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HERITAGE PRESERVATION REVIEW BOARD
Wednesday
October 16, 2019

The Heritage Preservation Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, October 16, 2019 at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chairman Walker, Vice Chair Leslie Blaker-Glass and Board Members: Eric Fielding and Mike McFarlane, Matthew Ossolinski and Hiren Shah. Board Member Eric Boll was absent.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

Chairman Walker called the meeting to order at 7:00 p.m., six members present and with Chairman Walker presiding.

1. CALL TO ORDER

Chairman Walker asked the Clerk to proceed with roll call.

2. DETERMINATION OF QUORUM

Chairman Walker stated that there were six members present, which constituted a quorum.

APPROVAL OF MINUTES

3. Vote on September 4, 2019
Work Session Minutes

On motion of Board Member Fielding, seconded by Board Member McFarlane, the minutes of the Wednesday, September 4, 2019 Work Session meeting were approved by a vote of 6-0, the vote was: Board Members Fielding, McFarlane, Ossolinski, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Boll was absent.

**October 16, 2019
(public hearing)**

**4. Vote on September 18, 2019
Public Hearing Minutes**

On motion of Vice Chair Blaker-Glass, seconded by Board Member Shah, the minutes of the Wednesday, September 18, 2019 Public Hearing meeting were approved by a vote of 6-0, the vote was: Board Members Fielding, McFarlane, Ossolinski, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Boll was absent.

5. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

6. COMMENTS FROM THE STAFF

Mr. Garcia informed the Board and the public that new email addresses and accounts for each Board member were provided in order to improve communication with the Board and staff. He informed the Board that each Board member would again be receiving access to all monthly staff reports, staff memos and case attachments through a weblink to Mr. Garcia's Microsoft® OneDrive account moving forward. Mr. Garcia stated that staff has been working on a comprehensive policy/standards document for administrative approvals and will likely bring a draft to the Board for review and discussion next month, November 2019, or the following month in December. Mr. Garcia announced the monthly outlook for the meetings in November 2019. Mr. Garcia stated that the next work session in November, will be held on the 2nd floor, in the large conference room in the Herndon Municipal Center Building, 777 Lynn Street due to meeting space conflicts for other boards and commissions that evening. He also stated that the Board can expect to see three or possibly four new HPRB cases on the Board's November 2019 agenda.

7. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

PUBLIC HEARING

- 8. APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR NEW CONSTRUCTION, HPRB #19-33, to consider an application for a Certificate of Appropriateness for the construction of a new storage shed on the single family residential property at 633 Spring Street, Herndon, Virginia, located between the intersection of Spring Street and Wood Street and the intersection of Spring Street and Bicksler Lane, and further identified as Fairfax County Tax Map 0162-02-0313. The property is zoned R-10, Residential, Single Family; and consists of 11,130 total square feet of land. Owners/Applicants: Mark D. and Sarah M. Carter.**

**October 16, 2019
(public hearing)**

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, September 27, 2019 and October 4, 2019 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for the staff report.

Mr. Garcia presented the provided updates to the Board.

Staff recommended **continuance** of HPRB #19-33 to the November 20, 2019 public hearing to allow the applicant to address staff comments found in the staff report and the Board comments from the October 2, 2019 HPRB work session.

Chairman Walker recognized the applicant for comments.

Applicant was not present.

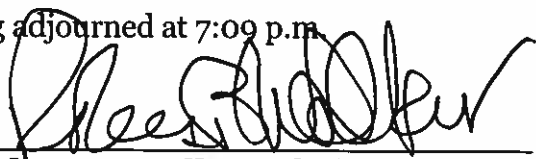
There were no questions or comments from the Board for staff or the applicant.

Following the public hearing, Vice Chair Blaker-Glass moved for **continuance** of HPRB #19-33 to the November 20, 2019 public hearing. This motion was seconded by Board Member McFarlane.

The question was called on the motion, which was carried by a vote of 6-0, the vote was: Board Members Fielding, McFarlane, Ossolinski, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Boll was absent.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:00 p.m.



Robert B. Walker, Chairman
Heritage Preservation Review Board



Erika Orellana
Clerk to Boards and Commissions

Minutes approved by the Heritage Preservation Review Board: November 20, 2019