is for a special exception to permit a home-based business that exceeds the standards provided for home-based businesses in Section 78-80.5(a) of the zoning ordinance. Any home-based business, other than a daycare, is limited to a maximum of four nonresident visitors in any given 24-hour period. The applicant is requesting a maximum of seven nonresident visitors in a 24-hour period. The Town Council has the authority to modify the standards of a home-based business through the approval of a special exception if it is determined the modification in standards will not have a detrimental effect on adjacent properties.

Case Description:

Address:	767 Monroe Street
Parcel Tax Map #:	0162 02 0265A
Applicant:	Heather Kepshire
Business Name:	767 Monroe
Zoning District:	R-10, Residential Single-Family district
Property Use:	Single Family Detached Dwelling

Proposed Use:	Home-based hair salon
Adjacent Zoning:	North: R-10, Single Family House South: R-10, Single Family House East: R-10, Single Family House West: R-10, Single Family House
Comprehensive Plan Land Use Designation:	Neighborhood Conservation
Applicable Zoning Code:	Section 78-80.5(a); Standards for home-businesses as accessory uses Section 78-155.3; Special Exceptions
Building Size:	3,100 GFA; 720 SF for business use

Recommendation Alternatives:

1. Approve Special Exception #19-01 based upon the determination that the proposed use meets the standards as found in Section 78-155.3.
2. Approve Special Exception #19-01 with the conditions set forth in the staff recommendation to achieve compliance with the standards found in Section 78-155.3.
3. Deny Special Exception #19-01 based upon the determination that this special exception does not meet the requirements of Section 78-155.3.

Staff Recommendation:

Staff recommends approval in accordance with Alternative #2.

Planning Commission Recommendation:

This item was heard by the Planning Commission at its January 24, 2019 work session and its January 28, 2019 public hearing.

During the work session, the Commission expressed some concern regarding the shared access driveway between the subject property (767 Monroe) and the adjacent property where the driveway is physically located (765 Monroe). There is an ingress/egress easement over the portion of the shared driveway that allows access to the subject property. The owner of the adjacent property provided a letter stating that they have not had any problems in the past and have no objection to the expansion of the home-based business.

The Planning Commission recommended approval of SE #19-01 with the proposed staff conditions at the public hearing.

Staff Analysis:

The zoning ordinance lists uses permitted in a zoning district as by-right, by special exception, or not permitted. Special exceptions differ from by-right uses in that they have the potential to have a greater impact on neighboring properties and therefore are subject to more thorough review.

Among other zoning sections, staff relies on the standards listed in Section 78-155.3.(e), a copy of which is attached to this report, in its evaluation of special exception appropriateness, compatibility, and potential impacts. In light of this evaluation, staff offers the following comments:

The applicant was approved to operate a hair salon as a home-based business in 2016. The town has not received any complaints for this address.

The zoning ordinance limiting the number of nonresidents includes any employees of the home-based business. The applicant has hired an assistant, which reduces the total number of clients the applicant can have in a 24-hour period from four to three.

The applicant advertises as a “single chair” salon and typically does not see more than one client at a time. The business does not generate additional waste or receive any special deliveries beyond that of a typical single-family residence.

The property contains a driveway with three vehicle parking spaces. There is no on-street parking permitted on Monroe Street and the street is marked with “No Parking” signs. The applicant has stated that a number of her clients are town residents who walk to the salon. Staff is recommending a condition that no more than two nonresident vehicles be located on the property at any one time.

Staff believes this proposal meets the conditions for approval of a special exception and recommends approval with the attached conditions.

Attachments:

1. Draft Conditions
2. Vicinity Map
3. Narrative Statement
4. Property Plat
5. Floor Plan
6. Client Entrance
7. Email from 765 Monroe Street
8. Zoning Ordinance Section 78-155.3(e)

Staff:


David Stromberg, AICP
Zoning Administrator


Elizabeth M. Gilleran, AICP
Director of Community Development

TOWN OF HERNDON, VIRGINIA

DRAFT RESOLUTION

FEBRUARY 26, 2019

Resolution- to consider Special Exception SE #19-01, to increase the number of nonresident persons permitted at a home-based business from a maximum of four in a 24-hour period to seven in a 24-hour period in an existing single-family residence in a R-10, Residential Single-Family, zoning district.

WHEREAS, the applicant, Heather Kepshire, has submitted a request for a special exception to permit a maximum of seven nonresident visitors in a 24-hour period at a home-based business located in a single-family residence at 767 Monroe Street and identified as Fairfax County Tax Map # 0162 02 0265A; and

WHEREAS, the Planning Commission has reviewed this application and has held a public hearing in accordance with the provisions of §15.2-2204 of the State Code; and

WHEREAS, following the public hearing, the Planning Commission recommended that the application be approved with conditions based upon the finding that the proposed use meets the purpose and intent of the Zoning Ordinance, in particular Section 78-155.3; and

WHEREAS, the Town Council has conducted a public hearing and has reviewed the Planning Commission recommendations.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Herndon, Virginia, hereby:

Approves Special Exception Application SE #19-01, in accordance with the conditions set forth below to achieve compliance with the standards found in Section 78-155.3;

a. **Substantial conformity.** The site shall be operated in substantial conformance with the special exception application submitted November 27, 2018, except where modified by these conditions.

b. **Permitted use.** The use shall be limited to an accessory home-based hair salon.

c. **Hours of operation.** The hours of operation for the use shall not extend beyond 8:00 AM – 6:00 PM on weekdays and shall not occur on weekends.

d. **Employee/client parking.** Any employee or client arriving by automobile shall park in the driveway located at 767 Monroe Street. No more than two nonresident vehicles shall be parked in the driveway during operational hours.

e. **Number of permitted nonresidents.** The number of nonresidents permitted shall not exceed seven within any 24-hour period. Children aged 12 and under that accompany a client shall not count towards the maximum number of nonresidents.

f. **Signs.** Signage related to the business shall not be permitted.

g. **Inspection.** The property owner shall, during hours of operation, make provisions to allow town officials to inspect the property upon reasonable notice by the town.

h. **Expiration.** This Special Exception shall not run with the land and shall expire under the following condition(s):

- i. A discontinuation of the use for which the special exception was granted for a continuous twelve-month period;
- ii. Failure to commence operation of the use within twelve months of approval of the special exception;
- iii. A change in substantial ownership of possession of the subject land.

i. **Revocation.** Any violation of the aforementioned conditions or other sections of the Herndon Town Code shall be grounds for revoking the special exception pursuant to the manner described in Section 78-155.3(h) of the zoning ordinance.

This resolution by its terms shall be effective on and after the date of its adoption.



TOWN OF
Herndon

Photo prepared by Town of Herndon
Department of Community Development
Image source: Fairfax County GIS



SITE LOCATION - AERIAL PHOTO

Case: SE #19-01 - 767 Monroe Street

Applicant/Owner: Heather Kepshire

Location: 767 Monroe Street

Tax Map Reference: 0162-02-0265A

Zoning of Site: R-10 Single Family Residential

Zoning Approval for a Home-Based Business (home salon) Sept 2016.

Re: Application for a Special Exception

I appreciate that Herndon allows home-based businesses in the town. Since September 2016 I've been operating a hair salon called 767 Monroe from the basement of my home (approx 719 sqft), and it has been compliant of all standards set by the Town of Herndon, **Sec. 78-80.5**.

Over the last two years my business has grown, and my needs are changing, because of this I would like to **seek a special exception for my home-based business**. The current standard that I'd like to address is: "No more than four arrivals of nonresident persons who are employees, clients, customers, or associates of the home-based business shall occur during any 24-hour period." **Sec. 78-80.5(11)(c)**

I would like to increase that number from four to seven.

- The driveway on my property has 3 parking spaces, more than enough to accommodate this request; it is also important to know that a large percentage of my clientele live in town and walk to the salon.
- I believe my home-business has positively affected the neighborhood, because of this I have the support of all my immediate neighbors for this request.
- It is relevant to know the work schedule I keep is as follows: 9-5pm, four days a week (M, W, Th, F) which has helped keep my salon activity very subtle, i.e. no evening or weekend appointments.

Regards,

Heather Kepshire

Homeowner and Business Owner, 767 Monroe Street Herndon.

Documents Submitted:

- Cover Letter
- Pre-Application Conference Date and Attendants
- Application for a Special Exception
- Items Included for the Pre-Application Conference
 - 767 Monroe Street Lot Plan
 - 767 Monroe Salon Existing Exterior Schematic
 - 767 Monroe Salon Home-Based Business Interior Schematic
 - Exterior Photos of Property including parking, exterior salon path, and exterior salon entrance

Pre-Application Conference

November 15, 2018 2:30pm

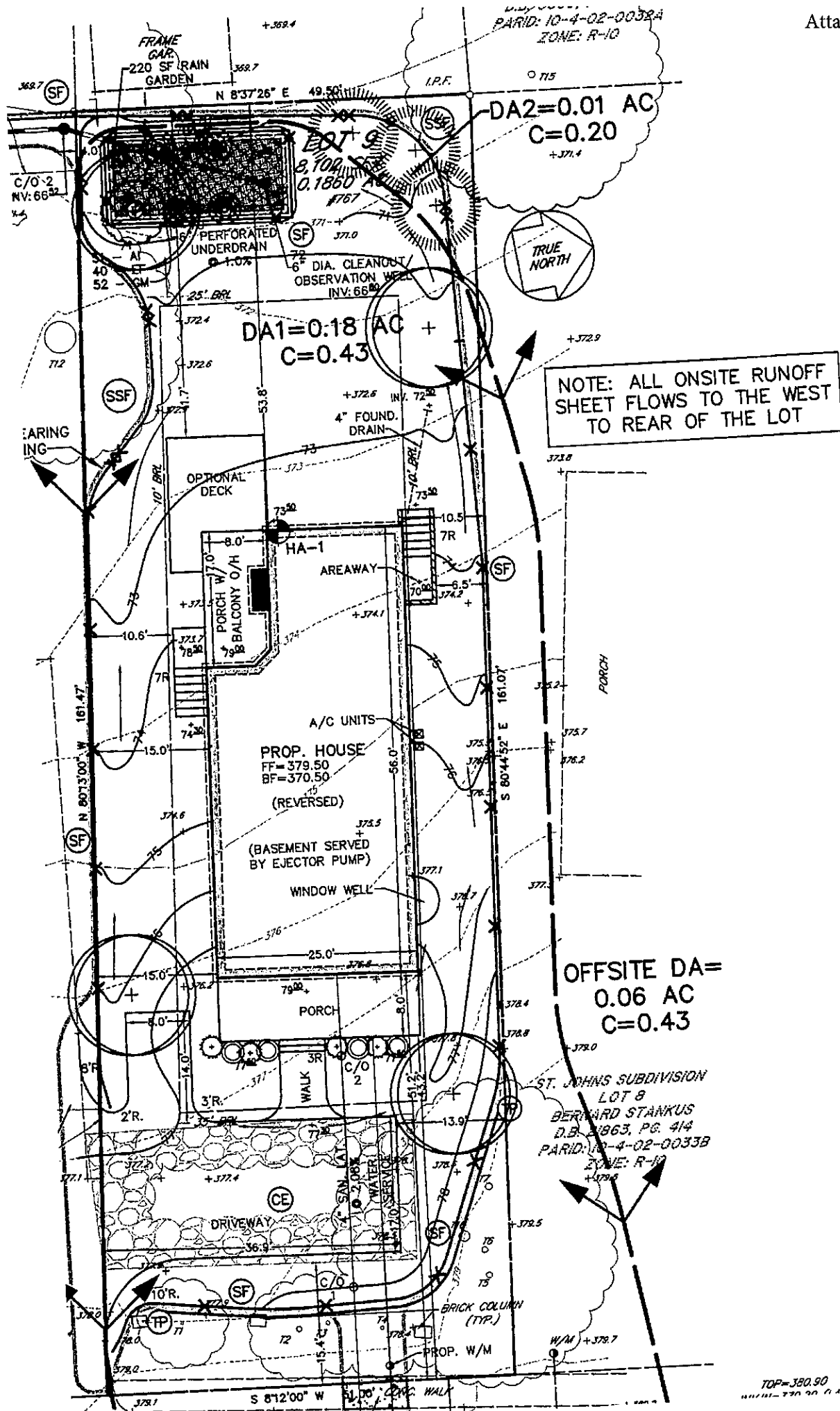
Attendants:

Raymond Ocel

David Stromberg

Pablo Novelo

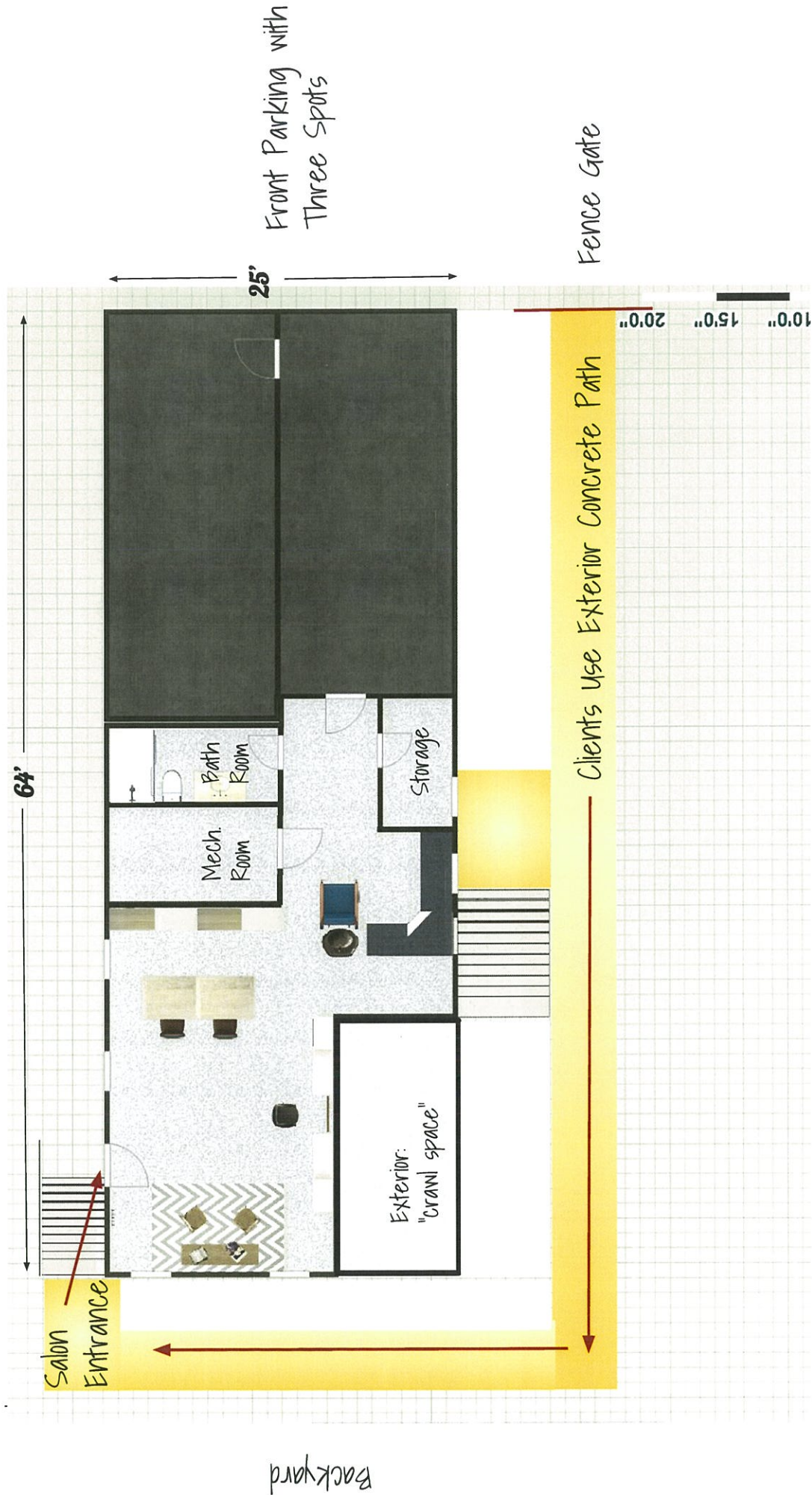
Heather Kepshire



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767 Monroe Street Home-Based Business: Salon and Exterior Path

- Concrete Path
- River Rocks
- Main House





Salon Entrance

Stromberg, David

To: Heather Kepshire
Subject: RE: 767 Monroe Special Exception: Letter

From: Heather Kepshire <1heatherward@gmail.com>
Sent: Thursday, January 17, 2019 9:31 PM
To: Stromberg, David <david.stromberg@herndon-va.gov>
Subject: 767 Monroe Special Exception: Letter

EXTERNAL EMAIL

David,

After listening to the discussion at the Planning Commission work session, I thought it would be best to get a letter of support from my neighbors at 765 Monroe Street, attached below is what they have written for me to pass along. Is it possible to add this to my application, or should I just bring it with me to the Public Hearing? Thank you, Heather

To Whom it May Concern:

We reside and own the property located at 765 Monroe Street, Herndon, VA 20170, and we are writing with regard to Heather Kepshire's request for a special exception which would extend the number of clients permitted to use the salon services at 767 Monroe on a daily basis. As neighbors and a patron of Heather's salon, we take no issue with a special exception being granted.

As you are aware, we own the servient estate over which the Kepshire's hold an easement to gain access to their house. We have never had an issue with clients of 767 Monroe disrupting our use of or access to our driveway, and do not anticipate any issues arising in the future. Should any issues arise, however, we are confident that we can resolve them reasonably and amicably.

Please let me know if you have any further questions. We may be reached at 518-577-2290 or vanessa.m.baer@gmail.com. Thank you for your concern.

Regards,

Benjamin and Vanessa Tecmire

Sec. 78-155.3. - Special exception.

(e) *Review standards for special exceptions.*

- (1) *General standards for all special exceptions uses.* A special exception may be approved upon a determination by the planning commission and town council, respectively, as to whether, and the extent to which, the proposed use(s) meet the following standards:
 - a. Is consistent with the comprehensive plan.
 - b. Is free of conflict with any provision of this chapter and related town regulations or any other applicable local, state, or federal laws and regulations.
 - c. Does not adversely affect the health or safety of persons residing or working in the neighborhood of the proposed use.
 - d. Consistent with the purpose and intent of the zoning district in which it is located, or will improve compatibility among uses and will ensure efficient development within the town.
 - e. Minimizes adverse visual impact of the proposed use on adjacent lands.
 - f. Contributes to a logical and orderly development pattern consistent with accepted or emerging planning practices.
 - g. Minimizes adverse impact on surrounding lands regarding service delivery, parking and loading, odors, noise, glare, and vibration, and should not create a nuisance.
 - h. Avoids significant adverse impacts on the property values of surrounding lands or substantially and permanently injures the use of neighboring property for those uses that are permitted in the zoning district.
 - i. Does not significantly and adversely impact the natural environment, including but not limited to water, air, noise, stormwater management, wildlife, vegetation, wetlands, and the natural functioning of the environment.
 - j. Results in development that is adequately served by transportation facilities, including whether or not a substantial deterioration of the level of service on the town's transportation network would occur and whether or not the proposed use is designed to ensure safe ingress and egress onto the site and safe road conditions on and around the site.
 - k. Results in development that is adequately served by public facilities (roads, potable water and sewage, schools, parks, police, and fire and emergency medical facilities).
 - l. If infill and redevelopment is consistent with the redevelopment criteria and other applicable guidelines as stated in the Herndon 2030 Comprehensive Plan (adopted August 12, 2008), as amended.
 - m. If located in the floodplain overlay district, meets floodplain overlay standards.
 - f. Additional common recreation space (developed) above that required by section 78-113.3, privately provided recreation areas, is provided in proportion to the requested increase in dwelling unit density.



STAFF REPORT

Town Council

February 19, 2019

Title:

ORDINANCE, for ZOTA #18-06, to amend and reenact Chapter 78 (ZONING), Article V (Planned Development Districts), Section 78-50.7 (Planned Development Traditional Downtown District), Article VII (Use Regulations), Section 78-71.6 (Eating Establishments Use Category), Article XI (Development Standards), Section 78-110.2 (Planting Standards for Landscaping), to make housekeeping changes for internal consistency.

Staff Contact:

David Stromberg, AICP, Zoning Administrator
(703) 787-7380
David.stromberg@herndon-va.gov

Summary:

This is part of the ongoing process to eliminate inconsistencies, errors, or obsolete provisions of the Zoning Ordinance in order to increase clarity and administrative efficiency.

Description:

Section 78-50.7 - PD-TD

This section contains the provisions for establishing a planned development in Herndon's downtown. Development or redevelopment under the provisions of Section 78-50.7 may only occur subject to a zoning map amendment and generalized development plan process. PD-TD was adopted on January 8, 2013. Prior to this date, all planned developments in the downtown were designated as PD-D, or prior to that, PD-MU.

The PD-D and PD-MU planned development districts specified a FAR (floor area ratio) of 0.7 to 2.5 in certain sectors of the downtown. In order to develop at the maximum FAR, the HPRB (Heritage Preservation Review Board) was required to verify compliance with the Heritage Preservation Handbook prior to the Planning Commission public hearing.

PD-TD does not prescribe a maximum FAR. Density is designed to be flexible based on the proposed development, whether parking is provided for in surface lots or structured parking, and other physical factors of the parcel(s) in question. Any proposed development is required to comply with the Downtown Pattern Book and other adopted regulatory plans.

The former language from PD-D and PD-MU regarding the allowance of increased FAR was erroneously carried over into the PD-TD district. As there is no maximum density prescribed for PD-TD, the provision allowing for an increase in density is nonsensical and is proposed to be deleted.

Section 78-71.6 – Eating Establishments

This section of the ordinance details the characteristics of what is classified as an “Eating Establishment” use in the Zoning Ordinance. Outdoor seating areas are permitted as an accessory use to an eating establishment provided certain provisions are met. The language in this section further describes outdoor seating areas as an area of 25 seats or fewer.

Prior to 2013 eating establishments with outdoor seating of 25 seats or fewer were allowed by-right and any outdoor seating over 25 required a special exception. These standards were changed in 2013 to allow outdoor seating of any number to be permitted but required that additional parking be added for any outdoor seating area of greater than 32 seats. These provisions are in Section 78-80.4(n).

The language in Section 78-71.6 limiting outdoor seating to 25 seats is an error and the proposal is to delete this language. All other provisions regulating outdoor seating areas are not proposed to be altered and will remain in effect.

Section 78-110.2 – Planting Standards for Landscaping

This section contains the landscaping requirements for development and redevelopment in the town. The section proposed to be deleted is the one that requires all invasive plant species to be removed prior to the issuance of a ZIP (Zoning Inspection Permit). Several years ago, a ZIP was required for any new development. Under current procedures, landscape compliance is conducted as part of the overall site inspection process for site plans and a separate ZIP is not issued. This is part of the effort between CD and DPW to provide consolidated

comments rather than requiring a variety of approvals before a Certificate of Occupancy can be issued. Property owners will still be required to remove alien or invasive species.

Alternatives:

1. Approve ZOTA #18-06.
2. Continue review of ZOTA #18-06 to the March 12, 2019 public hearing.
3. Refer ZOTA #18-06 back to the Planning Commission for further review.
4. Deny ZOTA #18-06.

Planning Commission Recommendation:

The Planning Commission recommended approval of ZOTA #18-06, as proposed, on January 28, 2019.

Planning Commission Comments:

There were no comments from the public regarding this proposed amendment. During the January 14, 2019 work session, the Commission sought additional background regarding the existing ordinance language and voiced support for the proposed amendment as it will correct errors and improve clarity.

Staff Recommendation:

Staff recommends approval in accordance with Alternative #1.

Attachments:

1. Draft Ordinance
2. Initiating Resolution

Staff:



David Stromberg, AICP
Zoning Administrator



Elizabeth M. Gilleran, AICP
Director of Community Development

TOWN OF HERNDON, VIRGINIA

ORDINANCE

_____, 2019

Ordinance- to amend and reenact Chapter 78 (ZONING), Article V (Planned Development Districts), Section 78-50.7 (Planned Development Traditional Downtown District), Article VII (Use Regulations), Section 78-71.6 (Eating Establishments Use Category), Article XI (Development Standards), Section 78-110.2 (Planting Standards for Landscaping), to make housekeeping changes for internal consistency.

BE IT ORDAINED by the Council for the Town of Herndon that:

1. Chapter 78 (ZONING) of the Herndon Town Code is amended and reenacted as follows.

Sec. 78-50.7 – PD-TD – Planned Development Traditional Downtown District.

- (h) *Site planning and building design in PD-TD.* Sites and buildings within the PD-TD district shall meet the following standards:

- (5) *HPRB review required for increased FAR.* Site and building design shall comply with guidelines in the Herndon Heritage Preservation Handbook as determined by the HPRB prior to the planning commission public hearing *in accordance with Section 78-155.1(h)(2)* when the increased floor area ratio is considered.

Sec. 78-71.6 – Eating Establishments Use Category.

- (a) *Characteristics .* The eating establishments use category is characterized by establishments that sell prepared food for on- or off-premises consumption. Outdoor eating areas are permitted in accordance with section 78-80.4(n); outdoor seating area of 25 seats or fewer, accessory to an enclosed restaurant with indoor seating. Drive through lanes associated with the eating

establishment are permitted in accordance with section 78-80.4(j), drive-through service accessory to a retail pharmacy, financial institution, laundry, eating establishment or other principal commercial use. See also Article XVIII, Definitions. Drive-in (not drive-through) window service is a term used to describe an establishment designed or operated to serve a patron while seated in an automobile parked in an off-street parking space. Drive-in window service is permitted with a special exception in this use category.

- (d) *Eating establishments use category specific standards.* All uses shall comply with all applicable standards in this chapter. In addition, the following specific use standards shall apply:

- (3) *Outdoor eating areas and drive-throughs.* Outdoor eating areas are permitted as an accessory to an eating establishment in accordance with section 78-80.4(n), ~~outdoor seating area of 25 seats or fewer, accessory to an enclosed restaurant with indoor seating.~~ Drive through lanes associated with the eating establishment are permitted as an accessory use in accordance with section 78-80.4(j).

Sec. 78-110.2 – Planting Standards for Landscaping.

- (a) *Planting standards.* Plantings required by this section shall comply with the following standards, unless otherwise specified herein.

- (2) *Existing vegetation.* Existing vegetation shall be subject to the following standards:

a. Existing healthy, well-formed canopy and under story trees, as well as healthy shrubs, shall be credited toward the requirements of this section, provided the vegetation is protected before and during development of the site and maintained thereafter in a healthy growing condition *in accordance with* (see s Section 78-111.4, tree preservation credit.) *All alien or invasive species, as determined by the community forester, shall be removed by the applicant.*

b. ~~Prior to issuance of a zoning inspection permit, the applicant shall remove all alien, invasive plants from the property.~~

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2. This ordinance shall be effective on and after the date of its adoption.

TOWN OF HERNDON, VIRGINIA

RESOLUTION

December 11, 2018

Resolution – to initiate consideration of a zoning ordinance text amendment ZOTA #18-06, Chapter 78 (ZONING), Article V (Planned Development Districts), Section 78-50.7 (Planned Development Traditional Downtown District), Article VII (Use Regulations), Section 78-71.6 (Eating Establishments Use Category), Article XI (Development Standards), Section 78-110.2 (Planting Standards for Landscaping), to make housekeeping changes for internal consistency.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Herndon, Virginia, hereby:

1. Initiates consideration of an amendment to the Town of Herndon Zoning Ordinance (2007), Chapter 78, to amend sections of the Zoning Ordinance for internal consistency.
2. Requires out of public necessity, convenience, general welfare, or good planning practice requires the Town Council's consideration of this proposed amendment.



STAFF REPORT

Town Council

February 19, 2019

Title:

Ordinance – granting a third franchise amendment to Program Executive Office Enterprise Information Systems Project Manager Defense Communications and Army Transmission Systems Technology Applications Office, formerly the United States Army Corps of Engineers, for the abandonment of existing routes resulting in Town ownership and control of this conduit, the addition of a new route, and the adjustment of franchise fees.

Staff Contact:

Tammy Chastain, Deputy Director of Public Works
(phone) 703-435-6860
(e-mail) tammy.chastain@herndon-va.gov

Background:

The franchise agreement between Program Executive Office Enterprise Information Systems Project Manager Defense Communications and Army Transmission Systems Technology Applications Office, formerly the United States Army Corps of Engineers originally dated February 2, 2004 was amended by the First Amendment on August 14, 2012 and then amended by the Second Amendment on March 27, 2018, extending the agreement through January 10, 2021.

This proposed Third Amendment approves the abandonment of 4,510 feet of conduit, existing under the February 2, 2004 agreement, that crosses Monroe Street just south of Worldgate Drive and extends northward on the east side of Monroe Street before crossing Van Buren Street and extending northward to Spring Street. (See Exhibit A)

A new route consisting of 4,262 feet of conduit will start at the Town boundary on the west side of Monroe Street and continue north on Monroe St./Van Buren St. to Spring Street (See Exhibit A).

This proposed Third Amendment also approves the abandonment of 1,592 feet of existing conduit existing under the February 2, 2004 agreement, located on the north side of Spring Street, from the eastern Town boundary to Herndon Parkway, and on the west side of the Herndon Parkway that extends from Spring Street to approximately 110 feet south of the W&OD Trail. (See Exhibit A)

A corresponding new route will consist of 1,482 feet of conduit starting at the eastern Town boundary, on the north side of Spring Street, will turn right onto the northbound outer loop of Herndon Parkway then cross Herndon Parkway to meet up with existing conduit on the west side of the inner loop of Herndon Parkway. (See Exhibit A)

In order to properly represent these changes, a new "Exhibit A" dated February 26, 2019 will replace any previous exhibit(s).

Staff has required all conduit to be abandoned per Exhibit A be marked in each handhole/manhole by the Franchisee.

Fiscal Impact:

The current franchise fee, effective July 1, 2018, is \$4.56 per linear foot. The proposed new total linear feet of 14,188 is summarized on Exhibit A. The annual fee for all facilities will be \$64,697.28. This fee continues to escalate annually per the terms of the February 2, 2004 franchise agreement.

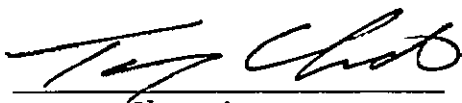
Staff Recommendation:

Staff recommends the Town Council approve the Third Amendment to the original Franchise Agreement.

Attachments:

Draft Ordinance
Exhibit A

Staff:



Tammy Chastain
Deputy Director of Public Works

TOWN OF HERNDON, VIRGINIA

ORDINANCE

FEBRUARY 26, 2019

Ordinance- to grant a third franchise amendment to Program Executive Office Enterprise Information Systems Project Manager Defense Communications and Army Transmission Systems Technology Applications Office, formerly the United States Army Corps of Engineers, for the abandonment of existing routes resulting in Town ownership and control of this conduit, the addition of a new route, and the adjustment of franchise fees.

BE IT ORDAINED by the Town Council of the Town of Herndon, Virginia, that:

1. The Town Council approves this Third Amendment to the Franchise Agreement dated February 2, 2004 and amended by Ordinance 12-O-17 and 18-O-09.
2. The Town Council approves the abandonment of 4,510 feet of conduit constituting the existing route that crosses Monroe St. just south of Worldgate Dr. and extends northward on the east side of Monroe St./Van Buren St. before crossing Van Buren St. and extending northward to the Spring St. intersection under Franchise Agreement dated February 2, 2004. (As reflected on Exhibit A)
3. The Town Council approves the new route consisting of 4,262 feet of conduit starting at the Town boundary on the west side of Monroe St. and continuing north on Monroe St./Van Buren St. to the Spring St. intersection. (As reflected on Exhibit A)
4. The Town Council approves the abandonment of 1,592 feet of conduit constituting the existing route on the north side of Spring St from the eastern Town boundary to the Herndon Parkway and the existing route on the west side of the Herndon Parkway extending from Spring St. to approximately 100 feet south of the W&OD Trail under the Franchise Agreement dated February 2, 2004. (As reflected on Exhibit A)
5. The Town Council approves the new route consisting of 1,482 feet of conduit starting at the eastern Town boundary on the north side of Spring St. where it will turn right onto the northbound outer loop of the Herndon Parkway and crossing the Herndon Parkway meeting up with existing conduit on the west side of the inner loop of the Herndon Parkway, approximately 100 feet south of the W&OD Trail. (As reflected on Exhibit A)

6. Exhibit A dated February 26, 2019 replaces any previous exhibit(s).
7. Conduit to be abandoned per Exhibit A shall be marked in each handhole/manhole by Franchisee.
8. The current franchise fee, effective July 1, 2018, is \$4.56 per linear foot for 14,188 linear feet of facilities (\$64,697.28). This fee continues to escalate annually per the terms of the February 2, 2004 franchise agreement.
9. In all other respects the original franchise remains in effect.
10. The Mayor is authorized to sign and deliver the franchise and any ancillary instruments necessary to effectuate the franchise.
11. This ordinance shall be in effect on and after the date of its adoption.

THIRD FRANCHISE AMENDMENT

THIS THIRD AMENDMENT dated for identification this 26th day of February 2019 is hereby made to the Franchise Agreement dated February 2, 2004 as amended by the First Amendment dated August 14, 2012, as amended by the Second Amendment dated March 27, 2018, by and between Town of Herndon, Virginia (Town) and Program Executive Office Enterprise Information Systems Project Manager Defense Communications and Army Transmission Systems Technology Applications Office (PEO-EIS PM-DCATS TAO) formerly the United States of America, United States Army Corps of Engineers, Baltimore District (USACE)

In consideration of the PEO-EIS PM-DCATS TAO's payment to Town of a per linear foot franchise fee (as this fee may be adjusted), the parties agree that:

1. The existing route that crosses Monroe St. just south of Worldgate Dr. and extends northward on the east side of Monroe St./Van Buren St. before crossing Van Buren St. and extending northward to the Spring St. intersection is hereby abandoned. (As reflected on Exhibit A)
2. The new route will start at the Town boundary on the west side of Monroe St. and continue north on Monroe St./Van Buren St. to the Spring St. intersection. (As reflected on Exhibit A)
3. The existing route on the north side of Spring St from the eastern Town boundary to the Herndon Parkway and the existing route on the west side of the Herndon Parkway extending from Spring St. to approximately 100 feet south of the W&OD Trail is hereby abandoned. (As reflected on Exhibit A)
4. The new route will start at the eastern Town boundary on the north side of Spring St. where it will turn right onto the northbound outer loop of the Herndon Parkway and will then cross the Herndon Parkway to meet up with existing conduit on the west side of the inner loop of the Herndon Parkway, approximately 100 feet south of the W&OD Trail. (As reflected on Exhibit A)
5. Conduit to be abandoned as reflected on Exhibit A, attached hereto, shall be marked in each handhole/manhole by Franchisee.
6. The current franchise fee, effective July 1, 2018, is \$4.56 per linear foot for 14,188 linear feet of facilities (\$64,697.28). The fee continues to escalate annually per the terms of the February 2, 2004 franchise agreement.
7. Exhibit A dated February 26, 2019, attached hereto, replaces any previous exhibit(s).

Signatures on following page

PROGRAM EXECUTIVE OFFICE ENTERPRISE
INFORMATION SYSTEMS PROJECT MANAGER
DEFENSE COMMUNICATIONS AND ARMY
TRANSMISSION SYSTEMS TECHNOLOGY
APPLICATIONS OFFICE

By: John J. Swart
John J. Swart
Director

TOWN OF HERNDON, VIRGINIA

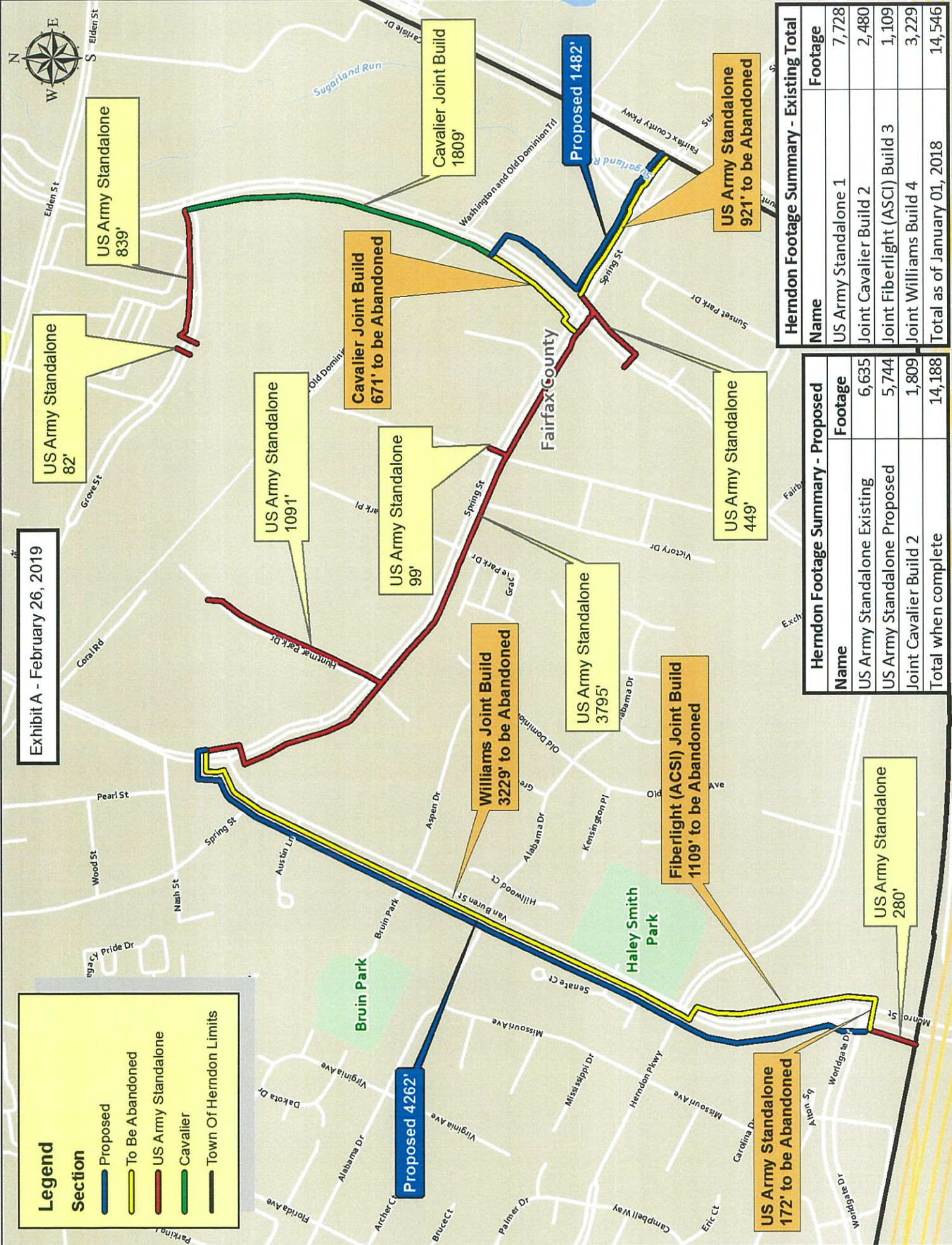
By: _____
Lisa C. Merkel
Mayor

ATTEST:

Town Clerk

APPROVED AS TO FORM:

Lesa J. Yeatts
Town Attorney





STAFF REPORT

Town Council
February 19, 2019

Title:

Resolution - to consider amending the comprehensive plan, CPA #18-02, to establish a Design Concept for Street Improvements on Elden Street, between Sterling Road and Herndon Parkway.

Staff Contact:

Michael Wallick, Transportation Planner
(703) 787-7380
Michael.Wallick@herndon-va.gov

Dana Heiberg, Senior Planner
(703) 787-7380
Dana.Heiberg@herndon-va.gov

Summary:

The purpose of this item is to consider amending the comprehensive plan to establish a design concept for street improvements on South Elden Street, between Sterling Road and Herndon Parkway, and to incorporate by reference the Design Concept by AECOM consultants (dated November 30, 2017, revised June 15, 2018). Section 15.2-2223 of the Code of Virginia requires the local planning commission to prepare and recommend by resolution a comprehensive plan for adoption by the local governing body. The purpose of the comprehensive plan is to guide the present and future physical development of the town to promote the health, safety and welfare of its residents.

This comprehensive plan amendment was initiated by the Town Council on November 13, 2018 by Resolution 18-G-63. This is a limited plan amendment establishing a design concept for street improvements on South Elden Street, between Sterling Road and Herndon Parkway. This plan amendment does not affect the base land use that is planned for any property within the town. The amendment establishes a text reference on page IX-8 of the Transportation chapter in the Comprehensive Plan. Section 15.2-2229 of the Virginia Code states that the governing body shall act within 90 days of the planning commission's recommending resolution on a plan amendment.

Background:

On August 8, 2017, the Town Council authorized an application to the Virginia Office of Intermodal Planning and Investment (OIPI) for a technical assistance grant, totaling \$65,000, to study possible multimodal street improvements on Elden Street, between Sterling Road and Herndon Parkway. The grant was approved and the proposed comprehensive plan amendment reflects the results of the study. The study, to develop a concept plan, was overseen by an oversight committee consisting of Town Council member Signe Friedrichs and Planning Commissioner Michael Romeo. Under the terms of the grant, the town must adopt policy relating to the work completed under the grant by October 1, 2019, or repay the grant funds to the State.

The resulting study adds an 8 foot wide shared-use path and modifies the existing 5-lane section to a 4-lane section with a raised median and dedicated turning lanes. The purpose of the project is to improve safety and multimodal circulation for drivers, pedestrians, bicyclists, and transit riders for local and regional destinations. Similar to the objectives of the east Elden Street Improvement Plan, the concept reflects the intent of the town to reduce conflicting traffic movements and ease the passage of all traffic through the corridor, while increasing safety. The concept is shown in attachment 5.

The project is limited to improvements in the vehicular lanes and to the pedestrian environment on the west side of the street. Overhead utility lines lie along the east side of the street and create a greater challenge. The focused attention of the concept makes the most of the limited grant funds available, and makes prospective construction more feasible. However, the oversight committee was concerned about not addressing improvements on the east side of the street.

Therefore, an important aspect of the committee's discussion was emphasis on the town pursuing two separately funded initiatives related to this project within the study area. The first initiative is to improve the existing sidewalk on the east side of Elden Street, between Herndon Parkway and Sterling Road. As stated above, due to right-of-way constraints on the east side of Elden Street, the project calls for pedestrian and bicycle improvements on the west side of the street. The second initiative is to signalize the intersection of Elden Street and the Dulles Park Shopping Center. The committee's recommendation is based upon need for safe pedestrian crossing in the vicinity of Herndon Middle School and the Dulles Park Shopping Center and to provide safe vehicular left movements for automobiles at this intersection. Due to unmet signal warrants at this intersection, signalization is not included as part of the concept plan and will be pursued via a separate effort.

At this time, please note that there is no funding dedicated to street improvements for South Elden Street. Last year, the town applied under the Virginia Department of Transportation's (VDOT) Smart-Scale program for fiscal years 2024-2025. Transportation projects are scored based on factors including safety

improvements, congestion reduction, accessibility, land use, environmental quality, and economic development. In January, the Commonwealth Transportation Board released the scores for Virginia's 433 eligible Smart-Scale transportation projects. The town's South Elden Street project did not meet VDOT's scoring threshold relative to other Northern Virginia projects and the total funding available to achieve Smart-Scale funding. The next opportunity to apply under VDOT's Smart-Scale funding program will begin during January 2020. Accordingly, staff anticipates that this project will take several years for applicable funding to be established.

Planning Commission Recommendation:

The Planning Commission recommended this plan amendment after a public hearing on January 28, 2019. The commission's recommending resolution is Attachment #3.

Planning Commission Comments:

During the Planning Commission Public Hearing there were no questions or comments from the public. Following thorough review, the Planning Commission recommended approval by a unanimous vote of 6-0, with 1 Planning Commissioner absent.

Staff Recommendation:

The staff recommends approval of CPA #18-02.

Staff Comments:

The staff finds that the proposed plan amendment and supporting documentation accurately reflects the work of the committee and consultant and meets the requirements of the Virginia Office of Intermodal Planning and Investment.

Attachments:

1. Town Council Resolution for CPA #18-02, February 19, 2019
2. Location Map
3. Planning Commission Recommending Resolution for CPA #18-02, January 28, 2019
4. Town Council Initiating Resolution for CPA #18-02, November 13, 2018
5. The Design Concept by AECOM (dated November 30, 2017, revised June 15, 2018)

Additional items available at www.herndon-va.gov/departments/community-development:

6. Traffic Operations Technical Memorandum South Elden Street Corridor Plan Existing and No Build Condition, prepared by AECOM and dated December 22, 2017
7. 2040 Build Scenario Traffic Operations Addendum South Elden Street Corridor Plan, prepared by AECOM and dated July 9, 2018
8. Access Spacing along Elden Street from Herndon Parkway (South) to Sterling Road, prepared by the Department of Community Development

Staff:



Michael Wallick, Planner



Dana Heiberg, Senior Planner



Elizabeth M. Gilleran, AICP - Director of Community Development

TOWN OF HERNDON, VIRGINIA

RESOLUTION

FEBRUARY 26, 2019

Resolution- to consider Comprehensive Plan Amendment #18-02, to amend the Town of Herndon 2030 Comprehensive Plan, adopted August 12, 2008, as amended, to establish a design concept for street improvements on South Elden Street, between Sterling Road and Herndon Parkway, and incorporate by reference the Design Concept by AECOM consultants (dated November 30, 2017, revised June 15, 2018).

WHEREAS, On November 13, 2018, the Town Council formally authorized consideration of the plan amendment by Resolution 18-G-63; and

WHEREAS, The Planning Commission held a public hearing on the plan amendment as required under Section 15.2225 of the Code of Virginia, which resulted in approval and certification of a recommending resolution which has been transmitted to the Town Council; and

WHEREAS, The Town Council held a public hearing on the plan amendment on February 26, 2019.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Herndon, Virginia, that:

1. The Town Council approves Comprehensive Plan Amendment CPA #18-02 for adoption as an amendment to the Town of Herndon 2030 Comprehensive Plan adopted August 12, 2008, as amended.
2. Approves and recommends inserting the following text amendment to the Transportation Chapter, current Page IX-8, as well as supporting documents described below to be incorporated by reference into the comprehensive plan: [text shown on the following page]

6. South Elden Street: (Town Minor Arterial) Herndon Parkway to Sterling Road, improve to divided four lane section. Project study area to encompass Elden Street/Sterling Road and Elden Street/Ferndale Avenue intersections. (CIP) add a shared-use path of eight feet in width & improve the existing 5-lane section to be a 4-lane section with 11 foot wide travel lanes and a raised median and protected turning lanes. To increase visibility and safety to pedestrian crossings, enhanced crosswalks are to be added at the intersections of Elden Street and Alabama Drive, the intersection at Dulles Park Shopping Center, and the intersection of Elden Street at Sterling Road. The eight foot wide shared-use path is to be located on the western side of Elden Street and is to run from Sterling Road to Herndon Parkway.
3. CPA #18-02 amends the Town of Herndon 2030 Comprehensive Plan adopted August 12, 2008, as amended through January 13, 2015 to establish a design concept for street improvements on Elden Street, between Sterling Road and Herndon Parkway, and incorporate by reference:
- a. The Design Concept by AECOM (dated November 30, 2017, revised June 15, 2018)
 - b. Traffic Operations Technical Memorandum South Elden Street Corridor Plan Existing and No Build Condition, prepared by AECOM and dated December 22, 2017
 - c. 2040 Build Scenario Traffic Operations Addendum South Elden Street Corridor Plan, prepared by AECOM and dated July 9, 2018
 - d. The conceptual access management plan prepared by the Department of Community Development and shown as attachment 8 to the staff report of February 19, 2019
4. Based upon outcomes of the OIPI (Grant Oversight Committee which met in 2018), the town shall pursue two separately funded initiatives related to this project within the study area:
- a. Signalize the intersection of Elden Street and the Dulles Park Shopping Center.
 - b. Improve the existing sidewalk on the east side of Elden Street, between Herndon Parkway and Sterling Road.
5. This resolution shall be effective on and after its date of adoption.

Location Map



TOWN OF HERNDON, VIRGINIA

RESOLUTION

January 28, 2019

Resolution - CPA #18-02. Recommending and Certifying Comprehensive Plan Amendment #18-02 Establish a Design Concept for Street Improvements on Elden Street, between Sterling Road and Herndon Parkway, to the Town Council of the Town of Herndon, Virginia.

BE IT RESOLVED by the Planning Commission for the Town of Herndon that:

1. On November 13, 2018, the Town Council referred the proposed amendment to the Planning Commission for public hearing and recommendation in accordance with Code of Virginia § 15.2-2229. Amendments.
2. The Planning Commission has reviewed the plan amendment and after public hearing recommends CPA #18-02 to the Town Council. The amendment consists of the following text amendment to the Transportation Chapter, current Page IX-8, as well as supporting documents described below to be incorporated by reference into the comprehensive plan.
 6. South Elden Street: (Town Minor Arterial) Herndon Parkway to Sterling Road, add a shared-use path of eight feet in width & improve the existing 5-lane section to be a 4-lane section with 11 foot wide travel lanes and a raised median and protected turning lanes. To increase visibility and safety to pedestrian crossings, enhanced crosswalks are to be added at the intersections of Elden Street and Alabama Drive, the intersection at Dulles Park Shopping Center, and the intersection of Elden Street at Sterling Road. The eight foot wide shared-use path is to be located on the western side of Elden Street and is to run from Sterling Road to Herndon Parkway.

3. CPA #18-02 amends the Town of Herndon 2030 Comprehensive Plan adopted August 12, 2008, as amended through January 13, 2015 to establish a design concept for street improvements on Elden Street, between Sterling Road and Herndon Parkway, and incorporate by reference:
 - a. The Design Concept by AECOM (dated November 30, 2017, revised June 15, 2018)
 - b. Traffic Operations Technical Memorandum South Elden Street Corridor Plan Existing and No Build Condition, prepared by AECOM and dated December 22, 2017
 - c. 2040 Build Scenario Traffic Operations Addendum South Elden Street Corridor Plan, prepared by AECOM and dated July 9, 2018
 - d. The conceptual access management plan prepared by the Department of Community Development and shown as attachment 7 to the staff report of January 14, 2019
4. Based upon outcomes of the OIPI (Grant Oversight Committee which met in 2018), the town shall pursue two separately funded initiatives related to this project within the study area:
 - a. Signalize the intersection of Elden Street and the Dulles Park Shopping Center.
 - b. Improve the existing sidewalk on the east side of Elden Street, between Herndon Parkway and Sterling Road.
5. This resolution shall be effective on and after its date of adoption.

TOWN OF HERNDON, VIRGINIA

RESOLUTION

NOVEMBER 13, 2018

Resolution– to initiate consideration of comprehensive plan amendment CPA #18-02, to establish a design concept for street improvements on Elden Street, between Sterling Road and Herndon Parkway.

BE IT RESOLVED by the Town Council for the Town of Herndon, Virginia, that:

1. The Town Council initiates consideration of the requested comprehensive plan amendment in accordance with Sec. 78-200.2. Planning Commission, Town of Herndon Zoning Ordinance (2007).
2. The Town Council requests the review of the Planning Commission within 90 days and refers the proposed amendment to the Planning Commission for recommendation in accordance with Code of Virginia § 15.2-2229. Amendments.
3. Public necessity, convenience, general welfare, or good zoning practice requires the Town Council's consideration of this proposed measure.

This is certified to be a true and accurate copy of Resolution 18-G-63 adopted at a legally convened meeting of the Town Council of the Town of Herndon on November 13, 2018.


Margie C. Tacci, Deputy Town Clerk



Attached for reference is the draft Comprehensive Plan Amendment CPA #18-02, to establish a design concept for street improvements on Elden Street, b/n Sterling Road and the Herndon Parkway, Proposed Plan Text, dated November 13, 2018.

**Draft Comprehensive Plan Amendment CPA#18-02 to establish
a design concept for street improvements on Elden Street, between
Sterling Road and the Herndon Parkway.**

Proposed Plan Text, November 13, 2018

1. Transportation Chapter, current Page IX-8, insert text as revision to number 6 of the projects listed to achieve the proposed Major Street Network over a planning horizon stretching to the year 2030. Current text is as follows:

6. South Elden Street: (Town Minor Arterial) Herndon Parkway to Sterling Road, improve to divided four lane section. Project study area to encompass Elden Street/Sterling Road and Elden Street/Ferndale Avenue intersections. (CIP)

Proposed Plan Text:

6. South Elden Street: (Town Minor Arterial) Herndon Parkway to Sterling Road, add a shared-use path of eight feet in width & improve the existing 5-lane section to be a 4-lane section with 11 foot wide travel lanes and a raised median and protected turning lanes. To increase visibility and safety to pedestrian crossings, enhanced crosswalks are to be added at the intersections of Elden Street and Alabama Drive, the intersection at Dulles Park Shopping Center, and the intersection of Elden Street at Sterling Road. The eight foot wide shared-use path is to be located on the western side of Elden Street and is to run from Sterling Road to Herndon Parkway.

2. To be adopted by resolution as a supporting document to the comprehensive plan:

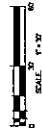
- a. Design Concept for street improvements on South Elden Street, between Sterling Road and Herndon Parkway, prepared by AECOM, dated November 30, 2017, revised June 15, 2018.

Attachment #5

AECOM

310 WEST WALKER AVENUE, SUITE 300
FARMINGTON, VT 05475

CONCEPTUAL ROADWAY
DESIGN
OF ELDEN STREET
FROM HERNDON PARKWAY
TO STERLING ROAD
TOWN OF HERNDON, VA



1400 King Street, Suite 210
Herndon, VA 22061
703.299.8176
WENDEL ENGINEERING P.C.

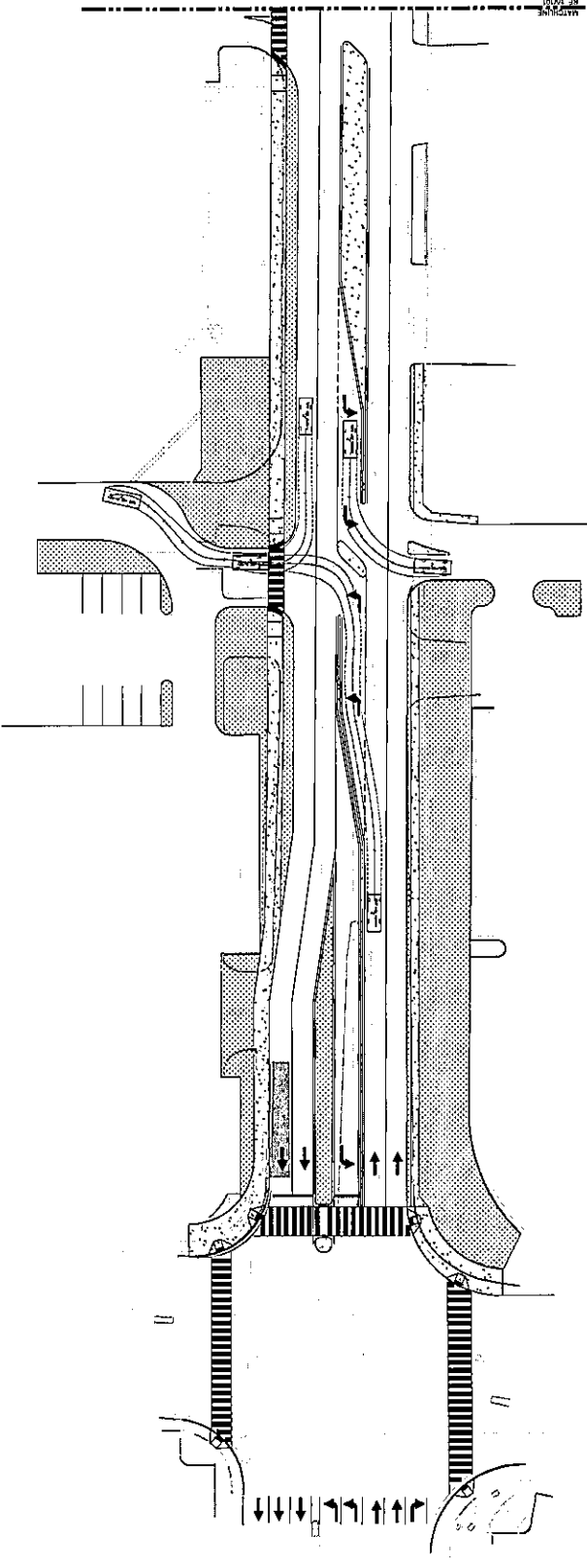
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CONCEPTUAL
ROADWAY DESIGN

NOT FOR
CONSTRUCTION

DATE	11/09/2017
BY	WJW
CHECKED BY	WJW
PROJECT NO.	10010
DRAWN BY	WJW

HD-1
(SHEET 1 OF 3)

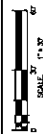


1 ELDEN STREET - PLAN
SCALE 1"=30'

AECOM

3101 WILSON BOULEVARD, SUITE 600
FARMINGTON, VT 05475

CONCEPTUAL ROADWAY
DESIGN
OF ELDEN STREET
FROM HERNDON PARKWAY
TO STERLING ROAD
TOWN OF HERNDON, VA



1700 Shaw Street, Suite 100
Arlington, VA 22218
703.299.8118 703.299.8119
WENDEL ENGINEERING P.C.

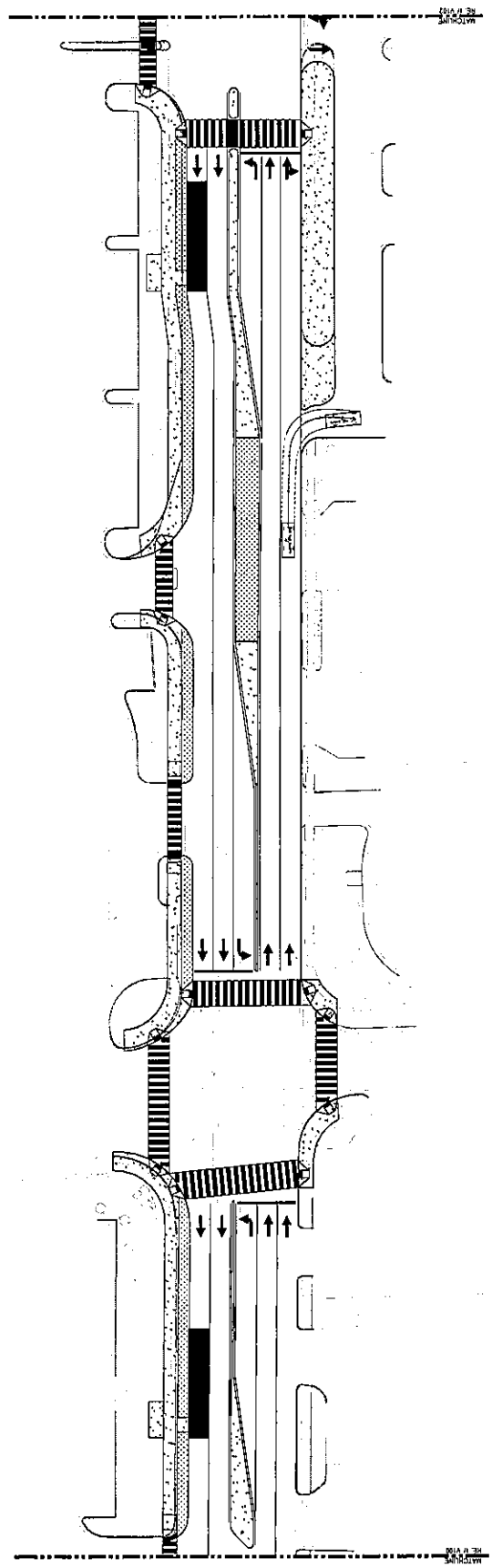
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CONCEPTUAL
ROADWAY DESIGN

NOT FOR
CONSTRUCTION

DATE	11/20/2017
SCALE	1"=50'
DESIGNED BY	AVJ
CHECKED BY	AVJ
DATE	02/01/2018

HD-2
(SHEET 2 OF 3)



① ELDEN STREET - PLAN
SCALE 1"=50'

AECOM

3101 WILSON BOULEVARD, SUITE 900
ARLINGTON, VA 22204

CONCEPTUAL ROADWAY
DESIGN
OF ELDEN STREET
FROM HERNDON PARKWAY
TO STERLING ROAD
TOWN OF HERNDON, VA



1420 King Street, Suite 510
Alexandria, VA 22314
www.wendelcorporate.com
703.299.8718 1.703.299.8719
WENDEL CORPORATION, INC.

MODEL ENGINEERING, P.C.

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ROADWAY DESIGN

**NOT FOR
CONSTRUCTION**

DATE 11/30/2017

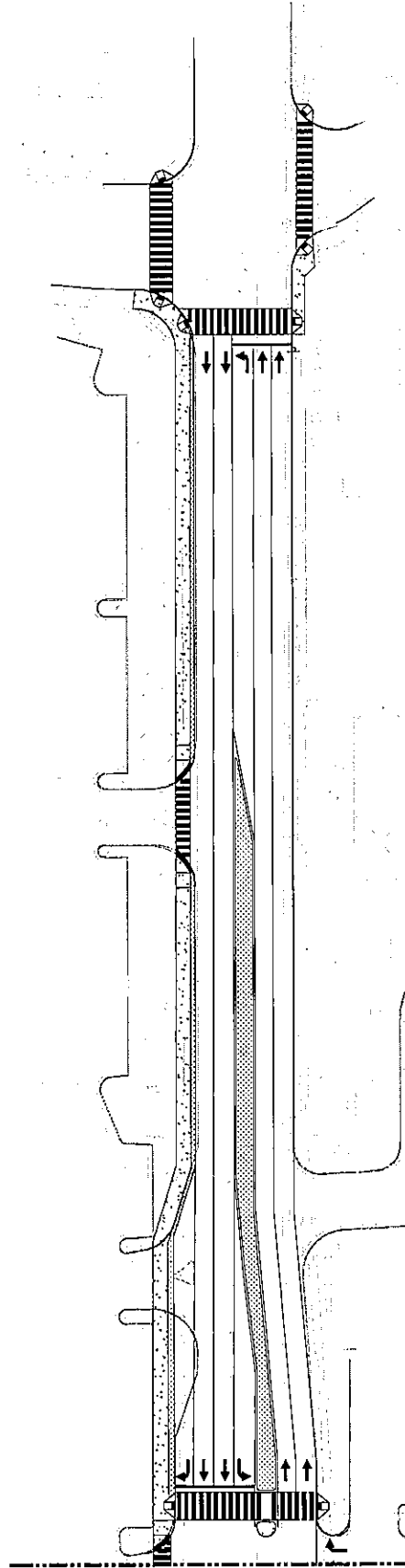
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HD-3
(SHEET 3 OF 3)



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ELDEN STREET - PLAN
SCALE 1" = 30'

TOWN OF HERNDON, VIRGINIA

RESOLUTION

FEBRUARY 26, 2019

Resolution- to reappoint members to the Town Council's Pedestrian and Bicycle Advisory Committee.

WHEREAS, the Town Council's Pedestrian and Bicycle Advisory Committee was established in October 2008; reinstated in July 2010, July 2012, July 2014, January 29, 2019, with Councilmember Cesar del Aguilar appointed to serve as chair; and

WHEREAS, members serve two-year terms to coincide with election terms.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Herndon, Virginia, hereby reappoints the following individuals to the Town Council's Pedestrian and Bicycle Advisory Committee for a two-year term ending December 31, 2020:

Reappoints:

Martha "Jo" Adams, as a citizen representative;
Sherry Blanton, as a citizen representative;
Matthew Dykstra, as a citizen representative;
Dua'a Elbarasse, as a citizen representative;
Janis Linkov-Johnson, as a citizen representative;
Ian MacDonald, as a citizen representative;
Nancy Myers, as a citizen representative;
Eric Boll, as the HPRB representative; and
Marcia M. Bouchard, as the Planning Commission representative.