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**HERITAGE PRESERVATION REVIEW BOARD
Work Session
October 2, 2019**

The Heritage Preservation Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, October 2, 2019 at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members: Eric Boll, Eric Fielding, Michael McFarlane, Hiren Shah and Matthew Ossolinski and Vice Chair Leslie Blaker-Glass and Chairman Robert B. Walker.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Chris Garcia, Community Design Planner and Erika Orellana, Clerk to Boards and Commissions.

1. DETERMINATION OF QUORUM

Chairman Robert B. Walker stated that seven members were present, which constituted a quorum.

PUBLIC HEARING

- 2. APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR NEW CONSTRUCTION, HPRB #19-33**, to consider an application for a Certificate of Appropriateness for the construction of a new storage shed on the single family residential property at 633 Spring Street, Herndon, Virginia, located between the intersection of Spring Street and Wood Street and the intersection of Spring Street and Bicksler Lane, and further identified as Fairfax County Tax Map 0162-02-0313. The property is zoned R-10, Residential, Single Family; and consists of 11,130 total square feet of land. Owners/Applicants: Mark D. and Sarah M. Carter.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated October 2, 2019, which is on file in the office of Community Development.

Staff recommended **continuance** of HPRB #19-33 to allow the applicant to address the following:

1. Missing or incomplete design information, to include:

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- a. Detailed information on the dimensions, materials/specifications, grille/muntin design of the proposed windows on the north, south, and east elevations;
- b. Trim materials, profile, and sizes;
- c. Roof materials sample and product information/specifications;
- d. Exterior lighting with product information, if any; and
- e. Foundation type and any associated covering of the foundation at or just above grade, if any.

2. Incompatible form and exterior materials of the proposed shed design.

The applicant was not in attendance to discuss the case. There was brief discussion amongst the Board and staff on this item. Board members indicated that they would like to better understand the overall height of the administratively approved rear yard fence to determine the visual impact of the proposed rear yard shed. Staff concurred and agreed to confirm the height dimension of the fence to be installed in the rear yard and adjacent to the new shed. The Board had no major issues or requests for additional information for staff or the applicant, other than what was recommended in the staff report dated October 2, 2019.

COMMENTS

3. Comments from the Staff Members

Mr. Garcia advised the Board of the Boards' email addresses assigned and asked to please confirm their status with the email addresses. Mr. Garcia also reminded the Board of their annual photos that will take place on October 16th before their public hearing. Mr. Garcia provided an update concerning the Town Council's action regarding applicant appeal of the Board decision concerning HPRB #19-29, the potential for the applicant to appeal the Town Council action to the circuit court, and the policy to follow while within the 30 day appeal period.

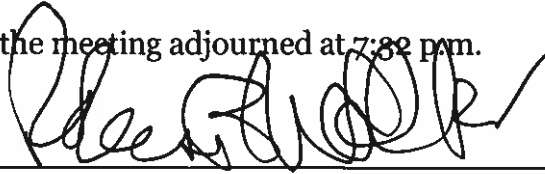
4. Comments from the Board Members

There were no comments from the Board Members.

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ADJOURNMENT

There being no further business, the meeting adjourned at 7:32 pm.



**Robert B. Walker, Chairman
Heritage Preservation Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Heritage Preservation Review Board: November 20, 2019