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**HISTORIC DISTRICT REVIEW BOARD
Public Hearing
Wednesday, April 21, 2021**

Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor’s Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments. Chairman Walker has stated that the November 18, 2020 Historic District Review Board public hearing will be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, April 16, 2021. In attendance electronically were: Chairman Robert B. Walker, Vice Chair Leslie Blaker-Glass and Board Members: Eric Boll, Lauren Edmondson, Melody, Fetske, Matthew Ossolinski and Hiren Shah. Vice Chair Leslie Blaker-Glass joined the meeting at 7:32 p.m.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

STAFF ANNOUNCEMENTS

Erika Orellana, Clerk to Boards and Commissions, stated that the Historic District Review Board public hearing will be held as a virtual meeting. The Clerk to the Boards and Commissions welcomed those listening and encouraged the public to provide comments for the record at hdrb.arb@herndon-va.gov.

Ms. Orellana stated, for the record, that:

- The Historic District Review Board public hearing that evening was conducted electronically Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor’s Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments.

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- Proper notice of the electronic meeting was provided in accordance with Section 2.2-3708.2 of the Code of Virginia, along with information for viewing the meeting and submitting comments for the record;
- The agenda and meeting materials are available on the town's website;
- Electronic meetings will begin with a roll call and determination of quorum; and
- All votes, including adjournment, was by roll call vote.

ANNOUNCEMENT BY THE CHAIRMAN

Chairman Walker welcomed newly appointed Board Member Melody Fetske.

Chairman Walker announced Board Member Lauren Edmondson's resignation as a citizen member of the Historic District Review Board (HDRB) & Architectural Review Board (ARB) and was appointed to serve the Historic District Review Board (HDRB) only.

1. CALL TO ORDER

Roll Call

Chairman Walker called the public hearing by electronic means to order at 7:01 p.m. and asked Ms. Orellana to call the roll for attendance. Six Board Members were present, electronically, with Chairman Walker presiding. Vice Chair Leslie Blaker-Glass joined the meeting at 7:32 p.m.

2. DETERMINATION OF QUORUM

Chairman Walker stated, for the record, that there was a quorum present, virtually, that evening. Chairman Walker stated that Deputy Town Attorney, Lauri Sigler and Community Design Planner, Chris Garcia were also present.

ANNOUNCEMENT

Chairman Walker stated that tonight's public hearing is conducted by electronic means pursuant to the appropriate laws.

APPROVAL OF MINUTES

**3. Vote on February 3 ,2021
Work Session Minutes**

On motion by Board Member Ossolinski, seconded by Board Member Boll, the minutes of the Wednesday, February 3, 2021 Work Session were approved by a vote of 5-0-1, the

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vote was: Board Members Boll, Edmondson, Ossolinski, Shah, and Chairman Walker voting "Aye." Board Member Fetske abstained. Vice Chair Blaker-Glass was absent for the vote, joined at 7:32 p.m.

**4. Vote on February 17, 2021
Public Hearing Minutes**

On motion of Board Member Edmondson, seconded by Board Member Shah, the minutes of the Wednesday, February 17, 2021 Public Hearing were approved by a vote of 7-0, the vote was: Board Members Boll, Edmondson, Ossolinski, Shah, and Chairman Walker voting "Aye." Board Member Fetske abstained. Vice Chair Blaker-Glass was absent for the vote, joined at 7:32 p.m.

**5. Vote on March 3, 2021
Work Session Minutes, cancellation**

There were no minutes for the March 3, 2021 work session, it was cancelled.

**6. Vote on March 17, 2021
Public Hearing Minutes, cancellation**

There were no minutes for the March 17, 2021 public hearing it was cancelled.

7. COMMENTS BY THE BOARD MEMBERS

There were no comments by the Board Members.

8. COMMENTS BY THE STAFF

Christopher Garcia, Community Design Planner, informed the Board Members that there will two cases for the month of May's HDRB meetings. Mr. Garcia also announced that he has accepted a new role in the Department of Community Development and will not be involved with HDRB & ARB in the current role.

PUBLIC HEARING

- 9. APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR AN ADDITION TO AN EXISTING STRUCTURE, HDRB #21-006**, to consider an application for a Certificate of Appropriateness for two additions to the single-family residential structure at 622 Madison Street, Herndon, Virginia, located between the intersection of Monroe Street and Madison Street and the intersection of Jackson Street and Madison Street, and further identified as Fairfax County Tax Map 0162-02-0263. The property is zoned R-10, Residential, Single Family; and consists of 19,117 total square feet of land. Owners: William H. and Lisa K. Nolf. Applicant: Basem Abdelhaq, Agent.

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Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, April 2, 2021 and April 9, 2021 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for the staff report and updates.

Mr. Garcia presented the staff report dated April 7, 2021 and staff memo dated April 16, 2021, which are on file in the Department of Community Development.

Staff recommended approval of HDRB #21-006 in accordance with resolution.

[Note: Below is the draft resolution recommended by staff.]

Resolution to consider HDRB #21-006, construction of two additions on the primary dwelling structure located at 622 Madison Street, Fairfax County Tax Map Number 0162-02-0263.

WHEREAS, the applicant submitted an application for two additions to the primary dwelling structure at the above referenced address; and

WHEREAS, the proposed additions comply with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance Articles III and XV; and

WHEREAS, the proposed additions received an approved Building Location Survey, BLS #21-07; and

WHEREAS, the proposed additions generally comply with the applicable design guidelines of the Town of Herndon Historic District Overlay Guidelines; and

WHEREAS, the Town of Herndon Historic District Review Board has reviewed this application and has held a public hearing on April 21, 2021.

NOW THEREFORE, BE IT RESOLVED that the Historic District Review Board of the Town of Herndon, Virginia, **HEREBY:**

Approves HDRB #21-006, for construction of two additions on the primary dwelling structure at 622 Madison Street in Herndon, VA, to be constructed in substantial conformance with the application and supporting materials as submitted on or about March 8, 2021, April 8, 2021, April 15, 2021 and any future revised design submissions required for compliance with the following conditions of approval:

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1. The applicant shall revise window selections of the additions to be sliding windows to be more in keeping with the existing windows of the primary dwelling;
2. The applicant shall remove the front facing access door for the T-shaped addition and install a (sliding) window instead;
3. The applicant shall extend T1-11 siding of the T-shaped addition so that the remaining exposed foundation is proportional to the existing application of this type of claddings material on other portions of the existing structure;
4. The applicant shall use an Owens-Corning True Definition® Duration Shingles, generally an architectural shingle, in a Summer Harvest color /pattern on the additions' roofs to match the existing roof material of the primary dwelling; and
5. The applicant shall resubmit design drawings, plans, elevations and details with notes reflecting the required design alterations stated in Conditions #1 through #4 to Community Development staff prior to issuance of a building permit.

BE IT FURTHER RESOLVED that this decision by the Historic District Review Board of the Town of Herndon is based upon the following findings:

1. The proposed additions' form, scale, materials, fenestrations, trim features and window and door selections with Board recommended design changes are generally in keeping with and complementary to the primary dwelling's Ranch style architecture; and
2. The proposed additions form and massing do not overpower the existing building and are partially obscured from view from the adjacent right-of-way by existing site features and landscaping; and
3. For the reasons detailed in this resolution, the additions will complement the existing structure and will not adversely affect the existing architecture of the primary dwelling or the Historic District Overlay.

Chairman Walker called on the Board Members individually for questions to Mr. Garcia.

There were no questions by the Board to Mr. Garcia.

Chairman Walker recognized the owner for comments.

Mr. William Nolf, owner, provided brief comments and generally agreed to the conditions of approval presented by Town staff.

Chairman Walker asked the Board Members for questions to the applicant, Mr. Nolf.

Board Member Fetske asked for clarification on the removal of the tree on the property.

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Mr. Nolf provided response. Mr. Garcia clarified that the Board did not have purview over landscaping, however the applicant could consult with the Town's Arborist within the Community Development Department in regard to tree removal on the site as a result of the proposed addition.

Vice Chair Blaker-Glass joined the public hearing at 7:32 p.m.

Chairman Walker recognized members of the public for comments on this item.

There were no members of the public wishing to speak on the item and no comments by members of the public were provided.

Following the public hearing, Vice Chair Blaker-Glass moved for approval of HDRB #21-006 in accordance with resolution presented by staff. This motion was seconded by Board Member Boll.

There was no discussion on the motion.

The question was called on the motion, which carried by a vote of 7-0, the vote was: Board Members Boll, Edmondson, Fetske, Ossolinski, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

ADJOURNMENT

There being no further business, the meeting adjourned at 7:38 p.m.

On motion of Vice Chair Blaker-Glass, seconded by Board Member Boll, the April 21 2021 HDRB public hearing was adjourned by a vote of 7-0, the vote was: Board Members Boll, Edmondson, Fetske, Ossolinski, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."



Robert B. Walker, Chairman
Heritage Preservation Review Board



Erika Orellana
Clerk to Boards and Commissions

Minutes approved by the Historic District Review Board: May 19, 2021