



HISTORIC DISTRICT REVIEW BOARD MEETING AGENDA

Town Council Chambers
765 Lynn Street, Herndon, VA 20170
Wednesday, August 16, 2023 | 7:00 p.m.

1. Call to Order

2. Approval of Minutes

- a. July 5, 2023, Historic District Review Board Work Session Minutes
- b. July 19, 2023, Historic District Review Board Regular Meeting Minutes

3. Comments

- a. Comments from the Board Members
- b. Comments from the Staff Members
- c. Comments from Citizens
Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.

4. Public Hearing

- a. **APPLICATION FOR AN ALTERATION, HDRB #23-013**, to consider an application for a Certificate of Appropriateness for replacement windows on a single-family house located at 743 Florence Place, Herndon, Virginia, on the west side of Florence Street, south of the Florence Place and Oak Street intersection, and further identified as Fairfax County Tax Map 0162 02 0104. The property is zoned R-10, Residential Single-Family District and consists of approximately 43,560 square feet of land. Owners: Justin E. Winthers and Lindsay S. Winthers. Applicant: Lindsay S. Winthers.
- b. **APPLICATION FOR AN ALTERATION, HDRB #23-014**, to consider an application for a Certificate of Appropriateness for the addition of roof dormer windows on a single-family house located at 951 Locust Street, Herndon, Virginia, on the southwest corner of the intersection of Locust Street and 5th Street, and further identified as Fairfax County Tax Map 0162 02 0054. The property is zoned R-10, Residential Single-Family District, and consists of 22,500 square feet of land area. Owners: Andrew Ray Gannon and Kathryn Allyn Gannon. Applicant: Andrew Ray Gannon.

5. Adjournment



MEMORANDUM

To: Chair Blaker-Glass and Members of the Historic District Review Board

From: Tamsin Himes, Lead Planner / Design and Development 

Date: August 16, 2023

Subject: HDRB #23-013 951 743 Florence Place, Herndon Virginia

This staff memo is an addendum to the staff report for HDRB #23-013 which was presented to the Board prior to the work session on August 2, 2023.

Following the discussion between the applicant and Board at the work session, staff has been in contact with the applicant who is working to research the options discussed at that meeting. The applicant has requested that the Board continue this case in order to allow additional time to address the items discussed with the Board.

Staff is recommending a continuation of this case to the September 20th public hearing.



MEMORANDUM

To: Chair Blaker-Glass and Members of the Historic District Review Board

From: Tamsin Himes, Lead Planner / Design and Development 

Date: August 16, 2023

Subject: HDRB #23-014 951 Locust Street, Herndon Virginia

This staff memo is an addendum to the staff report for HDRB #23-014 which was presented to the Board prior to the work session on August 2, 2023.

In the Staff report for this case, staff requested three items of additional information and alterations to the proposed project in order to align with the Guidelines:

- Clarification regarding standing seam metal roof panel width and seam height.
- Clarification regarding the finish/surface texture of the proposed siding.
- New proposed windows that do not feature a vinyl exterior.

Following the work session, the applicant provided additional information to staff which is included as attachments to this memo. The applicant has clarified that the finish of the Hardie Board siding will be smooth and without faux wood texture, and that the standing seam metal roof will feature 12-inch panels and ~1.5-inch standing seams. The applicant proposes an alternative window, Anderson Series A, fiberglass.

With this additional information, staff is recommending approval of HDRB #23-014.

Attachments:

1. Draft Resolution
2. Applicant Letter
3. Window Specs Sheet

**TOWN OF HERNDON, VIRGINIA
HISTORIC DISTRICT REVIEW BOARD**

RESOLUTION

AUGUST 16, 2023

Resolution- to approve HDRB #23-014, for the addition of roof dormer windows on a single-family house located at 951 Locust Street, Herndon, Virginia, further identified as Fairfax County Tax Map 0162 02 0054.

THEREFORE, BE IT RESOLVED by the Historic District Review Board of the Town of Herndon, Virginia that:

The Historic District Review Board approves HDRB #23-014, for the addition of a roof dormer, dormer windows, and replacement roof at 754 Elden Street, Herndon, Virginia, in substantial conformance with the design shown in the case materials reviewed by the HDRB at the August 16th Public Hearing meeting.

Property: 951 Locust St

Owners: Andrew & Kathryn Gannon

List of Exterior Materials:

1. Roofing – Standing Seam Metal Roof

The new roof will be standing-seam metal and, per Historic District Guidelines, “...match historic metal roofs in elements such as pan width, seam height, and crimp pattern...”. Per instructions from the Town, the width of panels will be 12-inch. The height of the seams will be ~1.75-inch.

2. Siding

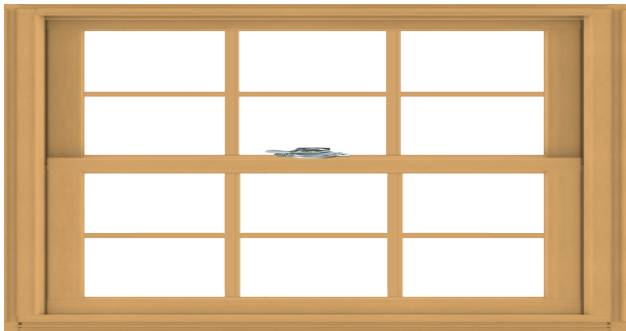
Smooth Hardie-Board siding will be used for the new dormers. The boards and trim will be painted white to match the home.

3. Windows

Windows will be the same size of the other 2nd floor windows, approx. 4.33x2.5 feet. They will be the same style, six-over-six, and the outer trim will match to the rest of the home. They will be fiberglass, Andersen Series A style.

The new connecting window will be either one or two windows with two rows and between 6 and 10 columns. These windows will not have the ability to open. Trim will match the rest of the home.

A-SERIES DOUBLE-HUNG WINDOW



Interior



Exterior

Summary

Product ID#	ADH2640
Unit Width	29 1/4"
Unit Height	47 1/4"
Interior Color	Pine
Interior Stain	Unfinished Pine
Glass	Low-E4® Glass
Hardware	Lock and Keeper, White
Optional Hardware	None
Grille Pattern	Colonial
Grille Width	3/4"
Exterior Color	White
Exterior Trim Profile	3.5" Flat w/ Extended Top
Exterior Trim Color	White



We're here to help. ^