



**HERNDON ARCHITECTURAL REVIEW BOARD
Work Session Minutes
Wednesday, September 4, 2024**

1. Call to Order

Chair Blaker-Glass called the September 4, 2024, Architectural Review Board work session to order at 7:32 p.m. in the Town of Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members Melody Fetske, Vice Chair Eric Boll, and Chair Leslie Blaker-Glass. Board Member Amy Oleinick was absent.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; and Aaron Zoellick, Clerk of Boards and Commissions.

Chair Blaker-Glass determined there was a quorum of three members present.

2. Public Hearings

a. APPLICATION FOR AN ADDITION AND ALTERATIONS, ARB #24-004, to consider an application for alterations to an existing structure at 598 Elden Street, Herndon, Virginia.

Chair Blaker-Glass opened the work session and called on Ms. Himes for the staff report and presentation.

Ms. Himes delivered the staff report and presentation dated September 4, 2024, which are on file with the Department of Community Development. Staff is recommending a continuance of the case to a future public hearing to permit the applicant time to submit the necessary additional information and revise the design in accordance with any comments received.

There was discussion among the Board and staff on this item, including: (1) clarification on the symbols embedded in the brick on the north facade; (2) concerns about EIFS in the current design; and (3) concerns about landscaping around the building and the pedestrian experience.

Chair Blaker-Glass read comments from Board Member Oleinick into the record.

Chair Blaker-Glass recognized the applicant for comment.

The applicant, Letizia La Spia, was present and provided brief comments.

There was discussion among the Board, staff, and the applicant on this item, including: (1) the faux wood color should only be bamboo; (2) clarification on why EIFS is not a preferred material; (3) the desire for buildings that will last and positively reflect on the town and the town's character; (4) clarification on the faux stone; (5) clarification on the material used between the brick on the west elevation; (6) clarification on the number of colors of EIFS proposed; (7) the need for rooftop screening specs; (8) clarification on the scale of elevation drawings; (9) clarification on the materials and specs for the trash enclosures; and (10) the possibility of board approval at the September 18, 2024, regular meeting.

Ms. La Spia sought clarification on the use of EIFS. Ms. Himes stated that it would be staff's recommendation to remove the EIFS but whether the EIFS was allowed would be up to the Board. Chair Blaker-Glass stated that the Board would prefer a different material, if possible. Ms. Himes stated that staff would need specs on any proposed materials. Ms. Himes stated that staff would recommend more brick above the windows for balance and the use of white brick in place of the EIFS.

Ms. Himes asked how the proposed brick will be incorporated into the existing brick. Ms. La Spia stated they will need to get that information.

3. Comments

a. Comments from the Staff Members

Board Member Fetske asked if there was any discussion of moving the HDRB/ARB meetings to give staff and applicants more time for review.

Ms. Himes stated that she would be leaving the Town of Herndon, expressed gratitude for the time working with the board, and that she would miss working with the board members.

Board members thanked Ms. Himes for her work with the board and wished her luck.

Ms. Sigler stated that staff would miss Ms. Himes.

b. Comments from the Board Members

No comments were provided.

4. **Adjournment**

There being no further business, and without objection, the September 4, 2024, Architectural Review Board work session adjourned at 8:49 p.m.

A handwritten signature in black ink that reads "Aaron Zoellick". The signature is written in a cursive, flowing style.

Aaron Zoellick
Clerk of Boards and Commissions

Minutes approved by the Architectural Review Board: November 20, 2024