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**HERITAGE PRESERVATION REVIEW BOARD
Wednesday
December 18, 2019**

The Heritage Preservation Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, December 18, 2019 at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chairman Walker, Vice Chair Leslie Blaker-Glass and Board Members: Eric Boll, Mike McFarlane, and Hiren Shah. Board Member Matthew Ossolinski arrived at 7:02 p.m.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

Chairman Walker called the meeting to order at 7:00 p.m., six members present and with Chairman Walker presiding.

ANNOUNCEMENT

Chairman Walker announced that board member Eric Fielding has resigned

1. CALL TO ORDER

Chairman Walker asked the Clerk to proceed with roll call.

2. DETERMINATION OF QUORUM

Chairman Walker stated that there were six members present, which constituted a quorum. Board Member Ossolinski was not present at the time of roll call and was not present during the determination of a quorum by the Chairman.

**December 18, 2019
(public hearing)**

APPROVAL OF MINUTES

**3. Vote on November 6, 2019
Work Session Minutes**

On motion of McFarlane, seconded by Vice Chair Blaker-Glass, the minutes of the Wednesday, November 6, 2019 Work Session meeting were approved by a vote of 5-0, the vote was: Board Members Boll, McFarlane, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Ossolinski was not present for the vote.

**4. Vote on November 20, 2019
Public Hearing Minutes**

On motion of Vice Chair Blaker-Glass, seconded by Board Member Boll, the minutes of the Wednesday, November 20, 2019 Public Hearing meeting were approved by a vote of 5-0, the vote was: Board Members Boll, McFarlane, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Ossolinski was not present for the vote.

Chairman Walker announced that Board Member Ossolinski had arrived and was present at 7:02 p.m.

**5. Vote on November 20, 2019
Special Work Session Minutes**

On motion of Board Member Shah, seconded by Vice Chair Blaker-Glass, the minutes of the Wednesday, November 20, 2019 Special Work Session meeting were approved by a vote of 4-0-1, the vote was: Board Members McFarlane, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Members Boll abstained, and Board Member Ossolinski did not register a vote on the item.

6. COMMENTS FROM THE BOARD MEMBERS

Chairman Walker stated that Board Member Fielding will be missed and thanked him for his service with the Heritage Preservation Review Board.

7. COMMENTS FROM THE STAFF

Mr. Garcia announced the monthly outlook for the meetings in January 2020. Mr. Garcia stated that there were no public hearing items or project-related discussion items for the January 8, 2020 work session. However, Mr. Garcia informed the Board that he will be presenting preliminary work plan for topical discussion items for the 2020 calendar year for the staff and the Board. Mr. Garcia informed the Board of some of the topics that will be brought to the Board will include the state resources related to architectural style(s) in Virginia. Mr. Garcia informed the Board that in the January 15,

**December 18, 2019
(public hearing)**

2020 public hearing the Board will be electing officers for the calendar year. Mr. Garcia informed the Board that he did not have information as to when Town Council will appoint a new member for the Board, however, staff will keep the Board updated when information becomes available.

8. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

PUBLIC HEARINGS

9. **APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR AN ALTERATION TO AN EXISTING STRUCTURE, HPRB #19-34**, to consider an application for a Certificate of Appropriateness for the installation of a new windows on an accessory structure on the single family residential property at 744 Dranesville Road, Herndon, Virginia, located between the intersection of 3rd Street and Dranesville Road and the intersection of Worchester Street and Dranesville Road, and further identified as Fairfax County Tax Map 0104-02-0061A. The property is zoned R-10, Residential, Single Family; and consists of 91,685 total square feet of land. Owners/Applicants: William H. Wright, Jr. and Carol W. Wright. Applicants' Representative: Liz Lee, Moss Building and Design

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, November 27, 2019 and December 6, 2019 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for the staff report.

Mr. Garcia presented the staff memo dated December 18, 2019, which is on file in the Department of Community Development.

Mr. Garcia presented the case updates and design to the Board, as provided by the applicant.

Staff recommended approval of HPRB #19-34, with the following condition:

1. The proposed alterations shall be constructed in substantial conformance with the application and supporting materials as submitted October 2, 2019.

Chairman Walker asked if there were questions by the Board for Mr. Garcia. Mr. Ossolinski asked if the deck structure part of the HPRB review. Mr. Garcia replied that it was not part of the HPRB review and that the deck structure at this property is already an existing structure. He further explained that the replacement/reconstruction of this

**December 18, 2019
(public hearing)**

site feature constituted an in-kind replacement that did not require Board review/approval nor staff administrative approval. Board Member Ossolinski also asked if the deck structure was approved by the Board previously. Mr. Garcia stated that after researching the case files available, Mr. Garcia did not see any information of the deck's prior approval(s). Board Member Ossolinski provided his opinion on trends of repairs and styles in any review of a property.

Chairman Walker recognized the applicant for comments.

Mr. Wright and Ms. Wright did not provided comments.

Chairman Walker asked if there were any questions or comments from the Board for staff or the applicant.

There were no comments from the audience.

Following the public hearing, Board Member McFarlane moved approval of HPRB #19-34 in accordance with the condition recommended by staff. This motion was seconded by Board Member Boll.

Following brief comment by Board Member Ossolinski, McFarlane and Chairman Walker, the question was called on the motion, which was carried by a vote of 6-0, the vote was: Board Members Boll, McFarlane, Ossolinski, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

10. **APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR AN ADDITION TO AN EXISTING STRUCTURE, HPRB #19-37, to consider an application for a Certificate of Appropriateness for the replacement of a two-story elevator with an enclosure, replacement of a mechanical equipment enclosure, and the addition of an enlarged elevator control room on the residential building at 721 Elden Street, Herndon, Virginia, located between the intersection of Spring Street and Elden Street and the intersection of Monroe Street and Elden Street, and further identified as Fairfax County Tax Map 0162-02-0092A. The property is zoned CC, Central Commercial; and consists of 44,237 total square feet of land. Owner/Applicant: Adams-Herndon Holdings, LLC c/o Chris Adams, Manager.**

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, November 27, 2019 and December 6, 2019 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for the staff update.

**December 18, 2019
(public hearing)**

Mr. Garcia presented the staff memo dated December 18, 2019, which is on file in the Department of Community Development.

Mr. Garcia presented the provided updates to the Board related to the he expansion of the building footprint is subject to Zoning Ordinance Section 78-155.6. - *Site plans, subdivision plans, single lot development plans and building location surveys*. In this case, the footprint increase will require a minor site plan or minor site plan revision per Section 78-155.6 (e)(3). As such, Board may not act on this case until an approved site plan (minor site plan revision) is completed through an administrative approval. This requirement is also specified in the Town's Zoning Ordinance Section 78-60.3. - *Heritage Preservation Overlay district (HP district) (g)(3)*. However, the Board informally discussed the merits and design concerns of the case on December 4, 2019, as permitted by the zoning ordinance.

Staff recommended **continuance** of HPRB #19-37 to the March 2020 work session and public hearing to allow the applicant to address the following.

Chairman Walker recognized the applicant for comments. Applicant was not present.

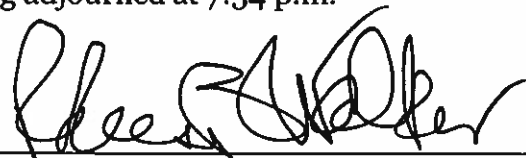
There were no comments from the audience.

Following the public hearing, Vice Chair Blaker-Glass moved **continuance** of HPRB #19-37 to the March 18, 2020 public hearing as recommended by staff. This motion was seconded by Board Member Shah.

The question was called on the motion, which was carried by a vote of 6-0, the vote was: Board Members Boll, McFarlane, Ossolinski, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

ADJOURNMENT

There being no further business, the meeting adjourned at 7:34 p.m.



**Robert B. Walker, Chairman
Heritage Preservation Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Heritage Preservation Review Board: January 15, 2020