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**HERNDON TOWN COUNCIL
Meeting Minutes
Tuesday, February 14, 2023**

The Town Council met in regular session on Tuesday, February 14, 2023, at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Mayor Sheila Olem, Vice Mayor Clark Hedrick, and Councilmembers, Cesar del Aguila, Keven LeBlanc, and Donielle M. Scherff.

Councilmember Pradip Dhakal arrived at 7:08 p.m.

Councilmember Naila Alam was absent.

Staff present during the meeting: William H. Ashton II, Town Manager; Lesa Yeatts, Town Attorney; Chief Maggie DeBoard, Herndon Police; Lisa Gilleran, Director of Community Development; Marjorie Sloan, Director of Finance; Tanya Kendrick, Director of Human Resources; Scott Robinson, Director of Public Works; Michael Mueller, Golf Course General Manager; David Stromberg, Zoning Administrator; Dave Bracamonte, Systems Manager; and Amanda Kertz, Chief Deputy Town Clerk.

1. CALL TO ORDER

Mayor Olem called the February 14, 2023, Town Council meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Olem led the to the Pledge of Allegiance to the Flag of the United States of America.

Determination of a Quorum

Mayor Olem asked Amanda Kertz, Chief Deputy Town Clerk, to call the roll for attendance. Mayor Olem determined there was a quorum of five Councilmembers. Councilmember Dhakal had not yet arrived, and Councilmember Alam was absent.

Mayor Olem reminded those participating to follow the Town’s meeting guidelines that are displayed in the Council Chambers.

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Mayor Announcements

Mayor Olem reminded everyone that the Town Council and Planning Commission are having a Special Joint Work Session on Thursday, February 16, to discuss the Transit Related Growth (TRG) Area. The meeting starts at 7:00 p.m. in the Herndon Police Department Community Room. The meeting will be recorded and posted on the Town's website for those that cannot attend the meeting.

Moment of Silence

Mayor Olem stated that on Valentine's Day, when love and friendship are celebrated, she also wanted to recognize the enormous loss of life that occurred from the earthquake in Turkey and Syria. She asked for a moment of silence to reflect on the disaster.

3. PRESENTATIONS/REPORTS/COMMENTS

a. Comments from the Town Manager

William H. Ashton II, Town Manager, provided an update on the upcoming Town Council retreat and stated his office is reaching out to Council to solidify the schedule. After he meets with the retreat moderators next week, they will set up meetings with individual Councilmembers.

Mr. Ashton echoed Mayor Olem's comments on the Town Council and Planning Commission's Special Joint Work Session coming up that Thursday. Mr. Ashton stated he cannot attend and Lisa Gilleran, Director of Community Development, will be the Acting Town Manager in his absence.

b. Comments from the Town Council

Councilmember del Aguila: No comments.

Councilmember Scherff: Stated that February was Black History Month and emphasized the importance of learning about Black history in Herndon. She met with the "Town historian" and conducted research at the Fairfax County Circuit Court Records Archive. She stated that the Herndon area has a rich history and she is going to work with the Herndon Diversity Equity and Inclusion Committee (HDEIC) on ways to highlight and celebrate this diversity.

Councilmember LeBlanc: No comments.

Vice Mayor Hedrick: No comments.

Mayor Olem: Offered congratulations to the Departments of Public Works and Community Development on receiving an Honorable Mention from the American Public

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Works Association's Mid-Atlantic Chapter for the Bus Bays Project at the Herndon Metro Station. She is also excited to see that the traffic lights are working at the Van Buren Street and Herndon Parkway intersection.

Mayor Olem congratulated Chief Maggie DeBoard, Herndon Police, who was designated by the Virginia Association of Chiefs of Police and Foundation as a Certified Law Enforcement Chief Executive Officer this past week.

Mayor Olem discussed two recent events in Town, which were: 1) the ribbon cutting for the new location of My Dr's Pharmacy on Wednesday, February 1, and 2) the VIP ("Very Important Person") Dance at the Herndon Community Center, held that past Saturday. Parks and Recreation staff updated the event from the "Father-Daughter Dance" in order to be inclusive of all families.

4. COMMENTS FROM THE AUDIENCE

Mayor Olem reviewed the process and asked those who wanted to provide Comments from the Audience to come forward.

The following individuals provided comments:

- Barry Clendenin, 520 Fillmore Street, provided comments on: 1) the development of the FY 2024 Budget, and 2) reviewing the mayor and council's salaries, which was discussed at the February 7, 2023 work session meeting. His written comments were provided to the Town Council and Town Clerk and entered into the record.
- Jay Hadlock, 515 Alabama Drive, provided comments on various topics, including: 1) the stop sign at Spring and Wood Streets, 2) Van Buren Street improvements, 3) expressed concern over the audio quality of meetings in the Herndon Police Department Community Room, 4) asked for a summary of the February 2, 2023 HDEIC meeting, and 5) asked Mr. Ashton if he had an update on Fairfax County's real estate assessments.
- Stevan Porter, 905 Vine Street, provided comments on: 1) the development of the FY 2024 Budget, and 2) expressed support for the Town's public safety employees and for providing employees with skills development opportunities.

[Note: Councilmember Dhakal arrived at 7:08 p.m.]

5. CONSENT

- a. **Ordinance 23-O-03 to amend and reenact Chapter 54 (PERSONNEL), Article IV (Grievance Procedure), Article V (Conflict of Interest)**
- b. **Resolution 23-G-16 to award Contract #D-23-01 General Water and Sanitary Sewer Engineering Services**

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- c. **Resolution 23-G-17 to award Contract IFB #23-03 Traffic Marking**
- d. **Resolution 23-G-18 to award Contract IFB #B-23-01 Bready Park Tennis Court Renovation**
- e. **Resolution 23-G-19 to initiate consideration of a Zoning Ordinance Text Amendment ZOTA #23-01 to amend Chapter 78 (ZONING), Article XIV (Signs), Section 78-141.6 (Sign Standards for Downtown Mixed-use Districts), to grant authority to the Historic District Review Board to allow wall signs in additional locations under certain circumstances**
- f. **Resolution 23-G-20 to endorse and approve the submission of an application to the Department of Transportation, Office of the Secretary, for funding under the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program, to be directed towards development and adoption of the Town's 2050 Comprehensive Plan**
- g. **Resolution 23-G-21 to appoint members to the Architectural Review Board and the Historic District Review Board**
- h. **January 10, 2023 Town Council Meeting Minutes**
- i. **January 17, 2023 Town Council Work Session Minutes**
- j. **January 24, 2023 Town Council Meeting Minutes**

On motion of Councilmember del Aguila, seconded by Councilmember LeBlanc, the Consent Agenda items were approved and carried by a 6-0 roll call vote, without comment. The vote was: Councilmembers del Aguila, Dhakal, LeBlanc, Scherff, Vice Mayor Hedrick, and Mayor Olem voting "Aye." Councilmember Alam was absent.

6. ADJOURNMENT

There being no further business, Mayor Olem adjourned the February 14, 2023 Town Council Regular Meeting at 7:20 p.m.

Amanda E. Monaw Kertz

Amanda E.M. Kertz
Chief Deputy Town Clerk



Minutes approved by Town Council: February 28, 2023

[Note: Approved resolutions and ordinances are on file in the Town Clerk's office]