



HISTORIC DISTRICT REVIEW BOARD MEETING AGENDA

Town Council Chambers
765 Lynn Street, Herndon, VA 20170
Wednesday, May 17, 2023 | 7:00 p.m.

1. Call to Order

2. Approval of Minutes

- a. April 5, 2023, Historic District Review Board Work Session Minutes
- b. April 19, 2023, Historic District Review Board Regular Meeting Minutes

3. Comments

- a. Comments from the Board Members
- b. Comments from the Staff Members
- c. Comments from Citizens
Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.

4. Public Hearing

- a. **APPLICATION FOR AN APPEAL OF AN ADMINISTRATIVE DECISION, HDRB #23-004**, an appeal of an administrative decision pursuant to Sec. 78-60.3(g)9(7) of the Town of Herndon Zoning Ordinance to deny an application for window replacement at 898 Station Street, Herndon, Virginia, located in the southeast quadrant of the intersection of Park Avenue and Station Street. The subject property is further identified as Fairfax County Tax Map 0104 34 0001, is zoned as R-10 (Residential Single family-10 District) and consists of 15,802 square feet of land area. Owners/Applicants: Kevin G Moses, Paige L Moses.
- b. **APPLICATION FOR SIGNAGE, HDRB #23-008**, to consider an application for a Certificate of Appropriateness for a wall sign at 754 Elden Street, Suite 201, Herndon, Virginia, further identified as Fairfax County Tax Map 0162-40-0201. The site is located within the Herndon Commerce Center Condominium and is situated in the northwest quadrant of the intersection of Elden Street and Center Street. The subject property is zoned PD-D (Planned Development – Downtown) and consists of approximately 11,477 square feet of land area. Owner: Probitry II LLC. Applicant: Jay Crockett, Probitry.
- c. **APPLICATION FOR SIGNAGE, HDRB #23-009**, to consider an application for a Certificate of Appropriateness for signage at 783 Station Street, Suite A, Herndon, Virginia, located on the north side of Station Street, between the intersections of Lynn Street and Pine Street. The subject property is further identified as Fairfax County Tax Map 0162 02 0301D, is zoned as PD-D (Planned Development –Downtown) and consists of 5,904 square feet of land area. Owner: James Building, Development LLC. Applicant/Agent: Michael T. McFarlane.

5. Adjournment



MEMORANDUM

To: Chair Blaker-Glass and Members of the Historic District Review Board

From: Tamsin Himes, Lead Planner / Design and Development 

Date: May 17, 2023

Subject: HDRB #23-004, 898 Station Street, Herndon Virginia

This staff memo is an update regarding HDRB #23-004 which was discussed by the Board and applicant at the April 5 work session, was continued at the April 19 public hearing and further discussed by the Board and the applicant at the May 3 work session.

The applicant has been working with staff to explore options for alternative replacement windows that will meet the Guidelines. Details regarding new replacement windows have not yet been solidified or submitted to staff for review. Staff anticipates that further information may be provided at the public hearing.



MEMORANDUM

To: Chair Blaker-Glass and Members of the Historic District Review Board

From: Tamsin Himes, Lead Planner / Design and Development 

Date: May 17, 2023

Subject: HDRB #23-008, 754 Elden Street, Herndon Virginia

This staff memo is an addendum to the staff report for HDRB #23-008 which was presented to the Board prior to the work session on April 5, 2023, the public hearing on April 19, 2023, and the work session on May 3, 2023.

Following the work session, staff has been coordinating with the applicant to address the Board's feedback regarding sign placement, sign design, and sign location. The applicant has been working with the owners of the company to propose updated renderings that address the Board's feedback, but has not provided updated materials to staff at the time of this memo. Staff expects to receive updated designs prior to the public hearing and provide an update to the Board at that time.



MEMORANDUM

To: Chair Blaker-Glass and Members of the Historic District Review Board

From: Tamsin Himes, Lead Planner / Design and Development 

Date: May 17, 2023

Subject: HDRB #23-009, 783 Station Street, Herndon Virginia

This staff memo is an addendum to the staff report for HDRB #23-009 which was presented to the Board prior to the work session on May 3, 2023.

The applicant has received the feedback provided by the Board at the work session and has indicated their intention to provide updated sign documents addressing this comment prior to the work session on Wednesday, May 17, 2023. Staff anticipates that with the additional information, a staff recommendation and a draft resolution will be provided to the Board at the public hearing.