



TOWN COUNCIL MEETING AGENDA

Town Council Chambers
765 Lynn Street, Herndon, VA 20170
Tuesday, November 14, 2023 | 7:00 p.m.

1. Call to Order

2. Pledge of Allegiance to the Flag of the United States of America

3. Presentations/Reports/Comments

- a. Town Manager Report
- b. Councilmember Comments

4. Comments from the Audience

Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.

5. Public Hearings

- a. Ordinance 23-O-20 to amend the Fiscal Year (FY) 2024 Adopted Budget for the General Fund and the American Rescue Plan Act (ARPA) Fund

6. Consent

- a. Resolution 23-G-73 to approve a contract modification for IFB Contract #B-23-01, Bready Park Tennis Court Renovation
- b. Resolution 23-G-74 to appoint a member to the Board of Zoning Appeals
- c. Resolution 23-G-75 to appoint a member to the Herndon Building Board of Appeals
- d. October 3, 2023, Town Council Work Session Minutes
- e. October 10, 2023, Town Council Meeting Minutes

7. Adjournment

Interpretación en Español está disponible en esta sesión.

TOWN OF HERNDON, VIRGINIA

ORDINANCE

NOVEMBER 14, 2023

Ordinance - to amend the Fiscal Year (FY) 2024 Adopted Budget for the General Fund and American Rescue Plan Act (ARPA) Fund.

BE IT ORDAINED, by the Town Council of the Town of Herndon, Virginia, that:

1. The financial adjustments to the FY 2024 Budget, as described in Attachment A, Budget Amendment FY 2024, Number 2 to this ordinance, are approved.
2. This ordinance shall be effective on and after the date of its adoption.

TOWN OF HERNDON, VA
FY 2024

BUDGET AMENDMENT NUMBER 2

The following appropriations and revenue sources are proposed for amendment:

GENERAL FUND			
Expenditure Appropriations	Amount	Revenue Budget	Amount
Increase Community Development expenditures	\$96,000	Increase State Grants and pass-through revenues	\$96,000
Increase Police Department expenditures	\$152,767	Increase State Grants and insurance recovery revenues	\$152,767
Total Expenditures Increase	\$248,767	Total Revenues Increase	\$248,767

ARPA FUND		
Project	Expenditure	Impact FY 2024
General Water Maintenance & Replacement	Increase	\$1,000,000
Water Pump Station and Vaults	Decrease	(\$1,000,000)
Total updates to project list, net		\$0

TOWN OF HERNDON, VIRGINIA

RESOLUTION

NOVEMBER 14, 2023

Resolution- to approve a contract modification for IFB Contract #B-23-01, Bready Park Tennis Court Renovation.

In accordance with Section 12.1.3 of the General Terms and Conditions for contract IFB #B-23-01, Bready Park Tennis Court Renovations, and in coordination with the award of contract to A.P. Construction, LLC through Resolution #23-G-18 on February 14, 2023, changes to the scope of work have been undertaken to include the addition of pickleball courts, fencing, removal of original tennis bubble lighting, upgraded generator, new tennis court wall panel and reinstallation of the existing bubble one more season in response to material delays which have increased the total cost to complete the project over the project's previously approved contingency.

THEREFORE, BE IT RESOLVED by the Town Council of the Town of Herndon, Virginia that:

1. An increase of the contingency in the amount of \$300,000 is approved.
2. The Town Manager is authorized to execute a contract modification or change orders up to the additional contingency amount of \$300,000.

TOWN OF HERNDON, VIRGINIA

RESOLUTION

NOVEMBER 14, 2023

Resolution- to appoint a member to the Board of Zoning Appeals.

BE IT RESOLVED by the Town Council of the Town of Herndon, Virginia, that:

1. **Stevan Porter** is reappointed to the Board of Zoning Appeals for a five-year term effective January 1, 2024.

TOWN OF HERNDON, VIRGINIA

RESOLUTION

NOVEMBER 14, 2023

Resolution- to appoint a member to the Herndon Building Board of Appeals.

BE IT RESOLVED by the Town Council of the Town of Herndon, Virginia, that:

1. **Dennis Clark** is appointed as an “experienced builder” member to the Building Board of Appeals for a five-year term effective January 1, 2024.