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**HERITAGE PRESERVATION REVIEW BOARD
Work Session
September 4, 2019**

The Heritage Preservation Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, September 4, 2019 at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members: Eric Boll, Eric Fielding, Michael McFarlane, Hiren Shah and Vice Chair Leslie Blaker-Glass. Board Member Matthew Ossolinski and Chairman Robert B. Walker were absent.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Chris Garcia, Community Design Planner and Erika Orellana, Clerk to Boards and Commissions.

1. DETERMINATION OF QUORUM

Vice Chair Leslie Blaker-Glass stated that five members were present, which constituted a quorum.

PUBLIC HEARING

2. APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR A WALL OR WINDOW SIGN, HPRB #19-32, to consider an application for a Certificate of Appropriateness for the installation of a new business sign on the accessory commercial building at 797 Center Street, Herndon, Virginia, located at the intersection of Center Street and Station Street, and further identified as Fairfax County Tax Map 0162-02-0306. The property is zoned PD-D, Planned Development - Downtown; and consists of 5,966 total square feet of land. Owner/Applicant: Douglas K. and Melissa Anne Landau. Applicant's Representative/Tenant: Dorian Traynham.

Vice Chair Blaker-Glass opened the work session and called on Christopher Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated August 30, 2019, which is on file in the office of Community Development.

Staff recommended approval of HPRB #19-32 in accordance with the following conditions:

1. Any holes in the exterior façade that may remain from any previous signs on the front elevation shall be filled/repaired prior to installation of the new sign panel on the front elevation.

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2. The proposed sign shall be installed in substantial conformance with the application materials submitted on August 12, 2019.

There was brief discussion amongst the Board, applicant and staff on this item. The Board had no major issues or requests for additional information for staff or the applicant.

COMMENTS

3. Comments from the Staff Members

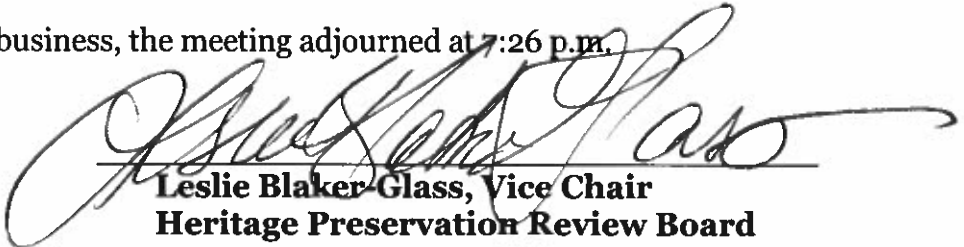
Mr. Garcia advised the Board of the potential for work session discussion items covering various historic preservation topics such as Board approval and denial procedures and new metal shingle resources emerging in the market.

4. Comments from the Board Members

Board Member McFarlane asked Mr. Garcia about the status of the guidelines. Mr. Garcia provided the Board with a brief update on the status of the new Heritage Preservation Overlay District design guidelines currently being developed with the Town's consultant and a status updated on the draft Historic District Surveys.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:26 p.m.



Leslie Blaker Glass, Vice Chair
Heritage Preservation Review Board



Erika Orellana
Clerk to Boards and Commissions

Minutes approved by the Heritage Preservation Review Board: October 16, 2019