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**HERNDON TOWN COUNCIL  
Special Meeting Minutes – Training  
Thursday, March 30, 2023**

The Town Council held a Special Meeting for training purposes on Thursday, March 30, 2023, at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon. In attendance were: Mayor Sheila Olem and Councilmembers Cesar del Aguila, Keven LeBlanc, and Donielle M. Scherff.

Vice Mayor Hedrick arrived during the closed meeting at 7:03 p.m.

Councilmember Dhakal arrived during the closed meeting at 7:21 p.m.

Councilmember Alam was absent.

Staff present during the meeting: William H. Ashton II, Town Manager; Lesa Yeatts, Town Attorney; Chief Maggie DeBoard, Herndon Police; Senior Police Officer Tony DePoto, Herndon Police; Kirstyn Barr Jovanovich, Town Clerk; and Page Kalapasev, Director of Information Technology.

**1. CALL TO ORDER**

Mayor Olem called the Town Council Special Meeting to order at 7:00 p.m. and determined there was a quorum of four Councilmembers. Vice Mayor Hedrick and Councilmember Dhakal had not yet arrived. Councilmember Alam was absent.

**2. CLOSED MEETING**

Mayor Olem stated that the Council had a need to go into a closed meeting and that the appropriate meeting notices were provided in accordance with state law. The Closed Meeting was held in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia.

Councilmember LeBlanc moved that the Council convene in closed session to discuss the following as permitted by Virginia Code Section 2.2-3711 (A) (19), for a briefing on cyber and facility security. Councilmember Scherff seconded the motion, which was carried by a 4-0 roll call vote. The vote was: Councilmembers del Aguila, LeBlanc,

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Scherff, and Mayor Olem voting “Aye.” Vice Mayor Hedrick and Councilmember Dhakal had not yet arrived. Councilmember Alam was absent.

The Council went into closed meeting at 7:01 p.m.

During the closed meeting, Mayor Olem noted for the record that Vice Mayor Hedrick arrived at 7:03 p.m.

During the closed meeting, Mayor Olem noted for the record that Councilmember Dhakal arrived at 7:21 p.m.

Councilmember Dhakal moved to come out of the closed meeting. Motion seconded by Vice Mayor Hedrick and carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Dhakal, LeBlanc, Scherff, and Vice Mayor Hedrick and Mayor Olem voting “Aye.” Councilmember Alam was absent.

The Council came out of closed meeting at 9:32 p.m.

Vice Mayor Hedrick moved to certify that, to the best of each member's knowledge, in the closed meeting just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed meeting and (2) lawfully permitted to be discussed in a closed meeting under the provisions of the Virginia Freedom of Information Act as cited in that motion. Motion seconded by Councilmember LeBlanc and carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Dhakal, LeBlanc, Scherff, and Vice Mayor Hedrick and Mayor Olem voting “Aye.” Councilmember Alam was absent.

Ayes: 6

Nays: 0

Absent: 1

### 3. **ADJOURNMENT**

There being no further business, Mayor Olem adjourned the March 30, 2023 Town Council Special Meeting at 9:33 p.m.



**Kirstyn Barr Jovanovich**  
**Town Clerk**



**Minutes approved by Town Council: April 11, 2023**