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**HISTORIC DISTRICT REVIEW BOARD
Wednesday
March 16, 2022**

The Historic District Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, March 16, 2022, at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass, Vice Chair Boll and Board Members: Lauren Edmondson, Melody Fetske, Matthew Ossolinski, William Savage and Hiren Shah. Board Member Savage arrived at 7:04 p.m.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Lisa Gilleran, Direct of Community Development; Tamsin Himes, Lead Planner/Design Development and Erika Orellana, Clerk of Boards and Commissions.

Chair Blaker-Glass called the meeting to order at 7:00 p.m., six members were present and with Chair Blaker-Glass presiding.

1. CALL TO ORDER

Chair Blaker-Glass asked the Clerk to proceed with roll call.

2. DETERMINATION OF QUORUM

Chair Blaker-Glass stated that there were six members present, which constituted a quorum. Board Member Savage arrived at 7:04 p.m.

APPROVAL OF MINUTES

**3. Vote on February 2, 2022
Work Session Minutes**

**March 16, 2022
(public hearing)**

On motion by Board Member Fetske, seconded by Board Member Shah, the minutes of the Wednesday, February 2, 2022, work session were approved by a of 5-0-1 the vote was: Board Members Edmondson, Fetske, Shah, Vice Chair Boll and Chair Blaker-Glass voting “Aye.” Board Member Ossolinski abstained. Board Member Savage was not present for the vote.

**4. Vote on February 16, 2022
Public Hearing Minutes**

On motion by Board Member Fetske, seconded by Vice Chair Boll, the minutes of the Wednesday, February 16, 2022, public hearing were approved by a of 5-0-1 the vote was: Board Members Edmondson, Fetske, Shah, Vice Chair Boll and Chair Blaker-Glass voting “Aye.” Board Member Ossolinski abstained. Board Member Savage was not present for the vote.

5. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members

6. COMMENTS FROM THE STAFF

Ms. Himes reminded the Board about the upcoming training in April and if anyone on the Board is interested to attend, she can be reached via email to help sign up.

7. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

PUBLIC HEARING

- 8. APPLICATION FOR SIGNAGE, HDRB #21-016, to consider an application for an exterior wall sign located at 702 Elden Street, Herndon Virginia Suite A, and further identified as Fairfax County Tax Map 0162 52 0010. The site is located within the Junction Square development and is situated approximately 90 feet west of the intersection of Elden Street and Monroe Street. This property is zoned as PD-TD, Planned Development – Traditional Downtown, and consists of 461 square feet of floor area. Owner: Kavitha Maddi, Skyvish Square 702 Elden St A LLC. Applicant/Agent: Clay Downing, Signs by Clay Downing. Continued from February 16, 2022, HDRB public hearing.**

Note: This case was continued from the February 16, 2022, HDRB public hearing.

**March 16, 2022
(public hearing)**

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, February 25, 2022 and March 4, 2022 issues.

Chair Blaker-Glass opened the public hearing and called on Tamsin Himes, Lead Planner/Design Development, for the staff report updates.

Ms. Himes presented the staff memo dated February 25, 2022, which is on file in the Department of Community Development. Ms. Himes presented the proposed application for a Certificate of Appropriateness for a new business identification wall sign on the commercial building located at 702 Elden Street.

Staff recommended approval of HDRB #21-016, in accordance with the draft resolution.

Chair Blaker-Glass asked if there were questions by the Board for Ms. Himes. There were no questions by the Board for Ms. Himes.

Chair Blaker-Glass recognized the applicant for comments.

Mr. Clay Downing, Signs by Clay Downing, applicant did not have any comments to provide.

Chair Blaker-Glass asked if there were any questions or comments from the Board for the applicant. There were no questions by the Board for the applicant.

Chair Blaker-Glass recognized the audience for comments. There were no comments by the audience.

Following the public hearing, Board Member Shah moved approval of HDRB #21-016, in accordance with draft resolution presented by staff. This motion was seconded by Board Member Savage.

The question was called on the motion, which was carried by a vote of 7-0, the vote was: Board Members Edmondson, Fetske, Ossolinski, Savage, Shah, Vice Chair Boll and Chair Blaker-Glass voting "Aye."

[Below is the adopted resolution for HDRB #21-016.]

**TOWN OF HERNDON, VIRGINIA
HISTORIC DISTRICT REVIEW BOARD**

**March 16, 2022
(public hearing)**

RESOLUTION

March 16, 2022

Resolution- to approve HDRB #21-016, installation of signage on a commercial building located at 702 Elden Street, Fairfax County Tax Map Number 0162 52 0010.

WHEREAS, the applicant has submitted an application to install signage located the above referenced address; and

WHEREAS, the proposed signage complies with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance Article XIV; and

WHEREAS, the Town of Herndon Historic District Review Board has found that the proposed signage complies with the applicable principles outlined in the Downtown Pattern Book, Section D: Storefronts and signage; and

WHEREAS, the Town of Herndon Historic District Review Board has held a duly advertised public hearing concerning this application on March 16, 2022.

NOW THEREFORE, BE IT RESOLVED that the Historic District Review Board of the Town of Herndon, Virginia, HEREBY:

Approves HDRB #21-016, for a signage located at 702 Elden Street, Herndon, VA in substantial conformance with the design shown in the case materials reviewed by the HDRB.

9. **APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR AMENDMENTS TO AN APPROVED APPLICATION, HDRB #22-002,** to consider an application for a Certificate of Appropriateness for amendments to an approved addition on the single-family residential property at 764 Grace Street, Herndon, Virginia, located at the south corner of the intersection of Grace Street and the Washington and Old Dominion Trail, and further identified as Fairfax County Tax Map 0104-02-0017. The property is zoned R-10, Residential, Single Family; and consists of 16,074 total square feet of land. Owners/Applicants: Bryce A. Perry and Phuong T. Pham.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, February 25, 2022 and March 4, 2022 issues.

Disclosure provided by Board Member Edmondson:

**March 16, 2022
(public hearing)**

Board Member Edmondson stated that in order to avoid any appearance of impropriety, she would like to make the following disclosure regarding HDRB Item #22-002 involving 764 Grace Street.

Board Member Edmondson stated that she would like to disclose that the Applicant's children and her daughter go to the same school. She has socialized with the Applicant's family in and out of school functions.

However, she is confident that she can be impartial when reviewing this Application. Board Member Edmondson stated that she feels strongly that my relationship with the Applicant does not lead her to either vote to approve nor reject the pending Application; and that she is free to make a decision based on the facts as she knows them, my understanding of the HDRB Handbook and other appropriate criteria, and what will be best for the Town of Herndon.

Chair Blaker-Glass opened the public hearing and called on Lisa Gilleran, Director of Community Development, for the staff report updates.

Ms. Gilleran presented the staff report dated March 2, 2022, and staff memo dated March 11, 2022, which are on file in the Department of Community Development.

Ms. Gilleran presented the proposed application a Certificate of Appropriateness for amendments to an approved addition on the single-family residential property at 764 Grace Street, Herndon, Virginia.

Staff recommended approval of HDRB #22-002, in accordance with the draft resolution.

Chair Blaker-Glass asked if there were questions by the Board for Ms. Gilleran. There were no questions by the Board for Ms. Gilleran.

Chair Blaker-Glass recognized the applicant for comments.

Mr. Bryce A. Perry, applicant provided brief comments.

Chair Blaker-Glass asked if there were any questions or comments from the Board for staff or the applicant. Board Member Ossolinski provided his comments on this application. Board Member Ossolinski asked Mr. Perry would he consider having the option of board and batten. Mr. Perry stated that he was open to the board and batten as an option, however, he was beginning the work on his home soon and time is sensitive to search for material.

**March 16, 2022
(public hearing)**

Chair Blaker-Glass recognized the audience for comments. There were no comments by the audience.

Following the public hearing, Board Member Shah moved approval of HDRB #22-002, in accordance with draft resolution with an amendment to the conditions. Board Member Ossolinski added to amendment to allow board and batten of fiber concrete as an option for the applicant. Board Member Shah accepted the amendment. This motion was seconded by Vice Chair Boll.

The question was called on the motion, which was carried by a vote of 7-0, the vote was: Board Members Edmondson, Fetske, Ossolinski, Savage, Shah, Vice Chair Boll and Chair Blaker-Glass voting “Aye.”

**TOWN OF HERNDON, VIRGINIA
HISTORIC DISTRICT REVIEW BOARD**

RESOLUTION

March 16, 2022

Resolution- to approve HDRB #22-002, for amendments to an approved addition on the single-family residential property at 764 Grace Street, Fairfax County Tax Map Number 0104-02-0017.

WHEREAS, the applicant has submitted an application for amendments to an approved addition on the single family residential property at the above referenced address; and

WHEREAS, the proposed amendments comply with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance; and

WHEREAS, the Town of Herndon Historic District Review Board has determined that the proposed amendments comply with the applicable Historic District Overlay Guidelines per the analysis as stated in the staff report dated March 2, 2022 and attachment #2 of the same staff report, Guideline Review Matrix; and

WHEREAS, the Town of Herndon Historic District Review Board has reviewed this application and has held a duly advertised public hearing on March 16, 2022.

NOW THEREFORE, BE IT RESOLVED that the Historic District Review Board of the Town of Herndon, Virginia, HEREBY:

**March 16, 2022
(public hearing)**

Approves HDRB #22-002, for amendments to an approved addition to the single-family residential property at 764 Grace Street, Herndon, VA in substantial conformance with the design as shown in case materials reviewed by the HDRB and with the following condition:

1. The applicant may choose to use either the previously approved James Hardie v-groove siding without corner boards for the addition's exterior cladding material or the alternative HardiePlank 7" exposure smooth finish lap siding with corner boards as approved in this amendment or board and batten of fiber concrete.

ADJOURNMENT

On motion of Board Member Shah, seconded by Board Member Fetske, the March 16, 2022, HDRB public hearing was adjourned by a vote of 7-0, the vote was: Board Members Edmondson, Fetske, Ossolinski, Savage, Shah, Vice Chair Boll and Chair Blaker-Glass voting "Aye."

There being no further business, the meeting adjourned at 7:33 p.m.



**Leslie Blaker-Glass, Chair
Historic District Review Board**



**Erika Orellana
Clerk of Boards and Commissions**

Minutes approved by the Historic District Review Board: May 18, 2022