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**HERITAGE PRESERVATION REVIEW BOARD
Work Session
Wednesday, September 2, 2020**

Pursuant to Virginia Code Virginia Code Section 2.2-3708.2, as amended. The Governor’s Executive Orders, as amended, and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended. Chairman Walker has stated that the September 2, 2020 Heritage Preservation Review Board work session will be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, August 28, 2020. In attendance were: Chairman Robert B. Walker Board Members: Eric Boll, Lauren Edmondson, Michael McFarlane, Matthew Ossolinski and Hiren Shah. Vice Chair Leslie Blaker-Glass was absent.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

STAFF ANNOUNCEMENTS

Erika Orellana, Clerk to Boards and Commissions, stated that tonight’s Heritage Preservation Review Board work session will be an electronic meeting. Ms. Orellana informed that the next scheduled meeting for the Architectural Review Board is a public hearing to be held on September 16, 2020 through WebEx and individuals are encouraged to participate and to provide comments for the record at hprb.arb@herndon-va.gov.

Ms. Orellana stated, for the record, that:

The Heritage Preservation Review Board work session this evening was conducted electronically pursuant to Virginia Code Virginia Code Section 2.2-3708.2, as amended. The Governor’s Executive Orders, as amended, and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended.

- Proper notice of the electronic meeting was provided in accordance with Section 2.2-3708.2 of the Code of Virginia, along with information for viewing the meeting and submitting comments for the record;

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- The agenda and meeting materials are available on the town's website;
- Electronic meetings will begin with a roll call and determination of quorum; and
- All votes, including adjournment, will be by roll call vote.

1. ROLL CALL /DETERMINATION OF QUORUM

Chairman Walker called the work session to order at 7:00 p.m. and asked the Clerk to call roll call.

Ms. Orellana called the roll.

Chairman Walker stated, for the record, that there was a quorum present, electronically, that evening.

ANNOUNCEMENTS

Chairman Walker announced that Vice Chair Blaker-Glass was not present for the work session.

Chairman Walker announced that Lauri Sigler, Deputy Town Attorney; and Chris Garcia, Community Design Planner were also present.

Chairman Walker stated that tonight's meeting is conducted by electronic means pursuant to the appropriate laws. Chairman Walker stated that all members of Heritage Preservation Review Board would observe meeting decorum by showing their hand to be recognized by the chairman for comments. Chairman Walker stated that when recognized by the chairman, state your name before providing comments and/or making or seconding motions.

PUBLIC HEARINGS

2. **APPLICATION FOR AN ALTERATION TO AN EXISTING STRUCTURE, HPRB #20-014**, to consider an application for a Certificate of Appropriateness to alter existing exterior deck features on the primary residential structure at 899 Station Street, Herndon, Virginia, located at the intersection of Station Street and Park Avenue, and further identified as Fairfax County Tax Map 0104-12-0001. The property is zoned R-10, Residential, Single Family; and consists of approximately 14,017 total square feet of land. Owners/Applicants: Alan R. and Elizabeth M. Leeth.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated September 2, 2020, which is on file in the office of Community Development.

Staff recommended approval HPRB #20-014, with the following condition:

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1. The proposed alterations shall be installed in substantial conformance with the application and supporting materials as submitted August 10, 2020.

Chairman Walker called on Board Members to address questions to staff. Board Members had no comments or questions for staff regarding proposed application.

The applicant Mr. Leeth was in attendance to discuss the case. The Board had no major issues with the proposed application presented.

1. **APPLICATION FOR AN ALTERATION TO AN EXISTING STRUCTURE, HPRB #20-015**, to consider an application for a Certificate of Appropriateness to alter existing exterior balcony features on the primary residential structure and new site features on the single-family residential property at 756 Grace Street, Herndon, Virginia, located at the intersection of Haley Place and Grace Street, and further identified as Fairfax County Tax Map 0162-02-0012. The property is zoned R-10, Residential, Single Family; and consists of approximately 43,929 total square feet of land. Owners/Applicants: Michael H. O'Connor and Cheryl K. O'Connor. Applicant's Representative/Agent: Marisol Zayas, NOVA Landscape and Design Center, LLC.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated September 2, 2020, which is on file in the office of Community Development.

1. Staff recommended withholding of HPRB #20-015 until the Board and applicant can discuss missing or ambiguous information provided and address issues related materials selections noted in the staff report, dated September 2, 2020.

Chairman Walker called on Board Members to address questions to staff. Board Members provided their comments and questions to staff, for which staff answered.

The applicant's representative Brian Wismer and owner/applicant were in attendance to discuss the case. The applicant's representative provided comments to clarify the purpose and details of the alteration to the existing structure. There was brief discussion amongst the Board and staff on this item. Some Board members had major issues with the proposed application presented that aligned with staff concerns while others had fewer concerns. However, several Board members concurred that additional and clarified information, including materials samples, were needed to further evaluate the design, as reported by staff. The Board concluded its discussion with the applicant.

1. **APPLICATION FOR NEW CONSTRUCTION, HPRB #20-016**, to consider an application for a Certificate of Appropriateness to construct new site features on the single-family residential property at 104 Monroe Hill Court, Herndon, Virginia, located between the intersection of Monroe Street and Park Avenue and the intersection of Monroe Street and Monroe Hill Court, and further identified as Fairfax County Tax Map 0104-44-0002. The property is zoned R-10, Residential, Single Family; and consists of approximately

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11,056 total square feet of land. Owners/Applicants: Bryant Smith and Brenda McKinlay. Applicant's Representative/Agent: Jake Reed, Meadow Farms Nurseries and Landscape.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated September 2, 2020, which is on file in the office of Community Development.

Staff recommended approval of HPRB #20-016, with the following condition:

1. Proposed site features shall be constructed and installed in substantial conformance with the application and supporting materials as submitted August 7, 2020.

Chairman Walker called on Board Members to address questions to staff. Board Members had no comments or questions for staff regarding the proposed application.

The owner/applicant was in attendance to discuss the case. Board had no major issues with the proposed application presented.

COMMENTS

3. Comments from the Staff Members

There were no comments from the staff.

4. Comments from the Board Members

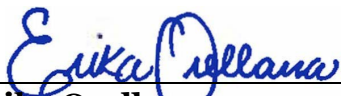
Board Member Ossolinski provide brief comment.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:00 p.m.



**Robert B. Walker, Chairman
Heritage Preservation Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Heritage Preservation Review Board: October 21, 2020