

**TOWN OF HERNDON, VIRGINIA  
HERITAGE PRESERVATION REVIEW BOARD  
VIRTUAL PUBLIC HEARING AGENDA  
OCTOBER 21, 2020  
HERNDON COUNCIL CHAMBERS BUILDING  
765 LYNN STREET  
7:00 P.M.**

**CALL TO ORDER**

1. Roll Call
2. Determination of Quorum

**APPROVAL OF MINUTES**

3. September 2, 2020 Work Session Draft Minutes
4. September 16, 2020 Public Hearing Draft Minutes

**COMMENTS**

5. Comments from the Board Members
6. Comments from the Staff Members

**PUBLIC HEARING**


7. **APPLICATION FOR AN ALTERATION TO AN EXISTING STRUCTURE, HPRB #20-017**, to consider an application for a Certificate of Appropriateness to replace a previously existing metal shingle roof with a new standing seam metal roof on the residential structure at 637 Oak Street, Herndon, Virginia, located at the intersection of Oak Street and Florence Place, and further identified as Fairfax County Tax Map 0162-02-0100C. The property is zoned R-10, Residential, Single Family; and consists of approximately 10,453 total square feet of land. Owners/Applicants: Fink Solutions, LLC c/o Joshua Cox. Applicant's Representative/Agent: Rick Sennett, Construction Trade Services, Inc.

**ADJOURNMENT**



MEMORANDUM

To: Chair Walker & Members of the Heritage Preservation Review Board

From: Christopher J. Garcia, AICP, Community Design Planner/Deputy Zoning Administrator 

Date: October 16, 2020

Subject: October 2020 HPRB Case Update, HPRB #20-017, 637 Oak Street, Alterations (Roof)

---

This memo serves as an update for the referenced case, HPRB #20-017, scheduled for the October 21, 2020 HPRB Public Hearing.

As stated in the staff report for HPRB #20-017, published on October 2, 2020 and as discussed at the work session, the Board and staff had no additional design concerns and did not require any additional information from the applicant. Since no revisions were required or requested of the applicant, the staff recommendation for denial remains as presented at the HPRB Work Session.

**Staff recommends denial of HPRB #20-017, in accordance with Alternative #1, due to an inappropriate and unapproved replacement of a roof that is not in keeping with the original character of the contributing structure and not conforming to the Town's Heritage Preservation Handbook guidelines.**

However, should the Board determine that the standing seam metal roof is an appropriate replacement material, in this case, staff recommends the following conditions be applied:

- The applicant shall notify staff of any further exterior alterations or modifications prior to any work to verify whether additional COAs may be necessary; and
- The roof replacement for the house will be in substantial conformance with the original application and revised supporting materials submitted September 21, 2020.