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**HERITAGE PRESERVATION REVIEW BOARD
Work Session
Wednesday, October 7, 2020**

Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments, the work session and public hearing may be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, October 2, 2020. In attendance were: Chairman Robert B. Walker, Vice Chair Leslie Blaker-Glass, Members: Eric Boll, Lauren Edmondson, Michael McFarlane, Matthew Ossolinski and Hiren Shah.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

STAFF ANNOUNCEMENTS

Erika Orellana, Clerk to Boards and Commissions, stated that tonight's Heritage Preservation Review Board work session will be an electronic meeting. Ms. Orellana informed that the next scheduled meeting for the Heritage Preservation Review Board is a public hearing to be held on October 21, 2020 through WebEx and individuals are encouraged to participate and to provide comments for the record at hprb.arb@herndon-va.gov.

Ms. Orellana stated, for the record, that:

- The Heritage Preservation Review Board public hearing that evening was conducted electronically pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments, the work session and public hearing may be by electronic means.
- The agenda and meeting materials are available on the town's website;

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- Electronic meetings will begin with a roll call and determination of quorum; and
- All votes, including adjournment, will be by roll call vote.

1. **ROLL CALL /DETERMINATION OF QUORUM**

Chairman Walker called the work session to order at 7:00 p.m. and asked the Clerk to call roll call.

Ms. Orellana called the roll.

Chairman Walker stated, for the record, that there was a quorum present, electronically, that evening.

ANNOUNCEMENTS

Chairman Walker announced that Lauri Sigler, Deputy Town Attorney; and Chris Garcia, Community Design Planner were also present.

Chairman Walker stated that tonight's meeting is conducted by electronic means pursuant to the appropriate laws.

PUBLIC HEARING

2. **APPLICATION FOR AN ALTERATION TO AN EXISTING STRUCTURE, HPRB #20-017, to consider an application for a Certificate of Appropriateness to replace a previously existing metal shingle roof with a new standing seam metal roof on the residential structure at 637 Oak Street, Herndon, Virginia, located at the intersection of Oak Street and Florence Place, and further identified as Fairfax County Tax Map 0162-02-0100C. The property is zoned R-10, Residential, Single Family; and consists of approximately 10,453 total square feet of land. Owners/Applicants: Fink Solutions, LLC c/o Joshua Cox. Applicant's Representative/Agent: Rick Sennett, Construction Trade Services, Inc.**

Chairman Walker opened the work session and called on Board Member Michael McFarlane to provide his disclosure. Board Member McFarlane provided his disclosure.

Disclosure:

Board Member McFarlane stated for the record, that he is an attorney licensed by the Virginia State Bar Association. In the course of his practice he currently represents or provides services for the Owner/Applicant, Fink Solutions, LLC at 5878 Iron Stone Court, Centreville VA 20120. Therefore has a personal interest in the transaction and will recuse and disqualify himself from the work session and the public hearing and will

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not vote on this application. He has filed the appropriate disclosure and disqualification with the board clerk and town attorney.

Chairman Walker announced that there were comments received on this item and have been entered into the record by the Clerk.

Chairman Walker called on Christopher Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated October 7, 2020, which is on file in the office of Community Development.

Staff is recommending denial of HPRB #20-017, due to an inappropriate and unapproved replacement of a roof that is not in keeping with the original character of the contributing structure and not conforming to the Town's Heritage Preservation Handbook guidelines. Staff also offered an alternative set of approval conditions if the Board found the standing seam metal roof to be appropriate to the subject building.

Chairman Walker called on Board Members to address questions to staff. Board Members had questions about the material and size of the seam metal roof regarding proposed application and how this same type of replacement materials had been applied to other contributing structures in the district. The Board and staff also discussed the construction activities, application submission and staff communications with the applicant. In addition, some Board members commented on the on-going concerns surrounding the repair and replacement of metal shingle roofs within the Heritage Preservation Overlay District.

Applicant, Mr. Joshua Cox and the applicant's representative, Mr. Rick Sennett were in attendance to discuss the case. The Board had no major issues with the proposed application presented, however Board members did discuss the construction activities and communications with staff prior to the submission of the case under consideration with the concern of unapproved construction being initiated prior to the case submission.

COMMENTS

3. Comments from the Staff Members

Mr. Garcia informed the Board that he will have an update on cases being scheduled for the November 2020 HPRB meetings at the October 21, 2020 HPRB Public Hearing.

4. Comments from the Board Members

Ms. Edmondson announced that she may not be in attendance for the November meetings due to maternity leave.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:00 p.m.

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**Robert B. Walker, Chairman
Heritage Preservation Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Heritage Preservation Review Board: November 18, 2020