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HERNDON TOWN COUNCIL
Meeting Minutes
Tuesday, September 27, 2022

The Town Council met in regular session on Tuesday, September 27, 2022, at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Mayor Sheila A. Olem; Vice Mayor Cesar del Aguila; and Councilmembers Naila Alam, Pradip Dhakal, Signe Friedrichs, Sean M. Regan, and Jasbinder Singh.

Staff present during the meeting: William H. Ashton II, Town Manager; Lesa Yeatts, Town Attorney; Chief Maggie DeBoard, Herndon Police; Scott Robinson, Director of Public Works; Cindy Roeder, Director of Parks and Recreation; John Irish, Deputy Director of Public Works; Dave Bracamonte, IT Systems Manager; and Amanda Kertz, Chief Deputy Town Clerk.

CALL TO ORDER

1. Pledge of Allegiance

Mayor Olem led the Pledge of Allegiance.

2. Roll Call and Determination of Quorum

Mayor Olem called the meeting to order at 7:00 p.m. and asked Amanda Kertz, Chief Deputy Town Clerk, to call the roll for attendance. Following the roll call, Mayor Olem confirmed a quorum was present.

Mayor Olem reminded those participating to follow the Town’s meeting guidelines, which are displayed in the Council Chambers.

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COMMENTS

Mayor Announcements

Mayor Olem stated that the Dulles Regional Chamber of Commerce is holding the 20th Annual Hispanic Business Reception at the Worldgate Marriott on Thursday, September 29, from 5:30 to 7:00 p.m. Mayor Olem will present a proclamation recognizing Hispanic Heritage Month on behalf of the Town.

Mayor Olem stated that the Friends of Runnymede Park and Arts Herndon are hosting a Native Plant sale on Saturday, October 1, from 10:00 am to 2:00 pm at ArtSpace. She encouraged those present to attend.

Mayor Olem stated that the Town's fall clean-up is the week of October 17 through 21 on the resident's trash day. The schedule is also listed in the Town calendar.

3. Comments from the Town Manager

No comments.

4. Comments from the Town Council

Councilmember Alam: No comments.

Councilmember Dhakal: No comments.

Councilmember Friedrichs: Stated that she attended NatureFest that past weekend. This year, she enjoyed interacting with the wildlife animal rescue groups that attended. She briefly discussed the rescue groups and encouraged residents to contact them if they find a wild animal in need of care.

Councilmember Friedrichs stated this weekend she will be at the Virginia Municipal League (VML) Annual Conference. She will be a panelist for a discussion on October 3 titled "Let's Talk." Additionally, the VML Community and Economic Development Advocacy Committee that she serves on would be finalizing their advocacy statement at the conference.

Councilmember Regan: No comments.

Councilmember Singh: Stated that he heard a complaint from a resident on the 500 block of Worchester Street who said that someone had tried to break into their car. The resident had camera footage of the incident and asked Councilmember Singh what the Town would do about this. The individual also complained about crime in the McDonalds parking lot in Town.

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Regarding the camera footage Councilmember Singh mentioned, Mr. Ashton stated that the individual should call the Herndon Police Department (HPD) non-emergency number and they could take a report at the residence.

Responding to Councilmember Singh's question about police presence on Worchester Street, Mr. Ashton stated he could not comment on it since he did not know HPD's tactical plan.

Vice Mayor del Aguila: Stated that he had a great time at the Virginia Showcase of Bands at Herndon High School (HHS) on Saturday and that Herndon had a lot of which to be proud. He would support the Council looking at broadening its grant allocations, with this being a possible organization to consider.

That past Sunday, Vice Mayor del Aguila attended the Virginia Housing Forum at the Neighborhood Resource Center, which was a class for first-time homebuyers. He thought the Council should add a Strategic Planning Initiative on affordable housing.

Vice Mayor del Aguila discussed the Town Council Strategic Planning Initiatives Meetings that occurred over this term, which he thought were successful. He recognized Councilmember Regan's traffic calming initiative and the stops signs that were installed on Spring Street.

Mayor Olem: Responding to Councilmember Singh's comments, Mayor Olem stated she has called the police non-emergency number during situations that were similar to what he mentioned, and she emphasized the importance of reporting incidents to HPD.

Mayor Olem reviewed several events she attended over the past weekend, including:

- Virginia Showcase of Bands at HHS, where she enjoyed watching bands from all over the Commonwealth compete;
- Stars and Stripes event, which supports the military, first responders, and their families. She had information to give to HPD from the organization about possible grant opportunities; and
- Echoed Councilmember Friedrichs' comments on NatureFest, which she also went to on Sunday. Mayor Olem highlighted the wildlife rescue groups, as well.

That week, Mayor Olem attended the Dulles Regional Chamber of Commerce's monthly "Metro Monday" meeting, where she heard updates about the Silver Line extension. The stations will be open by the end of the year.

Comments and Disclosures for the Record

Ms. Kertz stated that the Town Clerk did not receive public comments or statements from Council for any items listed on the agenda.

5. Comments from the Audience

Mayor Olem reviewed the process and asked those who wanted to provide Comments from the Audience to come forward.

The following individual provided comments:

- Bessie Denton, 496 Virginia Avenue, asked if the Town was still designated as a Tree City USA. She also asked if the Town could have a contest for young people to work on designing a new logo.

Mayor Olem stated that staff would get back to Ms. Denton about Tree City USA.

GENERAL

6. Resolution 22-G-56, to accept the State of the Town Report, Fiscal Year 2022

Mr. Ashton provided an overview of the FY 2022 Annual Report. He stated that FY 2022 was a year of continued recovery from the COVID pandemic. Staff faced and met challenges, including COVID, inflation, and supply chain delays. He reviewed staff's significant activities over the past fiscal year, along with the main accomplishments from each department. This included addressing specific issues that the Town Council identified.

Mr. Ashton stated that staff streamlined the report and condensed the information so that it was more interesting and straightforward. Later this week, every home and business in Town would receive a color brochure with summary data from the Annual Report.

There was brief discussion between Mr. Ashton and Council on the Annual Report.

Councilmember Dhakal suggested adding sections to the Annual Report on the Town Council Strategic Initiatives and grants the Town received.

Responding, Mr. Ashton mentioned that the brochure had a section referring to the Council's Strategic Initiatives. He could consider adding more detail about the initiatives to the full report. Regarding the grants to the Town, Mr. Ashton agreed that including those funding sources would be a good idea. However, he pointed out that it takes several years for grant money to be utilized, while the report covers one fiscal year.

Responding to a request from Vice Mayor del Aguila, Mr. Ashton stated he could share comments he receives about the condensed version of the report.

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Vice Mayor del Aguila echoed Councilmember Dhakal's request to include more information about the Town Council Strategic Planning Initiatives. Responding, Mr. Ashton thought adding a section from the Town Manager's office about this might be appropriate.

Vice Mayor del Aguila moved approval of Resolution 22-G-56, as presented, to accept the State of the Town Report, Fiscal Year 2022. The motion was seconded by Councilmember Friedrichs.

There were brief comments from Council.

Councilmembers Dhakal, Alam, Regan, Friedrichs, Singh, Vice Mayor del Aguila, and Mayor Olem thanked Mr. Ashton for the report and staff for their work in the past year.

The question was called on the motion, which carried by unanimous roll call vote. The vote was: Councilmembers Alam, Dhakal, Friedrichs, Regan, Singh, Vice Mayor del Aguila, and Mayor Olem voting "Aye."

CONSENT

- 7. Resolution 22-G-57, to award contract IFB #22-10, Center Street Water Main Replacement**
- 8. Resolution 22-G-58, to award contract IFB #22-11, Sugarland Run South Stream Restoration**
- 9. Resolution 22-G-59, to award Contract #D-22-02, Stormwater Management Program Services**
- 10. Ordinance 22-O-21, to approve and authorize the Mayor to sign a second lease amendment between the Town and TWC Association Management, Inc. to amend rent and to extend the expiration date to December 31, 2023 for office space and parking spaces located at 397 Herndon Parkway**

On motion of Councilmember Regan, seconded by Councilmember Friedrichs, the Consent agenda items were approved and carried by unanimous roll call vote, without comment. The vote was: Councilmembers Alam, Dhakal, Friedrichs, Regan, Singh, Vice Mayor del Aguila, and Mayor Olem voting "Aye."

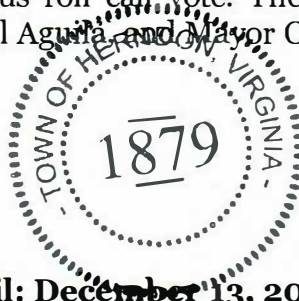
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ADJOURNMENT

Vice Mayor del Aguila moved to adjourn the September 27, 2022 regular meeting at 8:09 p.m., and Councilmember Dhakal seconded the motion. The question was called on the motion, which carried by unanimous roll call vote. The vote was: Alam, Dhakal, Friedrichs, Regan, Singh, Vice Mayor del Aguila, and Mayor Olem voting "Aye."

Amanda E. Monahan Kertz

Amanda E.M. Kertz
Chief Deputy Town Clerk



Minutes approved by Town Council: December 13, 2022

[Note: Approved resolutions and ordinances are on file in the Town Clerk's office]