



HISTORIC DISTRICT REVIEW BOARD MEETING AGENDA

Town Council Chambers
765 Lynn Street, Herndon, VA 20170
Wednesday, September 20, 2023 | 7:00 p.m.

1. Call to Order

2. Approval of Minutes

- a. August 2, 2023, Historic District Review Board Work Session Minutes
- b. August 16, 2023, Historic District Review Board Regular Meeting Minutes

3. Comments

- a. Comments from the Board Members
- b. Comments from the Staff Members
- c. Comments from Citizens
Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.

4. Public Hearing

- a. **APPLICATION FOR AN ALTERATION, HDRB #23-013**, to consider an application for a Certificate of Appropriateness for replacement windows on a single-family house located at 743 Florence Place, Herndon, Virginia, on the west side of Florence Street, south of the Florence Place and Oak Street intersection, and further identified as Fairfax County Tax Map 0162 02 0104. The property is zoned R-10, Residential Single-Family District and consists of approximately 43,560 square feet of land. Owners: Justin E. Winthers and Lindsay S. Winthers. Applicant: Lindsay S. Winthers. **(Continued from the August 16, 2023 HDRB regular meeting.)**

5. Adjournment



MEMORANDUM

To: Chair Blaker-Glass and Members of the Historic District Review Board

From: Tamsin Himes, Lead Planner / Design and Development 

Date: September 20, 2023

Subject: HDRB #23-013 743 Florence Place, Herndon Virginia

This staff memo is an addendum to the staff report for HDRB #23-013 provided to the Board prior to the August 6th work session and subsequent staff memos connected with the August 16th public hearing and the September 2nd work session.

This case was continued at the August 16th regular meeting allowing for the applicant to address questions and suggestions from the Board discussed at the work session. As suggested at the September 2nd work session, staff has reached out to our counterparts in Leesburg who have provided some leads for possible exterior muntin products.

Staff is recommending a continuance of this case to allow time for adequate research into these products before presenting any to the Board for consideration.