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**HISTORIC DISTRICT REVIEW BOARD
Wednesday
December 15, 2021**

The Historic District Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, December 15, 2021, at 7:02 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Vice Chair Boll and Board Members: Lauren Edmondson, Melody Fetske, and William Savage. Board Members Chair Leslie Blaker-Glass, Matthew Ossolinski and Hiren Shah were absent.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development and Erika Orellana, Clerk of Boards and Commissions.

Vice Chair Boll called the meeting to order at 7:00 p.m., four members were present and with Vice Chair Boll presiding.

1. CALL TO ORDER

Vice Chair Boll asked the Clerk to proceed with roll call.

2. DETERMINATION OF QUORUM

Vice Chair Boll stated that there were four members present, which constituted a quorum. Board Members Chair Leslie Blaker-Glass, Matthew Ossolinski and Hiren Shah were absent.

NEW BUSINESS

- 3. Resolution to establish an alternate meeting location for the Historic District Review Board regular work session meetings that occur on the first Wednesday of each month at 7:00 p.m., to be at 397 Herndon Parkway, Herndon, Virginia.**

Vice Chair Boll called on Lauri Sigler, Deputy Town Attorney for more information regarding the resolution. Ms. Sigler provided in detail the resolution and its purpose.

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(public hearing)**

Vice Chair Boll asked if there were questions by the Board to staff.

Board Members provided their concerns and questions to Ms. Sigler regarding the resolution and the change in location for the HDRB work session meetings. A couple Board Members would like to continue to have meetings at a location in the Historic District. Board Members asked Ms. Sigler if the resolution can include an “end” date. Ms. Sigler responded to all of the Board Member’s concerns and questions.

On motion by Board Member Fetske, seconded by Board Member Savage, the resolution to establish an alternate meeting location for the Historic District Review Board regular work session meetings that occur on the first Wednesday of each month at 7:00 p.m., to be at 397 Herndon Parkway, Herndon, Virginia, was approved with an amendment that strikes the words “until further changed” in the last sentence of the resolution, and replaces them with “until June 30, 2022”. By a vote of 3-1, the vote was: Board Members Fetske, Savage, and Vice Chair Boll voting “Aye.” Board Member Edmondson voting “Nay.” Board Members Chair Leslie Blaker-Glass, Matthew Ossolinski and Hiren Shah were absent.

APPROVAL OF MINUTES

4. Vote on November 3, 2021
Work Session Minutes

On motion by Board Member Fetske, seconded by Savage the minutes of the Wednesday, November 3, 2021, work session were approved by a vote of 4-0, the vote was: Board Members Edmondson, Fetske, Savage, and Vice Chair Boll voting “Aye.” Board Members Chair Leslie Blaker-Glass, Matthew Ossolinski and Hiren Shah were absent.

5. Vote on November 17, 2021
Public Hearing Minutes

On motion by Board Member Fetske, seconded by Board Member Savage, the minutes of the Wednesday, November 17, 2021, public hearing were approved by a of 4-0 the vote was: Board Members Edmondson, Fetske, Savage, and Vice Chair Boll voting “Aye.” Board Members Chair Leslie Blaker-Glass, Matthew Ossolinski and Hiren Shah were absent.

6. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

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7. COMMENTS FROM THE STAFF

Tamsin Himes, Lead Planner/Design Development stated that there will be HDRB meetings in January 2022.

8. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

ADJOURNMENT

On motion of Board Member Fetske, seconded by Board Member Savage, the December 15, 2021 HDRB public hearing was adjourned by a vote of 4-0, the vote was: Board Members Edmondson, Fetske, and Vice Chair Boll voting "Aye." Board Members Chair Leslie Blaker-Glass, Matthew Ossolinski and Hiren Shah were absent.

There being no further business, the meeting adjourned at 7:39 p.m.



**Leslie Blaker-Glass, Chair
Historic District Review Board**



**Erika Orellana
Clerk of Boards and Commissions**

Minutes approved by the Historic District Review Board: January 19, 2022