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**HISTORIC DISTRICT REVIEW BOARD
Work Session
Wednesday, April 7, 2021**

Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor’s Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments, the work session and public hearing may be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, April 2, 2021. In attendance were: Chairman Robert B. Walker and Vice Chair Leslie Blaker-Glass; and Members: Eric Boll, Lauren Edmondson, Melody Fetske, Matthew Ossolinski and Hiren Shah.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

STAFF ANNOUNCEMENTS

Erika Orellana, Clerk to Boards and Commissions, stated that the Historic District Review Board work session would be held electronically. Ms. Orellana informed that the next scheduled meeting for the Historic District Review Board is a public hearing to be held on April 21, 2021 through WebEx and individuals are encouraged to participate and to provide comments for the record at hdrb.arb@herndon-va.gov.

Ms. Orellana stated, for the record, that:

- The Historic District Review Board public hearing that evening was conducted electronically pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor’s Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments, the work session and public hearing may be by electronic means.
- The agenda and meeting materials are available on the town’s website;

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- Electronic meetings would begin with a roll call and determination of quorum; and
- All votes, including adjournment, would be by roll call vote.

ANNOUNCEMENT BY CHAIRMAN

Chairman Walker welcomed newly appointed Board Member Melody Fetske.

Chairman Walker announced Board Member Lauren Edmondson's resignation as a citizen member of the Historic District Review Board (HDRB) & Architectural Review Board (ARB) and was appointed to serve the Historic District Review Board (HDRB) only.

1. ROLL CALL /DETERMINATION OF QUORUM

Chairman Walker called the work session to order at 7:01 p.m. and asked the Clerk to call roll call.

Ms. Orellana called the roll.

Chairman Walker stated, for the record, that there was a quorum present, electronically, that evening.

ANNOUNCEMENTS

Chairman Walker announced that Lauri Sigler, Deputy Town Attorney; and Christopher Garcia, Community Design Planner were also present.

Chairman Walker stated that the meeting was being conducted by electronic means pursuant to the appropriate laws.

PUBLIC HEARINGS

- 2. APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR AN ADDITION TO AN EXISTING STRUCTURE, HDRB #21-006, to consider an application for a Certificate of Appropriateness for two additions to the single-family residential structure at 622 Madison Street, Herndon, Virginia, located between the intersection of Monroe Street and Madison Street and the intersection of Jackson Street and Madison Street, and further identified as Fairfax County Tax Map 0162-02-0263. The property is zoned R-10, Residential, Single Family; and consists of 19,117 total**

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square feet of land. Owners: William H. and Lisa K. Nolf. Applicant: Basem Abdelhaq, Agent.

Chairman Walker called on Chris Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated April 7, 2021, which is on file in the office of Community Development.

Staff recommends approval of HPRB #21-006, in accordance with the resolution dated April 21, 2021 provided as Attachment #6 to the April 7, 2021 HDRB Staff Report, and to be constructed in substantial conformance with the application and supporting materials as submitted on or about March 8, 2021.

Chairman Walker called on Board Members to address questions to staff. Board Members had questions about clarification on the proposed application of the addition of the existing structure. More specifically, Board Members had questions regarding window selections, existing and proposed roof materials, and proposed siding details. Mr. Garcia provided some clarifications for the Board Members, others would be addressed through requesting additional information from the applicant. There were no additional questions or comments from the Board.

Chairman Walker called on the owner, Mr. William Nolf, for comments. Mr. Nolf provided brief comments.

Chairman Walker called on Board Member to address questions to Mr. Nolf, the owner. The Board asked for clarification on the proposed application related to the age of the roof and whether or not the existing solar panels would remain. Other questions and discussion included details of the proposed siding groove spacing and placement over the addition foundation, the necessity of a third front facing door on one of the additions, and matching the roof materials of the additions to the existing roof materials. The applicant clarified some of the inquiries and agreed to address most of the Board concerns in a revised submission prior to the HDRB public hearing, if possible. There were no additional comments or questions for the applicant.

COMMENTS

3. Comments from the Staff Members

Mr. Garcia informed the Board Members that there will be potential training opportunities for the Board members, however, it's limited due to budget. Mr. Garcia would provide additional information as soon as it became available.

4. Comments from the Board Members

Board Member Fetske provided additional comments regarding HDRB# #21-006 regarding the windows.

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ADJOURNMENT

On motion of Vice Chair Blaker-Glass, seconded by Board Member Shah, the April 7, 2021 HDRB work session was adjourned by a vote of 7-0, the vote was: Board Members Boll, Edmondson, Fetske, Ossolinski, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

There being no further business, the meeting adjourned at 8:05 p.m.



**Robert Walker, Chairman
Heritage Preservation Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Historic District Review Board: May 19, 2021