

**TOWN OF HERNDON, VIRGINIA
WORK SESSION AGENDA
HERNDON POLICE DEPARTMENT – COMMUNITY ROOM
397 HERNDON PARKWAY
March 15, 2022
7:00 PM**

CALL TO ORDER

1. Roll Call & Determination of Quorum

GENERAL

2. Resolution 22-G-24, to authorize the submission of a Creative Communities Partnership Grant Application/Virginia Commission for the Arts
3. Resolution 22-G-25, to authorize the Town Manager to sign a Memorandum of Understanding with Northwest Federal Credit Union to host the Herndon Carnival
4. Resolution 22-G-26, to initiate consideration of a Comprehensive Plan Amendment, CPA #22-01, to amend Chapter 9, Transportation, of the 2030 Comprehensive Plan adopted August 12, 2008, as amended through November 17, 2020, to incorporate the Sterling Road Multimodal Improvement Project, and incorporate by reference the previously adopted Herndon Bicycle Network Master Plan and Herndon Pedestrian Plan

DISCUSSION

5. Water Rate Study Presentation - Raftelis Financial Consultants, Inc.
6. FY 2023 Enterprise Fund Budget Presentation – Director of Finance
7. Clarification on the handling and dissemination of privileged and otherwise confidential information (Councilmembers Regan and Friedrichs)

ROUNDTABLE

CLOSED MEETING

A closed meeting as provided under the Code of Virginia pursuant to:

- Section 2.2-3711(A)(1) to discuss the performance of certain specific current and former Herndon Police Department employees; and
- Section 2.2-3711(A)(8) for consultation with legal counsel regarding specific pending legal matters



STAFF REPORT

Town Council
March 15, 2022

Title:

Resolution - to authorize the submission of a Creative Communities Partnership Grant Application/Virginia Commission for the Arts

Staff Contact:

Cindy S. Roeder, Director of Parks & Recreation
703-435-6800 ext. 2123
cindy.roeder@herndon-va.gov

Proposal/Description:

The Virginia Commission for the Arts matches local government contributions up to \$4,500 for grants to independent arts organizations for arts activities in the locality through redistribution to nonprofit arts organizations. To obtain grant requests, press releases announcing the program were sent to local media outlets, and nonprofit arts organizations located in the Town were notified. Applications were received from NextStop Theater Company and Arts Herndon.

A citizen committee, consisting of Al Hobson, Susan Alger and Melissa Highley, reviewed the applications, their adherence to the guidelines, and based on their perception of the proposal's impact within the community, recommend that the amount of \$4500.00 be considered for award to Arts Herndon.

Fiscal Impact:

The Challenge grant matches an equal expenditure of funds for arts activities given by the Town to any arts organizations. This is accomplished through the Town Council's approved FY23 budget allocation for arts programming. A local government that has not approved its budget by the grant deadline may apply conditionally and confirm the application as soon as the budget has been approved. The Town then receives the Creative Communities Partnership grant and redirects the funds to the arts organizations.

Staff Comments:

This year's grant process was consistent with previous years. Careful thought and consideration were given by the committee to both requests.

Recommendation:

Staff recommends approval from the Town Council to submit the application to the Virginia Commission for the Arts for a **Creative Communities Partnership Grant** (formerly the Local Government Challenge Grant) in the amount of \$4,500.

Staff:A handwritten signature in black ink, reading "Cindy S. Roeder". The signature is fluid and cursive, with a long horizontal stroke at the end.

Cindy S. Roeder, Director of Parks & Recreation

TOWN OF HERNDON, VIRGINIA

RESOLUTION

MARCH 22, 2022

Resolution- to authorize the submission of a Creative Communities Partnership Grant Application/Virginia Commission for the Arts.

WHEREAS, the Virginia Commission for the Arts provides grant monies to Virginia localities under the Creative Communities Partnership Grant for redistribution to nonprofit organizations for arts activities; and

WHEREAS, the Town of Herndon has solicited grant applications from organizations and recommends that a \$4,500 grant be submitted for the proposal submitted by Arts Herndon; and

WHEREAS, the funding for this program requires that the Town appropriate an equal or greater amount for arts activities in the community and recommends such funding be included in the proposed FY 2023 budget.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Herndon, Virginia hereby authorizes the Town Manager to submit a Creative Communities Partnership Grant application to the Virginia Commission for the Arts.

STAFF REPORT

Town Council – Work Session
March 15, 2022

Title:

Resolution, to authorize the Town Manager to sign a Memorandum of Understanding with Northwest Federal Credit Union to host the Herndon Carnival.

Staff Contact:

Cindy Roeder
703-435-6800 ext. 2123
Cindy.roeder@herndon-va.gov

Lesa J. Yeatts, Town Attorney
(703) 787-7370
lesa.yeatts@herndon-va.gov

Description:

Up until 2019 the Herndon Festival had been hosted annually in Herndon's downtown since its inception in 1980. In 2019, with the planned redevelopment of the downtown, including the Station Street surface lot (the carnival site), the Festival committee considered identifying a new venue for the festival that allowed for both the carnival and many of the other festival elements. The Northwest Federal Credit Union (NWFCU) campus on the corner of Spring Street and Herndon Parkway, almost directly across from the Herndon Police Station was chosen and the event was held there in 2019 pursuant to an MOU with NWFCU.

Neither the Festival nor the Carnival were held in 2020 or 2021 due to the State of Emergency created by the Covid 19 Pandemic. The festival executive committee explored various options for some version of the Herndon Festival and Carnival to occur in 2022 which resulted in the decision to host the Carnival only at the NWFCU campus at 200 Spring Street in June 2022.

The executive leadership and the board of NWFCU are amenable to serving as the host site for the 2022 Herndon Carnival and entering into the MOU.

Fiscal Impact:

It is expected that there will only be positive fiscal impact as Carnival income has historically exceeded expenses.

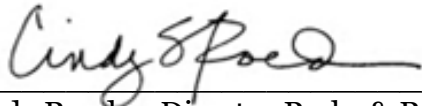
Staff Recommendation:

Authorize the Town Manager to sign the MOU with NWFCU.

Attachments:

Resolution
Memorandum of Understanding

Prepared and Approved by:



Cindy Roeder, Director Parks & Recreation



Lesa J. Yeatts, Town Attorney

TOWN OF HERNDON, VIRGINIA

RESOLUTION

March 22, 2022

Resolution- to authorize the Town Manager to sign a Memorandum of Understanding with Northwest Federal Credit Union to host the Herndon Carnival.

WHEREAS, the Herndon Festival was held for 38 years in Herndon's downtown core; and

WHEREAS, in 2019 the Town and Northwest Federal Credit Union ("NWFCU"), entered into an agreement to re-locate the Festival and Carnival to the NWFCU campus at 200 Spring Street; and

WHEREAS, neither the Festival nor the Carnival were held in 2020 or 2021 due to the State of Emergency created by the Covid 19 Pandemic; and

WHEREAS, the festival executive committee explored various options for some version of the Herndon Festival and Carnival to occur in 2022 which resulted in the decision to host the Carnival only at the NWFCU campus at 200 Spring Street in June 2022; and

WHEREAS, the executive leadership and the board of NWFCU are amenable to serving as the host site for the 2022 Herndon Carnival, and

WHEREAS, funds to support the FY 2022 Herndon Festival are available.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Herndon, Virginia, hereby authorizes the Town Manager to sign a Memorandum of Understanding with Northwest Federal Credit Union to host the 2022 Herndon Carnival.

MEMORANDUM OF UNDERSTANDING
Between
The Town of Herndon
And
Northwest Federal Credit Union

This Memorandum of Understanding, "MOU", is made this ___ day of ____, 2022, between the Town of Herndon, hereafter referred to as the "Town," and Northwest Federal Credit Union, hereafter referred to as "Northwest." The Memorandum of Understanding provides the details for the partnership between the Town and Northwest for the event taking place on June 2-5, 2022, "the event."

I. PURPOSE:

The purpose of this Memorandum of Understanding is to establish the terms of a cooperative partnership between the Town and Northwest in order to promote and provide a unique event experience for the local community. The event will operate Thursday, June 2, 6-10pm, Friday, June 3, 5-11pm, Saturday, June 4, 7am-11pm and Sunday, June 5, 10am-7pm at the Northwest Federal Credit Union campus, 200 Spring Street, Herndon, VA, 20170.

The Town and Northwest will separately develop a sponsorship agreement between the two parties recognizing Northwest as the exclusive event title sponsor, at no cost, and outlining the associated expectations, responsibilities and benefits. Some of those elements may be referenced in this MOU.

II. DIVISION OF RESPONSIBILITY

The Town assumes final authority for any decisions made regarding the operation of the Event, to include acquiring any necessary permits, licenses and other permissions for the Event to be conducted. Both parties have agreed to the following duties and responsibilities related to production and operation of the Event.

Northwest will:

1. Provide a staff liaison who will meet with the Town staff to keep lines of communication open and ensure the event is coordinated in a timely manner as a whole. The liaison will work in conjunction with Town staff prior to the event and on site during the event and keep staff apprised of all issues or concerns throughout the planning and implementation process.
2. Provide use and access to the parking lot and parking garage located at 200 Spring St Herndon, VA, 20170 beginning up to two weeks prior to the event for set up and equipment delivery. Allow for equipment and materials (such as cones and barricades, tents, tables, chairs, light towers, distribution panels and generators, portable restrooms) to be dropped off and stored in the parking lot beginning the week before Memorial weekend.
3. Provide use and access to restroom facilities for the staff, designated VIP's and volunteers working in the command area.
4. Provide overnight use and access to a lockable space to secure a safe, and the radio cache, plus staff access during all operating hours of the event (including set up and closeout hours) to count money for the duration of the event.
5. Assist the Town with the advertising and promotion of the event, including distribution of marketing materials to local branches.
6. Provide volunteer information to employees to assist with operations during the event.
7. Provide contact information for event day and after hours assistance with parking garage access.

8. Provide access to electricity and water connectivity (if available). Permit the town to meter the utilities.
9. Provide to the exclusivity of other financial institutions, access to and use of the automated teller machines (ATM's) for the duration of the event. Details to be specified in the Herndon Event sponsorship agreement.
10. Permit the display of banners and signs during the event for purposes such as safety, direction, recognition, advertising or appreciation.
11. Permit the sale or promotion of goods and services by Town authorized vendors, civic and volunteer groups.
12. Recognize that by permitting use of the property by the town, the event is an open, public event and must conform to the laws and regulations of the state, including the right to Open Carry.

The Town will:

1. Coordinate all aspects of operations and set-up for the event layout.
2. Designate the Director and Deputy Director of Parks and Recreation to serve as the event Supervisors who will meet regularly with Northwest to keep lines of communication open, ensure the event is coordinated as a whole, and establish the event layout.
3. Provide at least six (6) additional Town staff to be on site to coordinate all aspects of the event to include (but not limited to) carnival, food vendors, sponsors, and serve as crowd managers in the event of an incident or emergency. Provide, schedule and supervise all staff and volunteers necessary to operate the event.
4. Provide a timeline of basic functions to serve as a guide for production of the event. Changes to the timeline may be reviewed at planning meetings or made at any time with agreement by both parties.
5. Contract event security as needed, and establish a security plan, including access and egress from all potential entry points/buildings.
6. Secure all talent, sound, vendors, permits and sponsors for the event.
7. Arrange for health department and/or fire marshal inspection as required.
8. Arrange for use of available public and/or private parking lots for general public and vendor parking and control access to the parking deck during the event.
9. Arrange for a shuttle bus service to transport attendees and others to the event from designated off-site parking areas.
10. Secure the assistance of the Department of Public Works (DPW) for event set up, site maintenance and clean up, setup and strike of all equipment, materials and supplies for the event.
11. Provide all materials (cones, barricades, signs, tents, portable restrooms) for the event.
12. Recruit and coordinate all vendors and contractors for the execution of the event, including but not limited to artists, food vendors, commercial vendors, sponsors, civic, and volunteer groups.
13. Work with Northwest representative on the overall event layout, including the carnival, booths, and other activities.
14. Remove all trash, debris, equipment and materials from the Northwest campus no later than the Tuesday following the Event. Indoor spaces will be returned to normal operations upon staff departure on Sunday evening. Parking lot cleanup will continue into Monday. Access to parking for the Northwest staff will be available at the start of the business day on Monday, except in a designated area where Town or rental equipment will be removed throughout the business day.
15. The Herndon Police Department will provide an on-site presence to oversee safety for participants, property and vehicles during event hours.
16. Develop and execute a regional Event marketing plan, using multiple channels and recognizing

Northwest for their assistance with the operation of the event as outlined separately in the event sponsorship agreement. Northwest shall be the exclusive financial institution sponsor.

17. Provide certificate of insurance naming Northwest as an additional insured.

18. Indemnify Northwest, to the fullest extent permitted by law, for any controversy, claim, demand or other cause of action related, directly or indirectly, to the Event, unless the controversy, claim or demand results from Northwest's reckless or intentional misconduct.

III. FINANCIAL AGREEMENT:

All (100%) of the Event registration and sponsorship fees will be allocated to the Town to offset the overall production of the event.

The Town may incur financial obligations under the terms of this Agreement only to the extent that the Herndon Town Council annually approves such appropriations to satisfy payment of said obligations.

The Town will reimburse Northwest for the use of utilities (water, electricity) as recorded by town provided meter.

IV. DEFAULT

Northwest shall be in default if Northwest breaches any material term or condition of this Agreement. The Town shall be in default if the Town breaches any material term or condition of this Agreement.

In the event of default, the non-defaulting party shall give written notice to the defaulting party identifying the alleged breach of this Agreement, and the defaulting party shall have sixty (60) days from the date of notice to cure the breach to the reasonable satisfaction of the non-defaulting party. If the defaulting party fails to cure such breach within the sixty (60) day period set forth herein, this Agreement may be terminated by the non-defaulting party by giving an additional thirty (30) days' written notice to the breaching party.

V. MISCELLANEOUS PROVISIONS

A. Amendment. This Agreement may be amended at any time by mutual agreement of the Town and Northwest. In order to be valid and binding, any amendment to this Agreement must be in writing and signed by the Town and Northwest.

B. Assignment. Northwest may not assign any of its rights or obligations under this Agreement without the express written consent of the Town.

C. Authority. The Town and Northwest each represent that it has the right to enter into this Agreement.

D. Counterparts. This Agreement may be executed in multiple original counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument.

E. Entire Agreement. This Agreement constitutes the entire Agreement between the Town and Northwest with respect to the subject matter of this Agreement and supersedes all prior agreements and understandings, written and oral, between them with respect to the subject matter of this Agreement.

- F. Governing Law. This Agreement and its terms are governed by the laws of the United States and the Commonwealth of Virginia, the ordinances and regulations of Fairfax County, and the ordinances and regulations of the town.
- G. Headings. The headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provision of this Agreement.
- H. Severability. If any portion of this Agreement is found to be void or illegal, the validity or enforceability of any other portion shall not be affected.
- I. Waiver. No waiver by Town of any breach of any covenant, condition, or agreement herein contained shall operate as a waiver of the covenant, condition, or agreement itself or of any subsequent breach thereof.

In the event of a complete cancellation of the event due to “acts of God” (e.g. severe and/or dangerous weather conditions, etc.), or Town Council action, all parties hereby agree to assess possible postponement and/or rescheduling options.

VI. TERM AND TERMINATION

1. This Agreement will be in effect for one year from the date of signature, unless terminated sooner (“Initial Term”). At the end of the Initial Term this Agreement will automatically renew for one additional term, unless either party provides written notice of its intention not to renew no later than 60 days prior to the end of the then-current term.

Approved by:

President
Northwest Federal Credit Union

Date

William H. Ashton, II
Town Manager, Town of Herndon

Date

Approved As To Form:

Lesia J. Yeatts
Town Attorney

Date



STAFF REPORT

Town Council

March 15, 2022

Title:

Resolution, to initiate consideration of a Comprehensive Plan Amendment, CPA #22-01, to amend Chapter 9, Transportation, of the 2030 Comprehensive Plan adopted August 12, 2008, as amended through November 17, 2020, to incorporate the Sterling Road Multimodal Improvement Project, and incorporate by reference the previously adopted Herndon Bicycle Network Master Plan and Herndon Pedestrian Plan.

Staff Contact:

Ahmad Zaki, Lead Planner / Long-Range Planning

703-787-7380

ahmad.zaki@herndon-va.gov

Summary of Action

A comprehensive plan is general in nature and indicates the general or approximate location, character, and extent of features, including any future road improvements and any transportation improvements. Pursuant to Section 15.2-2229 of the Code of Virginia, amendments to a jurisdiction's comprehensive plan must begin with an initiating resolution. With the approval of an initiating resolution, the Town Council directs the Planning Commission to prepare the amendment and hold a public hearing on the matter within 60 days, or longer if specified by the council. Following the Planning Commission's action at public hearing, the amendment and commission's recommendation is considered by the town council at public hearing.

Summary Information

The proposed initiating resolution would refer to the Planning Commission a potential amendment to the Town of Herndon 2030 Comprehensive Plan adopted August 12, 2008, as amended through November 17, 2020. This amendment aims to include the Sterling Road Multimodal Improvement project concept into the Major Street Network section of the Transportation chapter. In addition, this amendment will incorporate by reference the Herndon Bicycle Network Master Plan, and Herndon Pedestrian Plan, as well as their supporting documents into the town's 2030 Comprehensive Plan's

transportation chapter. Due to the potential for physical changes to the width of the Sterling Road right-of-way, Section 15.2-2232 of the Code of Virginia may be applicable.

The Sterling Road Multimodal Improvement Project reconfigures the road as a multimodal corridor from Elden Street to Herndon Parkway. It is based on the town's current traffic management and circulation plans. The general guidance for the concept design is to convert the existing, undivided, three-lane section to a two-lane roadway with a middle lane for turning movements and, where appropriate, a landscaped median. Proposed improvements will enhance traffic mobility while providing safer pedestrian and bike accommodation. This amendment will also help secure funding for the project under the Federal roadway surface program, VDOT's revenue sharing program, state HB-2313 allocations, and make this project a potential candidate through VDOT's Transportation Alternatives Program.

The Herndon Bicycle Network Master Plan is the first long-range plan to guide the multimodal approach to transportation within the town. This plan was developed by the town's staff in partnership with the Pedestrian & Bicycle Advisory Committee and adopted through resolution by the Town Council on August 13, 2019. The resolution also recommended the Planning Commission to consider updates to the 2030 Comprehensive Plan's transportation chapter to reference the Bicycle Network Master Plan and reinforce its content.

The Town of Herndon's Pedestrian Plan was also developed by the town's staff under the direct supervision of the Pedestrian & Bicycle Advisory Committee through an iterative process. This document is a strategic plan which outlines ways in which the Town of Herndon can make walking to everyday destinations safer, more desirable, and more convenient. The Pedestrian Plan was adopted by the Town Council of the Town of Herndon on October 29, 2019. The council further recommended the Planning Commission to consider updates to the 2030 Comprehensive Plan's transportation chapter to reference the Pedestrian Plan and reinforce its content.

The amendment process, if initiated, will include public hearings at the Planning Commission and Town Council levels. As required by Section 15.2-2223 of the Code of Virginia, the local planning commission would prepare and recommend by resolution the comprehensive plan amendment for adoption by the local governing body.

Staff Recommendation

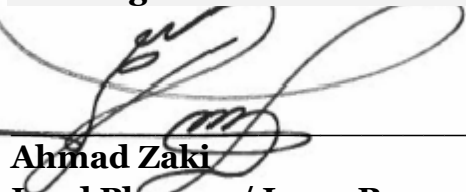
Staff recommends approval of the attached resolution, as required by Section 15.2-2223 of the Code of Virginia, to authorize consideration of the Comprehensive Plan Amendment (CPA #22-01). This amendment will establish a concept for the Sterling Road

Multimodal Improvement project and incorporate by reference the project's concept and the Herndon Bicycle Network Master Plan and Herndon Pedestrian Plan into the town's 2030 Comprehensive Plan.

Attachments:

1. Initiating Resolution CPA #22-01 dated March 22, 2022
2. A copy of the Town Council Resolution #19-G-66, October 29, 2019
3. A copy of the Town Council Resolution #19-G-52, August 13, 2019

Staff Signatures



Ahmad Zaki
Lead Planner / Long-Range Planning



Bryce A. Perry
Deputy Director of Community Development

TOWN OF HERNDON, VIRGINIA

RESOLUTION

March 22, 2022

Resolution- to initiate consideration of a Comprehensive Plan Amendment, CPA #22-01, to amend Chapter 9, Transportation, of the 2030 Comprehensive Plan adopted August 12, 2008, as amended through November 17, 2020, to incorporate the Sterling Road Multimodal Improvement Project, and incorporate by reference the previously adopted Herndon Bicycle Network Master Plan and Herndon Pedestrian Plan.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Herndon, Virginia, hereby:

1. Initiates consideration of the requested comprehensive plan amendment in accord with Section 15.2-2223 and 15.2-2232 of the Code of Virginia.
2. The Town Council requests the review of the Planning Commission and refers the proposed amendment to the Planning Commission for recommendation in accordance with Code of Virginia § 15.2-2229. Amendments.
3. Finds that public necessity, convenience, general welfare, or good zoning practice requires the Town Council's consideration of this proposed measure.

TOWN OF HERNDON, VIRGINIA

RESOLUTION

October 29, 2019

Resolution- Town of Herndon Pedestrian Plan.

WHEREAS, in 2008 the Town Council adopted the 2030 Comprehensive Plan which guides the town to *facilitate alternative modes of transportation within the town and provide safe streets that are friendly to pedestrians and bicyclists and continue to integrate pedestrian and bicycle facilities with the street and transit network*; and

WHEREAS, the Town Council's adopted 2035 Vision Statement expresses that *Residents walk, cycle, drive, or use public transit to their jobs, restaurants, and cultural events and Through thoughtful planning, the town has a network of sidewalks, trails, streets and connections to public transportation that provides residents the opportunity for one-car or no-car living*; and

WHEREAS, the Town Council appointed Pedestrian & Bicycle Advisory Committee steered the development of the plan at several meetings and recommends its adoption; and

WHEREAS, the Planning Commission held a public hearing to consider the appropriateness and benefits of the Town of Herndon Pedestrian Plan on September 23, 2019 and recommends its adoption;

WHEREAS, the Town Council held a public hearing to consider the appropriateness and benefits of the Town of Herndon Pedestrian Plan on October 29, 2019;

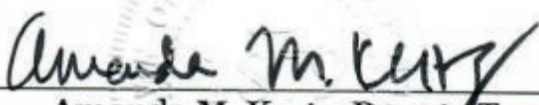
NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Herndon, Virginia that the Town Council hereby adopts the Town of Herndon Pedestrian Plan.

BE IT FURTHER RESOLVED that, the Town Council authorizes staff to make certain revisions to the Pedestrian Plan, without prior Town Council approval, for correction of clerical and administrative errors, updates of an administrative nature, excluding substantive changes.

BE IT FURTHER RESOLVED that, the Town Council endorses the projects listed in the Action Plan Chapter of the Pedestrian Plan and supports an increased emphasis on improving alternative modes of transportation in Herndon.

BE IT FURTHER RESOLVED that, the Town Council recommends the Planning Commission to consider updates to the 2030 Comprehensive Plan transportation chapter to reference the Pedestrian Plan and reinforce its content during the on-going Comprehensive Plan 5-Year review process.

This is certified to be a true and accurate copy of Resolution 19-G-66 adopted at a legally convened meeting of the Town Council of the Town of Herndon on October 29, 2019.


Amanda M. Kertz, Deputy Town Clerk



A copy of the Town of Herndon Pedestrian Plan dated October 19, 2019 is on file in the Department of Community Development.

TOWN OF HERNDON, VIRGINIA**RESOLUTION****August 13, 2019****Resolution- Town of Herndon Bicycle Master Plan.**

WHEREAS, in 2008 the Town Council adopted the 2030 Comprehensive Plan which guides the town to *facilitate alternative modes of transportation within the town and provide safe streets that are friendly to pedestrians and bicyclists and continue to integrate pedestrian and bicycle facilities with the street and transit network;* and

WHEREAS, the Town Council's adopted 2035 Vision Statement expresses that *Residents walk, cycle, drive, or use public transit to their jobs, restaurants, and cultural events and Through thoughtful planning, the town has a network of sidewalks, trails, streets and connections to public transportation that provides residents the opportunity for one-car or no-car living;* and

WHEREAS, on August 14, 2012, the Town Council adopted a resolution endorsing specific bicycle route and facility improvements in coordination with the Fairfax County Bicycle Master Plan; and

WHEREAS, the Code of Virginia §15.2-2231 requires each locality to develop a transportation plan that designates a system of transportation infrastructure needs and recommendations that may include the designation of new and expanded transportation facilities and that support the planned development of the territory covered by the plan and shall include, as appropriate, bicycle accommodations; and

WHEREAS, the Town Council appointed Pedestrian & Bicycle Advisory Committee steered the development of the plan at several meetings and recommends its adoption; and

WHEREAS, the Planning Commission reviewed the plan at its public hearing on June 24, 2019, endorses the plan, and recommends its adoption;

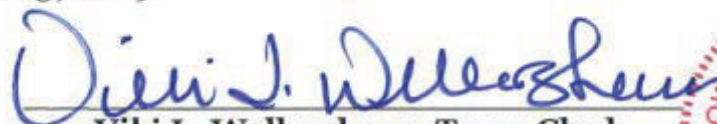
NEW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Herndon, Virginia that the Town Council hereby adopts the Town of Herndon Bicycle Network Master Plan.

BE IT FURTHER RESOLVED that, the Town Council authorizes staff to make certain revisions to the Bicycle Network Master Plan, without prior Town Council approval for correction of clerical and administrative errors, updates of an administrative nature, excluding substantive changes.

BE IT FURTHER RESOLVED that, the Bicycle Network Master Plan shall be forwarded to Fairfax County transportation planning staff for integration into the County's Bicycle Master Plan.

BE IT FURTHER RESOLVED that, the Town Council recommends the Planning Commission to consider updates to the 2030 Comprehensive Plan transportation chapter to reference the Bicycle Network Master Plan and reinforce its content.

This is certified to be a true and accurate copy of Resolution 19-G-52 adopted at a legally convened meeting of the Town Council of the Town of Herndon on August 13, 2019.


Viki L. Wellershaus, Town Clerk



The Bicycle Network Master Plan, reviewed by the Herndon Planning Commission on June 24, 2019, is on file in the Department of Community Development.

