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HERITAGE PRESERVATION REVIEW BOARD

**Wednesday
January 16, 2019**

The Heritage Preservation Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, January 16, 2019 at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chairman Robert Walker and Vice Chair Leslie Blaker-Glass and Board Members; Eric Boll, Eric Fielding, Matthew Ossolinski and Hiren Shah. Michael McFarlane was absent.

Others present during the meeting: Lesa Yeatts, Town Attorney, Christopher Garcia, Community Design Planner and Tammy Jackson, Office Assistant III/Clerk to HPRB/HPRB Review Boards.

Chairman Robert Walker called the meeting to order at 7:00 p.m., six members present and with Chairman Robert Walker presiding.

1. DETERMINATION OF QUORUM

Chairman Walker stated that there were six members present, which constituted a quorum.

2. APPROVAL OF MINUTES

Vote on December 12, 2018 Work Session Minutes

On motion of Board Member Fielding, seconded by Vice Chair Blaker-Glass, the minutes of the Wednesday, December 12, 2018 Work Session meeting were approved by a vote of 6-0, the vote was: Chairman Walker and Vice Chair Blaker-Glass; Board Members Boll, Fielding, Ossolinski and Shah voting "Aye." Michael McFarlane was absent.

**January 16, 2019
(public hearing)**

**Vote on December 17, 2018
Public Hearing Minutes**

On motion of Board Member Shah, seconded by Vice Chair Blaker-Glass, the minutes of the Wednesday, December 17, 2018 Public Hearing meeting were approved by a vote of 6-0, the vote was: Chairman Walker and Vice Chair Blaker-Glass; Board Members Boll, Fielding, Ossolinski and Shah voting "Aye." Michael McFarlane was absent.

3. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

4. COMMENTS FROM THE STAFF

Mr. Garcia advised the Board of monthly outlook for the meetings in February 2019. There are four new HPRB cases: amendment to approve application for Aslin Tasting Room design revisions to alterations previously approved (HPRB #17-15), an application for replacement of garage doors at 631 Oak Street and the installation of a garden wall and mausoleum wall at the Herndon Cemetery. Also, there will a discussion related to administrative approvals to uniform signs.

5. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

6. NEW BUSINESS

➤ **Election of Officers:**

Chairman for the Heritage Preservation Review Board for the 2019 term

On motion of Vice Chair Blaker-Glass, seconded by Board Member Boll, moved to nominate Robert B. Walker for the position of Chairman of the Heritage Preservation Review Board for the 2019 term.

Mr. Walker accepted the nomination.

There were no other nominations, so the nominations were closed. The vote carried, 5-0. The vote was: Vice Chair Blaker-Glass, Boll, Fielding, Ossolinski and Shah voting "Aye." Walker abstained. McFarlane absent.

Robert B. Walker was elected Chairman of the Heritage Preservation Board for the 2019 term.

**January 16, 2019
(public hearing)**

➤ **Election of Officers:**

Election of Vice Chair for the Heritage Preservation Review Board.

On motion of Board Member Fielding, seconded by Board Member Shah, moved to nominate Leslie Blaker-Glass for the position of Vice Chair of the Heritage Preservation Review Board for the 2019 term.

Mrs. Blaker-Glass accepted the nomination.

There were no other nominations, so the nominations were closed. The vote carried unanimously, 5-0. The vote was: Board Members Boll, Fielding, Ossolinski, Shah, and Chairman Walker voting "Aye." Blaker-Glass abstained. McFarlane absent.

Leslie Blaker-Glass was elected Vice Chair of the Heritage Preservation Review Board for the 2019 term.

PUBLIC HEARINGS

7. **APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR ALTERATIONS TO AN EXISTING STRUCTURE, HPRB #18-31.** Descriptive summary of the proposed action: an application for a Certificate of Appropriateness for the construction of a two-story rear addition with a screened porch at the single family residential structure located at 610 Spring Street, Herndon, Virginia and further identified as Fairfax County Tax Map 0162-02-0140A. Owner: Robert C. Matthews. Applicant: O'Neil Architects, Agent. **(Continued from December 17, 2018 HPRB Public Hearing).**

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, December 28, 2018 and January 4, 2019 issues.

Chairman Walker opened the public hearing and called on Chris Garcia, Community Design Planner, for the staff report.

Mr. Garcia advised the Board that the applicant requested continuance until March 20, 2019 public so that they would have the additional time required to prepare to submit updated materials for the applicant.

Staff is recommended continuing item to the March 20, 2019 public hearing meeting.

There were no comments from the applicant; not present.

There were no comments from the audience.

There was a brief discussion amongst the Board and staff on this item.

**January 16, 2019
(public hearing)**

Board Member Fielding moved to **CONTINUE** HPRB #18-31 to the March 20, 2019 public hearing meeting. This motion was seconded by Vice Chair Blaker-Glass.

Following brief discussion, the question was called on the motion, which was carried by a vote, 6-0. The vote was: Board Members Boll, Fielding, Shah, Ossolinski, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." McFarlane absent.

- 8. APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS OF A WALL OR WINDOW SIGN, HPRB #19-01.** Descriptive summary of the proposed action: an application for a Certificate of Appropriateness to approve a new projecting sign on the commercial structure located at 781 Station Street, Herndon, Virginia and further identified as Fairfax County Tax Map 0162-02-0301D. Owner: Steve Mitchell, James Building Development, LLC. Applicant: Phillip H. Orme, Business Owner.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, December 28, 2018 and January 4, 2019 issues.

Chairman Walker opened the public hearing and called on Chris Garcia, Community Design Planner, for the staff report.

Mr. Garcia presented the staff report dated January 2, 2019, which is on file in the Department of Community Development.

The applicant has installed a new projecting sign at the rear of the subject property advertising a new business named 'Mile 20'. The sign is approximately 32" in diameter and is constructed of 6mm thick white Komatex (PVC) with black vinyl copy on both sides of the sign, mounted approximately eight (8) feet above exterior patio area at the rear of the building to an existing ornamental metal bracket with S-hooks.

The projecting sign will occupy approximately 7.1 square feet. The applicant has also installed new window signs on an outer door and a window, as well as window signage to the new exterior enclosure storefronts between the buildings at 781 and 783 Station Street.

Chairman Walker recognized Phillip Orme, the applicant, for comments. Mr. Orme had no comments.

There were no comments from the audience.

There was brief discussion amongst the Board and staff on this item.

Board member Ossolinski inquired if the sign's height was in conformance with the building code. Mr. Garcia stated he would have to confirm with the Department of Public Works building inspectors.

**January 16, 2019
(public hearing)**

Vice Chair Blaker-Glass moved approval of HPRB #19-01, with the following conditions. This motion was seconded by Board Member Shah.

- The design and installation of the signs shall be and remain in substantial conformance with the application and supporting materials submitted December 10, 2018.

Board member Shah inquired about the non-conformance of current signage and requested this be added to approval.

Main Motion:

(WITHDRAWN)

- Vice Chair Blaker-Glass moved to **WITHDRAW** the Certificate of Appropriateness for HPRB #19-01. Seconded by Board Member Shah.

**Amendment to
Main Motion:**

(Accepted by Motion Maker)

- Vice Chair Blaker-Glass moved to **APPROVE** the motion to allow the design and installation of the signs shall be and remain in substantial conformance with the application, supporting materials submitted December 10, 2018 and to adhere to the Town's building code. This motion was seconded by Board member Shah.

Following brief discussion, the question was called on the motion, which was carried by a vote, 6-0. The vote was: Board Members Boll, Fielding, Shah, Ossolinski, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." McFarlane absent.

9. **APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR ALTERATIONS TO AN EXISTING STRUCTURE, HPRB #19-03.** Descriptive summary of the proposed action: an application for a Certificate of Appropriateness for the installation of new awnings on the primary dwelling structure, installation of new patios and walkways, new retaining walls and various site improvements on the property located at 1026 Tyler Street, Herndon, Virginia and further identified as Fairfax County Tax Map 0104-03110004. Owners/Applicants: Michael and Paula Romeo.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, December 28, 2018 and January 4, 2019 issues.

Chairman Walker opened the public hearing and called on Chris Garcia, Community Design Planner, for the staff report.

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(public hearing)**

Mr. Garcia presented the staff report dated January 2, 2019, which is on file in the Department of Community Development.

The applicants proposes to alter the existing single family residential facades and construct several improvements to the property primarily in the rear yard of the subject property. The applicants are proposing to add four (4) awnings to cover two exterior doors (one sliding glass door from basement, and one door from garage) in the rear of the property, and two window wells along the north facade of the dwelling structure (a side yard).

The awnings are to be constructed with a Versatex PVC material in white color and American Building Components' LokSeam standing seam metal roof in *Charcoal Gray* color (to match the materials used on the existing front porch on the house) and will have a "shed" roof style (to match the shed dormers on the existing garage).

In addition, the project will include adding retaining walls in the rear of the property, constructing a wooden deck surrounding a "swim spa" hot tub, and installing new patios and connecting walkways. New retaining walls will be clad in Stony Point Natural LedgeStone (Mastercut, Dry Stack) and thermal-gauged Pennsylvania Flagstone to match the current stone and pillars on the existing house. A new wooden deck to surround a "swim spa" hot tub will be constructed of ipe wood. Ipe deck boards will cover the top of the deck and will also clad the sides of the deck so that no supporting structure (concrete retaining walls and deck support structure) is visible.

A metal railing (Trex® Signature Aluminum Railing in *Charcoal Black* color) will be installed on one portion of the deck and along the stairs leading up to the deck / 'swim spa' area. One upper and one lower patios are proposed. The patio/walkway materials are Cambridge brand paving stones, Sherwood Collection, LedgeStone XL Smooth 3-piece Design Kit, in *Onyx/Natural* color with patio and walkway borders using Cambridge brand paving stones, Sherwood Collection, LedgeStone bricks, in *Coal* color.

All proposed alterations are in the rear and side yards of the property, behind an existing fence, and are being designed to enhance the function and use of the backyard and resolve on-going site drainage and water intrusion (into the primary dwelling structure basement) issues.

Staff recommends approval of HPRB #19-03.

Chairman Walker recognized Michael and Paula Romeo, the owners/applicants, for comments.

There were no comments from the audience.

Following comments from the applicants, there was brief discussion amongst the

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(public hearing)**

Board and staff on this item.

Board Member Boll moved **APPROVAL** of HPRB #19-03, with the following conditions. This motion was seconded by Vice Chair Blaker-Glass.

- The design and installation of site and building improvements shall be in substantial conformance with the application and supporting materials submitted December 13, 2018

Following brief discussion, the question was called on the motion, which was carried by a vote, 6-0. The vote was: Board Members Boll, Fielding, Shah, Ossolinski, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." McFarlane absent.

10. ADJOURNMENT

There being no further business, the meeting adjourned at 7:24 p.m.



**Leslie Blaker-Glass, Vice Chair
Heritage Preservation Review Board**



**Tammy Jackson
Clerk to the Heritage Preservation Review Board**

Minutes approved by the Heritage Preservation Review Board: March 20, 2019