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HERITAGE PRESERVATION REVIEW BOARD
Wednesday
September 18, 2019

The Heritage Preservation Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, September 18, 2019 at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chairman Walker, Vice Chair Leslie Blaker-Glass and Board Members: Eric Boll, Eric Fielding and Mike McFarlane. Board Members Matthew Ossolinski and Hiren Shah were absent.

Others present during the meeting: Lesa Yeatts, Town Attorney; Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

Chairman Walker called the meeting to order at 7:00 p.m., five members present and with Chairman Walker presiding.

1. CALL TO ORDER

Chairman Walker asked the Clerk to proceed with roll call.

2. DETERMINATION OF QUORUM

Chairman Walker stated that there were five members present, which constituted a quorum.

APPROVAL OF MINUTES

3. Vote on August 7, 2019
Work Session Minutes

On motion of Vice Chair Blaker-Glass, seconded by Board Member Fielding, the minutes of the Wednesday, August 7, 2019 Work Session meeting were approved by a vote of 5-0, the vote was: Board Members Boll, Fielding, McFarlane, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Members Ossolinski and Shah were absent.

**September 18, 2019
(public hearing)**

**4. Vote on August 21, 2019
Public Hearing Minutes**

On motion of Board Member Fielding, seconded by Board Member Boll, the minutes of the Wednesday, August 21, 2019 Public Hearing meeting were approved by a vote of 5-0, the vote was: Board Members Boll, Fielding, McFarlane, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Ossolinski and Shah was absent.

5. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

6. COMMENTS FROM THE STAFF

Mr. Garcia advised the Board that Town staff had established new email addresses and accounts for each Board member for the purpose of improving communication with the Board and staff. Mr. Garcia stated that Town staff would be contacting each Board member, in the near future, to help with setup, access and use of their new email addresses issued by the Town Mr. Garcia of the monthly outlook for the meetings in October 2019. There will be one new HPRB case on the Board's October agenda.

7. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

PUBLIC HEARING

- 8. APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR A WALL OR WINDOW SIGN, HPRB #19-32,** to consider an application for a Certificate of Appropriateness for the installation of a new business sign on the accessory commercial building at 797 Center Street, Herndon, Virginia, located at the intersection of Center Street and Station Street, and further identified as Fairfax County Tax Map 0162-02-0306. The property is zoned PD-D, Planned Development - Downtown; and consists of 5,966 total square feet of land. Owner/Applicant: Douglas K. and Melissa Anne Landau. Applicant's Representative/Tenant: Dorian Traynham.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, August 30, 2019 and September 6, 2019 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for the staff report.

**September 18, 2019
(public hearing)**

Mr. Garcia presented the staff report dated August 30, 2019 dated, which is on file in the Department of Community Development.

Staff recommended approval of HPRB #19-32 with the following conditions:

1. Any holes in the exterior façade that may remain from any previous signs on the front elevation shall be filled/repaired prior to installation of the new sign panel on the front elevation; and
2. The proposed sign shall be installed in substantial conformance with the application materials submitted on August 12, 2019.

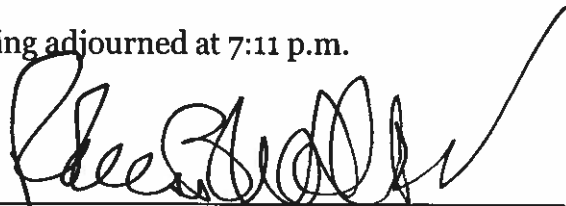
There were no questions or comments from the Board for staff or the applicant.

Following the public hearing, Board Member Fielding moved approval of HPRB #19-32 in accordance with the conditions recommended by staff. This motion was seconded by Board Member Boll.

The question was called on the motion, which was carried by a vote of 5-0, the vote was: Board Members Boll, Fielding, McFarlane, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Ossolinski and Shah was absent.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:11 p.m.



**Robert B. Walker, Chairman
Heritage Preservation Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Heritage Preservation Review Board: October 16, 2019