



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE REGULAR MEETING AGENDA

Town Council Chambers
765 Lynn Street, Herndon, VA 20170

Wednesday, April 24, 2024 | 7:00 PM

1. Call to Order

2. Comments from the Audience

Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.

3. Approval of Minutes

- a. January 29, 2024, PBAC Committee Meeting Minutes

4. Old Business/Project Updates

- a. Central Elden Walkability Improvements

5. New Business

- a. Roadway Safety Plan
- b. Traffic Calming Guide

6. Comments

- a. Comments from the Staff Members
- b. Comments from the Committee Members

7. Adjournment

Agenda Item: January 29, 2024, PBAC Committee Meeting Minutes

Meeting Date: April 24, 2024

Category: Approval of Minutes

Prepared by: Collin Okoniewski, Planning Operations Manager

Description:

This is a request to approve the January 29, 2024, PBAC Meeting Minutes.

Background:

N/A

Budget Impact:

N/A

Recommendation:

Approval, as presented.

Attachments:

1. 01.29.2024 PBAC Meeting Minutes Draft



**HERNDON PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE
Regular Meeting Minutes
Monday, January 29, 2024**

1. Call to Order

Chair del Aguila called the January 29, 2024, Pedestrian and Bicycle Advisory Committee (PBAC) to order at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chair Cesar del Aguila and Committee Members: Sherry Blanton, Darryl Branting, Michelle Duquette, Syed Iftikhar, Annie John, Michael McFarlane, James Nardei, and Ian MacDonald. Committee members: Janis Linkov-Johnson and William Savage were absent

Staff members present: Bryce Perry, Deputy Director of Community Development; Fadrique Iglesias, Community Planner; Bob Williams, Director of Parks & Recreation; Sgt. Jonathan Sorg, Herndon Police Department; Mike Shindlecker, Transportation Engineer; and Lisa Webster, Administrative Assistant.

Determination of a Quorum

Chair del Aguila stated that nine members of the Pedestrian and Bicycle Advisory Committee were present, which constituted a quorum.

2. Comments from the Audience

Chair de Aguila called for comments from any member of the public. No comments were offered.

3. Approval of Minutes

a. October 2, 2023, PBAC Meeting Minutes

Committee Member Branting motioned to approve the October 2, 2023, PBAC meeting minutes. The motion was seconded by Committee Member John. The question was called on the motion which carried by a vote of 9-0.

4. Old Business/Project Updates

a. Public Improvement Project Updates

Chair de Aguila recognized Mr. Shindledecker for an update on the Public Improvement Project updates.

Mr. Shindledecker provided an updated listing of all public improvement projects completed.

The committee discussed the automation of traffic signals; especially on Elden Street. Committee members stated that there are problems with the syncing of signals with other traffic signals.

The committee discussed the W & OD Trail private right of way and staff provided guidance that the Town has no judicial authority.

Committee Members MacDonald and John both commented on the success of the stamped crosswalks on Van Buren for establishing a visible and safe pedestrian crossing.

Committee Member MacDonald asked about the status of the private connection from Spring Park Place to the W&OD. Committee Member MacDonald also inquired as to what the new markings at Spring Park Place and Spring Street were meant for.

b. Transit-Related Growth Area (TRG) Small Area Plan Updates

Chair de Aguila recognized Mr. Perry for an update on the Transit-Related Area Growth (TRG) Small Area Plan updates.

Mr. Perry discussed the Transit-Related Area Growth (TRG) Small Area Plan updates, and how they incorporated aspects of the Town Bike plan, pedestrian plan, Sugarland Run preservation, and Spring Street Bike facilities.

Chair de Aguila and Mr. Perry responded to committee members' comments.

Committee members offered questions and comments regarding the time frame for the project. Staff advised on the timing of the approval and its contingency on a Planning Commission recommendation to Town Council, and then Town Council's formal action on the Comprehensive Plan Amendment.

Mr. Perry responded to committee members' questions and comments.

c. 2023 Pedestrian Safety Awareness Month Update

Chair de Aguila recognized Mr. Iglesias for an update on the 2023 Pedestrian Safety Awareness Month.

Mr. Iglesias discussed the success of the 2023 Pedestrian Safety Awareness Month campaign. Mr. Iglesias further noted the following items related to Pedestrian Safety Awareness Month that made it successful:

- A Town Council Proclamation of the “2023 Pedestrian Safety Awareness Month” put forth by PBAC Chair and Town Council member del Aguila.
- Bike, Walk & Roll to School Day at Herndon Elementary on October 4, 2023.
- Social media campaign with the help of the Communication Department.

Chair de Aguila and Mr. Iglesias responded to committee members’ comments and suggestions for upcoming campaigns.

5. New Business

a. Review of the PBAC Mission

Chair de Aguila recognized Mr. Perry for a discussion on PBAC’s Mission.

Mr. Perry provided an update on the mission of the PBAC committee responding to committee members’ questions and comments.

b. New standard operating procedures for Ad Hoc Committees

Chair del Aguila called on Bryce Perry to review the new Ad Hoc operating procedures. Mr. Perry discussed the changes and updates to how meetings were being administrated.

Committee Member Duquette asked staff to verify that all PBAC materials are available for impaired individuals. Mr. Iglesias stated that staff will provide a further update on whether the new materials and documentation provided to the committee are ADA 501 compliant.

Chair del Aguila stated that a Vice Chair is needed for PBAC and asked for and called for a motion for any nominations. On a motion by Committee Member Branting, nominated Committee Member John, seconded by Committee Member Blanton, approved by a vote of 9-0.

c. Traffic Calming Ideas

Chair del Aguila initiated a discussion with the committee on a “Traffic Calming” initiative. The committee provided the following feedback:

- Most members seemed to agree that a safety awareness campaign of some sort would be beneficial with specific ideas including:
 - A coordinated effort across TOH communication channels (social media, bulletin, etc.) and community “champions.”

- A focus on residential neighborhoods, providing QR codes at bicycle and pedestrian facilities, seeking some kind of “safe town certification”.
- “Safe Schools, Safe Roads”
- Most members agreed that increased enforcement by the Herndon Police Department was needed.
- Most members agreed that increased cameras and other “intelligent” systems would be appropriate if permitted by the state.
- Some members thought that reducing the speed on Herndon Parkway should be evaluated (from 35 mph to 25 mph).
- Most members agreed that a community or town-driven project to paint strategic intersections would be a good effort to increase awareness and calm traffic.

6. Comments

a. **Comments from the Staff Members**

The next PBAC meeting date was confirmed for Wednesday, April 24, 2024, at 7:00 pm, and confirmed that the meeting will be held in the Herndon Council Chambers.

b. **Comments from the Committee Members**

There were no additional comments from committee members.

7. Adjournment

There being no further business, Chair del Aguila adjourned the January 29, 2024 Pedestrian and Bicycle Advisory Committee meeting at 8:23 pm.

Lisa Webster
Administrative Assistant

Minutes approved by Pedestrian and Bicycle Advisory Committee : _____

Agenda Item: Central Elden Walkability Improvements

Meeting Date: April 24, 2024

Category: Old Business/Project Updates

Prepared by: Fadrique Iglesias, Community Planner

Description:

This project will improve the safety, accessibility, and walkability of Herndon's main through-street by constructing ADA ramps and crosswalks, a widened sidewalk that moves around existing pole barriers, and a grass buffer. The site is adjacent to the Herndon Regional Activity Center, an Equity Emphasis Area, two schools, and the W&OD Trail.

Background:

The National Capital Region Transportation Planning Board (TPB) approved \$19.5 million in federal Transportation Alternatives Set-Aside (TA Set-Aside) Program funding for 15 non-highway transportation projects in Virginia, including the Central Elden Walkability Improvements in Herndon. The program provides funding for small-scale projects, such as pedestrian and bicycle facilities, trails, and safe routes to school (SRTS) projects that are considered "alternatives" to traditional highway construction.

Budget Impact:

N/A

Recommendation:

N/A

Attachments:

None

Agenda Item: Roadway Safety Plan

Meeting Date: April 24, 2024

Category: New Business

Prepared by: Fadrique Iglesias, Community Planner

Description:

The Town has taken a proactive step by submitting a grant application to develop comprehensive safety plans. These plans aim to significantly reduce and, ideally, eliminate serious injury and fatal crashes that affect all roadway users. The Safety Action Plan is a crucial strategy to create safer routes for everyone in our community.

Background:

On March 26, 2024, the Town Council approved resolution 24-G-17, which authorized the Town Manager to submit a grant application to the Office of the Secretary of Transportation, US Department of Transportation, for federal funding under the Safe Streets and Roads for All (SS4A) program, to be directed towards the development of a Safety Action Plan for the Town.

Budget Impact:

N/A

Recommendation:

N/A

Attachments:

None

Agenda Item: Traffic Calming Guide

Meeting Date: April 24, 2024

Category: New Business

Prepared by: Fadrique Iglesias, Community Planner

Description:

Staff has retained an engineering consultant to collect industry best practices and research methods currently used in similar communities to intake, evaluate, and implement traffic calming measures and crosswalk treatments. This information will be consolidated and structured into a standard for Town staff to follow. Staff are currently working through a first draft that will be shared for public comment in the coming weeks.

Background:

This updated document will replace the 2011 Neighborhood Traffic Calming Guide. It serves as a comprehensive resource that outlines Herndon's policy and procedures. It provides a clear pathway for citizens to submit roadway safety concerns, helping to improve safety and accessibility for all roadway users.

Budget Impact:

N/A

Recommendation:

N/A

Attachments:

None