TOWN OF Herndon VIRGINIA

HERNDON ARCHITECTURAL REVIEW BOARD
Regular Meeting Minutes
Wednesday, September 18, 2024

1. Call to Order

Vice Chair Eric Boll called the September 18, 2024, Architectural Review Board regular meeting to order at 7:30 p.m. in the Town of Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members Melody Fetske, Amy Oleinick, and Vice Chair Eric Boll. Chair Leslie Blaker-Glass was absent.

Staff present during the meeting: Lisa Gilleran, Director of Community Development; Lauri Sigler, Deputy Town Attorney; and Aaron Zoellick, Clerk of Boards and Commissions.

Vice Chair Eric Boll determined there was a quorum of three members present.

2. Approval of Minutes

a. August 21, 2024, Architectural Review Board Regular Meeting Minutes

Board Member Fetske motioned to approve the August 21, 2024, Architectural Review Board regular meeting minutes. Motion seconded by Board Member Oleinick. The question was called on the motion, which was carried by a 3 - 0 roll call vote. Board Members Fetske, Oleinick, and Vice Chair Boll voted "Aye."

3. Comments

a. Comments from the Staff Members

No comments were offered.

b. Comments from the Board Members

No comments were offered.

c. Comments from Citizens

No comments were offered.

4. Public Hearings

Certificates of Publication from the Editor of the Fairfax County Times Newspapers were filed, showing that notices of the following public hearing item were duly advertised in the August 30 and September 6, 2024, issues.

a. Application for Alterations, ARB #24-04, to consider an application for a facade re-design to an existing commercial building at 598 Elden Street

Vice Chair Boll opened the public hearing and called on Ms. Gilleran for the staff presentation.

Ms. Gilleran delivered the staff presentation dated September 18, 2024, which is on file with the Department of Community Development. Ms. Gilleran stated that this is an application for alterations to an existing structure at 598 Elden Street. Staff is recommending approval with conditions in accordance with the amended resolution to include condition C being changed to read "The painted black brick shall extend above the windows as shown in the "Optional Design" presented to the Board at the September 18, 2024, meeting, and received from the applicant on September 17, 2024, and the applicant shall coordinate with staff for the final review and approval of the revised drawings showing this revision."

There was discussion among the Board and staff on this item, including: (1) clarification regarding the rear enclosure and the color the brick and wood of the enclosure would be painted; and (2) clarification regarding whether there will be any landscaping changes.

Vice Chair Boll recognized the applicant for comments.

The applicant's representative, Dustin Stolls, was present and provided brief comments. Mr. Stolls stated that the enclosure would be painted to match the lighter color of the face.

There was discussion among the Board, staff, and the applicant on this item, including: (1) whether the applicant would be open to painting the enclosure to match the black brick. The applicant stated that they would be amenable to that.

Vice Chair Boll closed the public hearing and moved to the board level for discussion.

Board Member Fetske motioned to approve ARB #24-004 as presented in the draft resolution with condition C modified to read "The painted black brick shall extend above the windows as shown in the "Optional Design" presented to the Board at the September 18, 2024, meeting, and received from the applicant on September 17, 2024, and the applicant shall coordinate with staff for the final review and approval of the revised drawings showing this revision" and an additional condition added that the trash enclosure shall be painted to match the black brick color. Motion seconded by Board Member Oleinick. The question was called on the motion, which was carried by a 3 - 0 roll call vote. Board Members Fetske, Oleinick, and Vice Chair Boll voted "Aye."

5. New Business

a. 2025 ARB Meeting Schedule

Vice Chair Boll opened the discussion and called on Ms. Gilleran for the staff report.

Ms. Gilleran presented the proposed meeting schedule for January 1, 2025, to December 31, 2025. Staff is recommending approval of the proposed resolution.

Board Member Fetske motioned to approve the 2025 Architectural Review Board meeting schedule as proposed. Motion seconded by Board Member Oleinick. The question was called on the motion, which was carried by a 3 - 0 roll call vote. Board Members Fetske, Oleinick, and Vice Chair Boll voted "Aye."

6. Adjournment

There being no further business, and without objection, the September 18, 2024, Architectural Review Board regular meeting was adjourned at 7:50 p.m.

Aaron Zoellick

Aaron Zoellick
Clerk of Boards and Commissions

Minutes approved by the Architectural Review Board: November 20, 2024