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**HERNDON TOWN COUNCIL  
RETREAT  
Friday, March 10, 2023 and  
Saturday, March 11, 2023**

The Town Council held a Town Council Retreat on Friday, March 10, and Saturday, March 11, 2023 in the Herndon Police Department (HPD) Community Room, 397 Herndon Parkway, Herndon. In attendance were: Mayor Sheila Olem, Vice Mayor Clark Hedrick, and Councilmembers Cesar del Aguila, Pradip Dhakal, Keven LeBlanc, and Donielle M. Scherff.

Councilmember Scherff was present Friday, March 10, and arrived at 9:30 a.m. on Saturday, March 11, 2023.

Councilmember Naila Alam was absent from the retreat.

Staff present during the meeting: William H. Ashton II, Town Manager; and Lesa Yeatts, Town Attorney.

**1. CALL TO ORDER**

**Town Council Retreat**

Mayor Olem called the Town Council Retreat to order 5:30 p.m. on Friday, March 10, 2023, and determined there was a quorum, with six members present and Mayor Olem presiding. Councilmember Alam was absent.

**Friday, March 10, 2023**

Mayor Olem recognized William H. Ashton II, Town Manager, for opening remarks. Following his comments, Mr. Ashton recognized Kristi Dooley, Executive Coach and Consultant with True Purpose Leadership; and Julie Shedd, Associate Dean and Associate Professor, Carter School and of Conflict Analysis at George Mason University, who moderated the Town Council Retreat.

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During the retreat on Friday, March 10, 2023, the Council reviewed and discussed several topics, including communication, leadership models, and the Town Council operating guidelines, facilitated by Ms. Dooley and Ms. Shedd.

### **Recess**

At 7:10 p.m., Mayor Olem called a brief recess, and at 7:25 p.m., the Town Council Retreat reconvened in the Herndon Police Department Community Room, six members present and Mayor Olem presiding. Councilmember Alam was absent.

### **Recess**

At 8:35 p.m., Mayor Olem called a brief recess, and at 8:45 p.m., the Town Council Retreat reconvened in the Herndon Police Department Community Room, six members present and Mayor Olem presiding. Councilmember Alam was absent.

### **Recess for the evening**

At 10:15 p.m. the retreat recessed. Mayor Olem announced that the retreat would reconvene on Saturday, March 11, at 8:00 a.m., at the Herndon Police Department Community Room, 397 Herndon Parkway, Herndon.

## **TOWN COUNCIL RETREAT (CONTINUED)**

### **Saturday, March 11, 2023**

Mayor Olem called the meeting to order, and the Herndon Town Council Retreat reconvened at 8:30 a.m. on Saturday, March 11, 2023. Mayor Olem determined there was a quorum, with five members present. Councilmember Scherff arrived at 9:30 a.m. and Councilmember Alam was absent.

Mayor Olem recognized William H. Ashton II, Town Manager, for remarks. Following his comments, Mr. Ashton recognized the moderators to continue the retreat.

During the retreat on Saturday, March 11, 2023, the Council reviewed and discussed several topics, including the Town's vision and vision principles, facilitated by Ms. Dooley and Ms. Shedd.

### **Recess**

At 10:00 a.m. Mayor Olem called a brief recess, and at 10:10 a.m., the Town Council Retreat reconvened in the Herndon Police Department Community Room, with six members present and Mayor Olem presiding. Councilmember Alam was absent.

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### **Recess**

At 11:45 a.m. Mayor Olem called a brief recess, and at 12:20 p.m., the Town Council Retreat reconvened in the Herndon Police Department Community Room, with six members present and Mayor Olem presiding. Councilmember Alam was absent.

### **2. ADJOURNMENT**

There being no further business, Mayor Olem adjourned the March 10-11, 2023 Town Council Retreat at 2:00 p.m. on Saturday, March 11, 2023.

*Amanda E. Monaw Kertz*

**Amanda E.M. Kertz**  
**Chief Deputy Town Clerk**



**Minutes approved by Town Council: March 28, 2023**