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**HISTORIC DISTRICT REVIEW BOARD
Wednesday
September 15, 2021**

The Historic District Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, September 15, 2021, at 7:01 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass, Vice Chair Boll and Board Members: Lauren Edmondson, Melody Fetske, William Savage and Hiren Shah. Board Member Matthew Ossolinski was absent.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Bryce Perry, Deputy Director of Community Development; and Erika Orellana, Clerk to Boards and Commissions.

Chair Blaker-Glass called the meeting to order at 7:01 p.m., six members were present and with Chairman Walker presiding.

ANNOUNCEMENT BY THE DEPUTY TOWN ATTORNEY

Deputy Town Attorney stated that with the recent changes to the HDRB and ARB membership I wanted to take some time to walk you through how that will affect the offices of the Chair and Vice-Chair. The retirement of Robert Walker from the HDRB and ARB at the end of his term on August 31, 2021, left the office of the Chair vacant on both boards. Pursuant to Article II. Section a. of the both the HDRB and ARB By-laws, when the office of the Chair becomes vacant, the Vice Chair automatically becomes Chair and the office of the Vice Chair becomes vacant. Ms. Blaker-Glass has confirmed to staff that she has accepted to serve as Chair for both boards, thus creating a vacancy in her previously held office of Vice Chair. Also pursuant to the Bylaws, the election for the office of Vice-Chair for HDRB will be held at today’s public hearing. For the ARB, Ms. Blaker-Glass automatically becomes Chair and the election for the Office of Vice Chair will be held whenever the next public hearing occurs. Deputy Town Attorney stated that the work sessions will be held at the Town of Herndon Police Department’s Community room.

ANNOUNCEMENT BY THE CHAIR

Chair Blaker-Glass welcomed newly appointed Board Member William Savage. Chair Blaker-Glass stated that Board Member Ossolinski was absent for the public hearing.

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(public hearing)**

1. CALL TO ORDER

Chair Blaker-Glass asked the Clerk to proceed with roll call.

2. DETERMINATION OF QUORUM

Chair Blaker-Glass stated that there were six members present, which constituted a quorum. Board Member Ossolinski was absent.

NEW BUSINESS

3. Election of Officer

Election of Vice Chair for the Historic District Review Board

On motion by Chair Blaker-Glass, seconded by Board Member Shah, Eric Boll was nominated for the position of Vice Chair of the Historic District Review Board.

Mr. Eric Boll accepted the nomination.

There were no other nominations, and the nominations were closed. The vote carried, 6-0. The vote was: Board Members Edmondson, Fetske, Savage, Shah, Vice Chair Boll and Chair Blaker-Glass voting "Aye." Board Member Ossolinski was absent.

Eric Boll was elected Vice Chair of the Historic District Review Board.

APPROVAL OF MINUTES

**4. Vote on August 4, 2021
Work Session Minutes**

On motion by Board Member Shah, seconded by Vice Chair Boll, the minutes of the Wednesday, August 4, 2021 Work Session were approved by a vote of 6-0, the vote was: Board Members Edmondson, Fetske, Savage, Shah, Vice Chair Boll and Chair Blaker-Glass voting "Aye." Board Members Ossolinski was absent.

**5. Vote on August 18, 2021
Public Hearing Minutes**

On motion by Board Member Shah, seconded by Board Member Fetske, the minutes of the Wednesday, August 18, 2021 Public Hearing were approved by a vote of 6-0, the vote of 6-0, the vote was: Board Members Edmondson, Fetske, Savage, Shah, Vice Chair Boll and Chair Blaker-Glass voting "Aye." Board Members Ossolinski was absent.

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6. COMMENTS FROM THE BOARD MEMBERS

Chair Blaker-Glass welcomed, once again, newly Board Member Savage to the HDRB.

7. COMMENTS FROM THE STAFF

Bryce Perry, Deputy Director of Community Development, stated that last year's headshot photos will be re-used for the calendar and photos for of the new members as well as those board members who were unable to make it to last year's Board/Commission photo event will be taken on October 6, 2021 and that Ms. Orellana would be sending out additional information.

8. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

PUBLIC HEARINGS

9. **APPLICATION FOR BUILDING ALTERATIONS, HDRB #21-011**, to consider an application for a front porch addition on a house located at 910 Van Buren Street, Herndon, Virginia and on the east end of the Van Buren Street and First Street intersection, and further identified as Fairfax County Tax Map 0104-03-020008A. The property is zoned R-15, Single Family Residential; and consists of 15,000 total square feet of land. Owner/Applicant: David R. Kipper & Katherine Mitchell Kipper.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, August 27, 2021 and September 3, 2021 issues.

Chair Blaker-Glass opened the public hearing and called on Bryce Perry, Deputy Director of Community Development, for the staff report updates.

Mr. Perry presented the staff report dated September 1, 2021 and staff memo dated September 10, 2021, which are on file in the Department of Community Development.

Staff recommended approval of HDRB #21-011, in accordance with the draft resolution provided with the exception that an addition condition be added requiring the gable roof eave to be sized and designed to match the gable roof eave of the existing house.

Chair Blaker-Glass asked if there were questions by the Board for Mr. Perry. There were no questions for Mr. Perry from the Board.

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Chair Blaker-Glass recognized the applicant for comments.

Mr. David Kipper, provided his comments.

Chair Blaker-Glass asked if there were any questions or comments from the Board for staff or the applicant.

Board Member Shah asked for clarification of the drawings provided. Mr. Kipper provided response.

Chair Blaker-Glass recognized the audience for comments.

Individual that provided comments:

- James Raba

Following the public hearing, Board Member Shah moved approval of HDRB #21-011, in accordance with draft resolution and with the addition condition recommended by staff. This motion was seconded by Vice Chair Boll.

The question was called on the motion, which was carried by a vote of 6-0, the vote was: Board Members Edmondson, Fetske, Savage, Shah, Vice Chair Boll and Chair Blaker-Glass voting “Aye.” Board Members Ossolinski was absent.

[Below is the adopted resolution for HDRB #21-011.]

**TOWN OF HERNDON, VIRGINIA
HISTORIC DISTRICT REVIEW BOARD**

DRAFT RESOLUTION

September 15, 2021

Resolution to consider HDRB #21-011, for an addition of a front porch located at 910 Van Buren Street, Fairfax County Tax Map Number 0104-03-020008A.

WHEREAS, the applicant submitted an application for a front porch addition to the primary dwelling structure at the above referenced address; and

WHEREAS, the proposed addition complies with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance Articles III and XV; and

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WHEREAS, the proposed addition generally complies with the applicable design guidelines of the Town of Herndon Historic District Overlay Guidelines; and

WHEREAS, the Town of Herndon Historic District Review Board has reviewed this application and has held a public hearing on September 15, 2021.

NOW THEREFORE, BE IT RESOLVED that the Historic District Review Board of the Town of Herndon, Virginia, HEREBY:

Approves HDRB #21-0011, for an addition of a front porch located at 910 Van Buren Street to be constructed in substantial conformance with the design shown in the case materials reviewed by the HDRB and according to the following conditions:

1. The porch addition is subject to a required building location survey prior to submission of the building permit and can only move forward to permitted with an approved building location survey.
2. The eave of the front porch's gable roof shall extend and be designed to match the depth and eave of the gable roof on the existing house.

**The above adopted resolution with conditions constitutes the
Certificate of Appropriateness for HDRB #21-011910 Van Buren Street.**

10. **APPLICATION FOR BUILDING SIGNAGE, HDRB #21-012,** to consider an application for a wall sign placed on a commercial building located at 783-G Station Street, Herndon, Virginia and approximately 100 feet north of the Station Street and Lynn Street intersection, and further identified as Fairfax County Tax Map 0162-02-0301D. The property is zoned PD-D, Planned Development-Downtown and consists of 5,904 total square feet of land. Owner: Steven Mitchell, James Building Development, LLC. Applicant: David R. Kipper, Golden Real Estate.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, August 27, 2021 and September 3, 2021 issues.

Chair Blaker-Glass opened the public hearing and called on Bryce Perry, Deputy Director of Community Development, for the staff report updates.

Mr. Perry presented the staff report dated September 1, 2021, which is on file in the Department of Community Development.

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(public hearing)**

Staff recommended approval of HDRB #21-012, in accordance with the draft resolution provided.

Chair Blaker-Glass asked if there were questions by the Board for Mr. Perry. There were no questions for Mr. Perry from the Board.

Chair Blaker-Glass recognized the applicant for comments.

Mr. David Kipper, provided his comments.

Chair Blaker-Glass asked if there were any questions or comments from the Board for staff or the applicant. There were no questions for Mr. Kipper by the Board.

Chair Blaker-Glass recognized the audience for comments. There were no comments by the audience.

Following the public hearing, Board Member Shah moved approval of HDRB #21-012, in accordance with draft resolution. This motion was seconded by Vice Chair Boll.

The question was called on the motion, which was carried by a vote of 6-0, the vote was: Board Members Edmondson, Fetske, Savage, Shah, Vice Chair Boll and Chair Blaker-Glass voting "Aye." Board Members Ossolinski was absent.

[Below is the adopted resolution for HDRB #21-012.]

**TOWN OF HERNDON, VIRGINIA
HISTORIC DISTRICT REVIEW BOARD**

RESOLUTION

September 15, 2021

Resolution- to approve HDRB #21-012, for a wall sign located at 783-G Station Street, Fairfax County Tax Map Number 0162-02-0301D.

WHEREAS, the applicant has submitted an application to add building signage located at the above referenced address; and

WHEREAS, the proposed sign complies with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance; and

WHEREAS, the Town of Herndon Historic District Review Board has determined that the proposed sign complies with the applicable Historic District Overlay Guidelines; and

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WHEREAS, the Town of Herndon Historic District Review Board has reviewed this application and has held a duly advertised public hearing on September 15, 2021.

NOW THEREFORE, BE IT RESOLVED that the Historic District Review Board of the Town of Herndon, Virginia, HEREBY:

Approves HDRB #21-012, for building signage located at 783-G Station Street in Herndon, VA in substantial conformance with the design as shown in case materials reviewed by the HDRB and according to the following condition:

1. The sign shall be placed in accordance with "Position C" as provided in the sign drawing set.

The above adopted resolution constitutes the Certificate of Appropriateness for HDRB #21-012, 783-G Station Street.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:31 p.m.

On motion of Board Member Fetske, seconded by Board Member Shah, the September 15, 2021 HDRB public hearing was adjourned by a vote of 6-0, the vote was: Board Members Edmondson, Fetske, Savage, Shah, Vice Chair Boll and Chair Blaker-Glass voting "Aye." Board Members Ossolinski was absent.



**Leslie Blaker-Glass, Chair
Historic District Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Historic District Review Board: November 17, 2021