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**HISTORIC DISTRICT REVIEW BOARD
Work Session
September 1, 2021**

The Historic District Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, September 1, 2021, at 7:03 p.m. in the Herndon Municipal Center Building, 777 Lynn Street, Herndon, Virginia, in the Large Conference Room, located on the 2nd floor. In attendance were: Chair Leslie Blaker-Glass, Board Members: Eric Boll, Lauren Edmondson, Melody Fetske and Hiren Shah. Board Members Matthew Ossolinski and William Savage were absent.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Bryce Perry, Deputy Director of Community Development and Erika Orellana, Clerk of Boards and Commissions.

CALL TO ORDER

Chair Leslie Blaker-Glass called to order the September 1, 2021, Historic District Review Board work session.

ANNOUNCEMENT BY THE DEPUTY TOWN ATTORNEY

Lauri Sigler, Deputy Town Attorney, stated that with the recent changes to the HDRB and ARB membership I wanted to take some time to walk you through how that will affect the offices of the Chair and Vice-Chair. The retirement of Robert Walker from the HDRB and ARB at the end of his term on August 31, 2021, left the office of the Chair vacant on both boards. Pursuant to Article II, Section a. of both the HDRB and ARB By-laws, when the office of the Chair becomes vacant, the Vice Chair automatically becomes Chair and the office of the Vice Chair becomes vacant. Ms. Blaker-Glass has confirmed to staff that she has accepted to serve as Chair for both boards, thus creating a vacancy in her previously held office of Vice Chair. Also pursuant to the Bylaws, the HDRB and ARB will therefore have to hold an election for the office of Vice-Chair at the next scheduled public hearing. For the HDRB this will be September 15, 2021. For the ARB, Ms. Blaker-Glass automatically becomes Chair and the election for the Office of Vice Chair will be held whenever the next public hearing occurs.

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ANNOUNCEMENT BY THE CHAIR

Chair Blaker-Glass welcomed newly appointed Board Member William Savage. Chair Blaker-Glass stated that she understands that Mr. Savage sends his regrets that he cannot attend tonight's work session due to a long standing family obligation and looks forward attending the public hearing on September 15th.

1. DETERMINATION OF QUORUM

Chair Leslie Blaker-Glass stated that five members were present, which constituted a quorum.

PUBLIC HEARINGS

- 2. APPLICATION FOR BUILDING ALTERATIONS, HDRB #21-011**, to consider an application for a front porch addition on a house located at 910 Van Buren Street, Herndon, Virginia and on the east end of the Van Buren Street and First Street intersection, and further identified as Fairfax County Tax Map 0104-03-020008A. The property is zoned R-15, Single Family Residential; and consists of 15,000 total square feet of land. Owner/Applicant: David R. Kipper & Katherine Mitchell Kipper.

Chair Blaker-Glass opened the work session and called on Bryce Perry, Deputy Director of Community Development, for the staff report. Mr. Perry presented the staff report dated September 1, 2021, which is on file in the office of Community Development.

Deputy Town Attorney stated for the record that Board Member Ossolinski was absent for the meeting.

Staff recommended approval with revised conditions for HDRB#21-011. Mr. Perry stated that the applicant is aware that a building location survey would need to be submitted before the approval of the application.

The applicant was in attendance to discuss the case. There was a discussion amongst the Board, staff and applicant on this item. Board Member Shah asked for clarification on the existing gable on the home and whether the pitch and eave on the proposed porch would match. Board Member Fetske asked for clarification of the path to the entrance to the front door. Applicant responded to the Board Members questions.. With those answers, the Board concluded the discussion.

- 3. APPLICATION FOR BUILDING SIGNAGE, HDRB #21-012**, to consider an application for a wall sign placed on a commercial building located at 783-G Station Street, Herndon, Virginia and approximately 100 feet north of the Station Street and Lynn Street intersection, and further identified as Fairfax County Tax Map 0162-02-0301D. The property is zoned PD-D, Planned Development-Downtown and consists of

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5,904 total square feet of land. Owner: Steven Mitchell, James Building Development, LLC. Applicant: David R. Kipper, Golden Real Estate.

Chair Blaker-Glass opened the work session and called on Bryce Perry, Deputy Director of Community Development, for the staff report. Mr. Perry presented the staff report dated September 1, 2021, which is on file in the office of Community Development.

Staff recommended approval with revised conditions for HDRB#21-012.

The applicant was in attendance to discuss the case. There was a discussion amongst the Board, staff and applicant on this item. Board Member Fetske asked for clarification to the position of the sign on the building. The applicant responded and the Board and concluded the discussion.

COMMENTS

4. Comments from the Staff Members

There were no comments from the staff members.

5. Comments from the Board Members

There were no comments from the Board Members.

ADJOURNMENT

On motion of Board Member Fetske, seconded by Board Member Boll, the September 1, 2021 HDRB work session was adjourned by a vote of 5-0, the vote was: Board Members Boll, Edmondson, Fetske, Shah and Chair Blaker-Glass voting "Aye." Board Members Ossolinski and Board Member Savage were absent.

There being no further business, the meeting adjourned at 7:35 p.m.



**Leslie Blaker Glass, Chair
Historic District Review Board**



**Erika Orellana
Clerk of Boards and Commissions**

Minutes approved by the Historic District Review Board: November 17, 2021