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**HERITAGE PRESERVATION REVIEW BOARD
Work Session
November 6, 2019**

The Heritage Preservation Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, November 6, 2019 at 7:00 p.m. in the Herndon Municipal Center Building, 777 Lynn Street, Herndon, Virginia. In attendance were: Board Members: Vice Chair Leslie Blaker-Glass, Eric Fielding, Michael McFarlane, Matthew Ossolinski, Hiren Shah and Chairman Robert B. Walker. Board Member Eric Boll was absent.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Chris Garcia, Community Design Planner and Erika Orellana, Clerk to Boards and Commissions.

1. DETERMINATION OF QUORUM

Chairman Robert B. Walker stated that six members were present, which constituted a quorum.

PUBLIC HEARINGS

- 2. APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR NEW CONSTRUCTION, HPRB #19-33, to consider an application for a Certificate of Appropriateness for the construction of a new storage shed on the single family residential property at 633 Spring Street, Herndon, Virginia, located between the intersection of Spring Street and Wood Street and the intersection of Spring Street and Bicksler Lane, and further identified as Fairfax County Tax Map 0162-02-0313. The property is zoned R-10, Residential, Single Family; and consists of 11,130 total square feet of land. Owners/Applicants: Mark D. and Sarah M. Carter. (Continued from the October 16, 2019 HPRB Public Hearing)**

Note: This item was continued from the October 16, 2019 HPRB public hearing.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner, for the staff update. Mr. Garcia presented the staff memo dated November 6, 2019, which is on file in the office of Community Development.

Staff recommended approval of HPRB #19-33, with the following condition:

**November 6, 2019
(work session)**

1. The new accessory structure shall be constructed in substantial conformance with the revised shed design, materials and details as submitted on October 16, 2019.

The applicant was in attendance to discuss the case. There was brief discussion amongst the Board, staff and applicant on this item. Board members asked the applicant for clarification of an easement on the property and the location/size of the proposed shed. Staff had reported in the staff report that the accessory structure was the subject of an approved building location survey meeting the Town's zoning ordinances. The Board had no major issues with the revised design presented or requests for additional information for staff or the applicant.

3. **APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR AN ALTERATION TO AN EXISTING STRUCTURE, HPRB #19-35,** to consider an application for a Certificate of Appropriateness for the alteration of selected windows and a door on the single family residential building at 880 Station Street, Herndon, Virginia, located between the intersection of Center Street and Station Street and the intersection of Park Street and Station Street, and further identified as Fairfax County Tax Map 0104-02-0032B. The property is zoned R-10, Residential, Single Family; and consists of 10,001 total square feet of land. Owners/Applicants: Stephanie W. and Alexander C. Sedgwick.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated November 6, 2019, which is on file in the office of Community Development.

Staff recommended **continuance** of HPRB #19-35 to allow the applicant to address the following:

1. Requested additional or updated wood panel design below windows on the north and east elevation; and
2. Updated materials information for all trim work around the new windows and doors to include window or door sections or detailed information about the trim work profile.

The applicant was in attendance to discuss the case. There was brief discussion amongst the Board, staff and applicant on this item. Board members asked the applicant for clarification of the proposed window size and questioned the accuracy of the size of the two existing windows on the second floor when compared to the photographs of the existing conditions. The Board had no major issues with the proposed design but did concur with staff's requests for additional information related to trim work around the windows and doors for this project. There were no additional requests for information for staff. The applicant agreed to provide updated information to staff for evaluation and so that staff could potentially revise its recommendation prior to the November 20, 2019 HPRB public hearing.

**November 6, 2019
(work session)**

4. **APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR AN ALTERATION TO AN EXISTING STRUCTURE, HPRB #19-36**, to consider an application for a Certificate of Appropriateness for the enclosure of a roof deck and installation of a pergola on a roof deck on the single family residential building at 818 Locust Street, Herndon, Virginia, located between the intersection of Locust Street and Grace Street and the intersection of Locust Street and Center Street, and further identified as Fairfax County Tax Map 0162-02-0070B. The property is zoned R-10, Residential, Single Family; and consists of 10,375 total square feet of land. Owners/Applicants: Bradley S. Mayhugh and Keven J. LeBlanc Jr.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner, for the staff update. Mr. Garcia presented the staff memo dated November 6, 2019, which is on file in the office of Community Development.

Staff recommended approval of HPRB #19-36, with the following condition:

1. The proposed alterations shall be constructed in substantial conformance with the application and supporting materials as submitted October 29, 2019.

The applicant was in attendance to discuss the case. There was brief discussion amongst the Board, staff and applicant on this item. Board members asked applicant for clarification of the age of the current roof, the width of the proposed 3rd floor balcony enclosure and clarification of the proposed roof condition between the new proposed enclosure on the third floor and above the second-floor roof deck. Board Member Shah pointed out a discrepancy between the presented design example(s) and the actual existing condition shown in the photographs in the application materials. Board Member Ossolinski requested that the applicant revise the drawings to reflect the house's existing conditions and the new proposed enclosure. The Board had no other major issues or requests for additional information for staff or the applicant.

COMMENTS

5. Comments from the Staff Members

Mr. Garcia advised the upcoming special work session to discuss administrative approvals within the Town's Heritage Preservation Overlay District. Mr. Garcia provided brief information on topics that may be discussed.

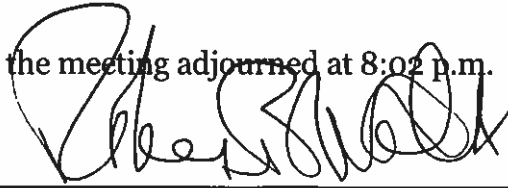
6. Comments from the Board Members

There were no comments from the Board Members.

**November 6, 2019
(work session)**

ADJOURNMENT

There being no further business, the meeting adjourned at 8:02 p.m.



**Robert B. Walker, Chairman
Heritage Preservation Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Heritage Preservation Review Board: December 18, 2019