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**HISTORIC DISTRICT REVIEW BOARD
Wednesday
February 16, 2022**

The Historic District Review Board of the Town of Herndon, Virginia, met in a public hearing on Wednesday, February 16, 2022, at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Vice Chair Boll and Board Members: Lauren Edmondson, Melody Fetske, Matthew Ossolinski, and Hiren Shah. Chair Leslie Blaker-Glass and Board Member William Savage were absent.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Chris Garcia, Development Program Planner and Erika Orellana, Clerk of Boards and Commissions.

Vice Chair Boll called the meeting to order at 7:00 p.m., five members were present and with Vice Chair Boll, presiding.

1. CALL TO ORDER

Vice Chair Boll asked the Clerk to proceed with roll call.

2. DETERMINATION OF QUORUM

Vice Chair Boll stated that there were five members present, which constituted a quorum.

APPROVAL OF MINUTES

**3. Vote on January 5, 2022
Work Session Minutes, Cancellation**

On motion by Board Member Edmondson, seconded by Board Member Shah, the minutes of the Wednesday, January 5, 2022, work session were approved by a vote of 5-

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o; the vote was: Board Members Edmondson, Fetske, Ossolinski, Shah and Vice Chair Boll voting “Aye.” Chair Blaker-Glass and Board Members Savage were absent.

**4. Vote on January 19, 2022
Public Hearing Minutes**

On motion by Board Member Shah, seconded by Board Member Ossolinski, the minutes of the Wednesday, January 19, 2022, public hearing were approved by a vote of 5-0; the vote was: Board Members Edmondson, Fetske, Ossolinski, Shah and Vice Chair Boll voting “Aye.” Chair Blaker-Glass and Board Members Savage were absent.

5. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

6. COMMENTS FROM THE STAFF

Mr. Garcia stated that he was filling in this evening for Ms. Himes and the Board’s regular staff support members would be in attendance at next month’s meetings

7. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

PUBLIC HEARING

- 8. APPLICATION FOR SIGNAGE, HDRB #21-016, to consider an application for an exterior wall sign located at 702 Elden Street, Herndon Virginia Suite A, and further identified as Fairfax County Tax Map 0162 52 0010. The site is located within the Junction Square development and is situated approximately 90 feet west of the intersection of Elden Street and Monroe Street. This property is zoned as PD-TD, Planned Development – Traditional Downtown, and consists of 461 square feet of floor area. Owner: Kavitha Maddi, Skyvish Square 702 Elden St A LLC. Applicant/Agent: Clay Downing, Signs by Clay Downing.**

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, January 28 ,2022 and February 4, 2022 issues.

Vice Chair Boll opened the public hearing and called on Chris Garcia, Development Program Planner, for the staff report updates.

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Mr. Garcia presented the staff report dated February 2, 2022, and staff memo dated February 11, 2022, which are on file in the Department of Community Development.

Mr. Garcia stated the application was to consider for a Certificate of Appropriateness for exterior alterations to the commercial building located at 702 Elden Street. Mr. Garcia presented the basic design features of the proposed wall sign and described sign features that were not compliant with the Town's Zoning Ordinance sign standards and were not conforming to sign design guidelines found in the Town's Downtown Pattern Book. Staff reported that the applicant had not provided any revisions or updated design materials since the HDRB work session. Staff could not review the application further until revised sign design was submitted meeting the referenced standards and guidelines.

Staff recommended continuance of HDRB #21-016 until the March 2022 HDRB work session and public hearing.

There was no discussion by the Board on this item.

Vice Chair Boll recognized the applicant for comments.

Applicant was not present at the public hearing.

Vice Chair Boll recognized the audience for comments. There were no comments by the audience.

Following the public hearing, Board Member Fetske moved for a continuance of HDRB #21-016, to the March 16, 2022 HDRB public hearing. This motion was seconded by Board Member Shah.

There was no discussion on the motion by the Board.

The question was called on the motion, which was carried by a vote of 5-0, the vote was: Board Members Edmondson, Fetske, Ossolinski, Shah and Vice Chair Boll voting "Aye." Chair Blaker-Glass and Board Members Savage were absent.

9. **APPLICATION FOR BUILDING ALTERATIONS, HDRB #22-001**, to consider an application for alterations and a rear second story addition to a single-family house located at 743 Florence Place, Herndon, Virginia, approximately 250 feet south of the intersection of Florence Place and Oak Street, and further identified as Fairfax County Tax Map 0162 02 0104. The property is zoned as zoned R-10, Residential Single Family-10 District and consists of approximately 43,560 square feet of land. Owner: Venture Atlas Herndon LLC. Applicant: Michael Wijdoogen, MW Architects.

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Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, January 28 ,2022 and February 4, 2022 issues.

Vice Chair Boll opened the public hearing and called on Chris Garcia, Development Program Planner, for the staff report updates.

Mr. Garcia presented the staff report dated February 2, 2022, and staff memo dated February 11, 2022, which are on file in the Department of Community Development.

Mr. Garcia stated the application was to consider for a Certificate of Appropriateness for an addition and exterior alterations to a residential building located at 743 Florence Place. Staff presented the design updates submitted by the applicant addressing staff and Board comments provided in the original staff report and the HDRB work session on February 4, 2022. Staff presented unresolved design issues and attributes that the Board may wish to discuss with the applicant.

Staff recommended approval of HDRB #22-001, in accordance with the resolution with conditions.

Vice Chair Boll asked if there were questions by the Board for Mr. Garcia. Board Members asked for clarification of the material of the railing on the second floor, as well as the material that will be used. Board members also asked for clarifications of which windows on the existing structure were recommended for the 6-over-1 sash configuration instead of the 4-over-1 presented by the applicant's design. Staff clarified questions on both items and had no further questions for staff.

Vice Chair Boll recognized the applicant for comments.

Mr. Michael Wijdoogen, MW Architects, applicant provided clarification of the proposed application.

Vice Chair Boll asked if there were any questions or comments from the Board for staff or the applicant. Board Members asked Mr. Wijdoogen, the applicants' representative, of the possibility of having the railing from the bottom and top exterior to match and the rationale for the design of the second-floor balcony railings as presented. The applicant's representative respond with his design intent of creating differentiation of a design feature that may not have been an original exterior feature but was clearly a distinct component of the evolution of the structure's design over time. Board Members also asked for clarification on the size of the windows and window muntin patterns and details of the recommended features of salvaged and replaced shutters on the front facade. Applicant and Mr. Garcia responded clarifying the characteristics of the proposed design features and would comply with the proposed conditions of approval.

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Vice Chair Boll recognized the audience for comments. There were no comments by the audience.

Following the public hearing, Board Member Fetske moved approval of HDRB #22-001, in accordance with the resolution with conditions as presented. This motion was seconded by Board Member Edmondson.

Board members extensively discussed the design features of the second-floor balcony railing and appropriate approaches for its design. An amendment to the original motion was offered by Board Member Shah. Mr. Shah added the third condition regarding the second-floor railing: to match the railing in appearance and form to the first-floor railing, and also work with staff to meet code requirements.

Board Member Fetske accepted amendment to the original motion. Board Member Ossolinski seconded the amended motion.

On advice from the Deputy Town Attorney, the Board was to consider voting on the proposed and accepted amendment to the original motion and then vote on the proposed resolution with the added condition.

Vice Chair Boll called on the amended motion, which was carried by a vote of 5-0, the vote was Board Members Edmondson, Fetske, Ossolinski, Shah and Vice Chair Boll voting "Aye." Chair Blaker-Glass and Board Members Savage were absent.

The question was called on the original motion with amended conditions of approval, which was carried by a vote of 5-0, the vote was Board Members Edmondson, Fetske, Ossolinski, Shah and Vice Chair Boll voting "Aye." Chair Blaker-Glass and Board Members Savage were absent.

[Below is the adopted amended resolution for HDRB #22-001.]

**TOWN OF HERNDON, VIRGINIA
HISTORIC DISTRICT REVIEW BOARD**

DRAFT RESOLUTION

February 16, 2022

Resolution- to approve HDRB #22-001, for alterations and a rear addition to a contributing single-family residence located at 743 Florence Place, Fairfax County Tax Map Number 0162 02 0104.

WHEREAS, the applicant has submitted an application for exterior alterations and a rear addition to the residence at the above referenced address; and

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WHEREAS, the proposed alterations and rear addition comply with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance; and

WHEREAS, the Town of Herndon Historic District Review Board has determined that the proposed alterations and rear addition comply with the applicable Historic District Overlay Guidelines; and

WHEREAS, the Town of Herndon Historic District Review Board has reviewed this application and has held a duly advertised public hearing on February 16, 2022.

NOW THEREFORE, BE IT RESOLVED that the Historic District Review Board of the Town of Herndon, Virginia, HEREBY:

Approves HDRB #22-001, for alterations and rear addition located at 743 Florence Place in Herndon, VA in substantial conformance with the design as shown in case materials reviewed by the HDRB and in accordance with the following conditions:

1. The new windows to replace the existing 6-over-1 double hung sash windows on the historic portions of the house shall have a matching 6-over-1 grill/muntin pattern.
2. Any shutters installed on the façade shall include traditional shutter hardware and shall be installed in a manner to be operable or appear operable which installation on the edge of window jambs and without any flush-mounting to siding.
3. To match the second-floor balcony railing in appearance and form to the first-floor railing, and also work with staff to meet code requirements.

NEW BUSINESS

10. Resolution, to approve amendment to the by-laws for the Historic District Review Board (HDRB).

Vice Chair Boll called on Deputy Town Attorney, Lauri Sigler, for the staff report and updates. Ms. Sigler provided brief presentation for the resolution to approve an amendment to the by-laws for the Historic District Review Board (HDRB). Ms. Sigler reminded the Board that the vote would be taken this evening. There were no questions or comments by the Board.

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On the motion, Board Member Fetske moved approval of resolution, to amendment to the by-laws for the Historic District Review Board (HDRB). This motion was seconded by Board Member Shah.

The question was called on the motion, which was carried by a vote of 5-0, the vote was: Board Members Edmondson, Fetske, Ossolinski, Shah and Vice Chair Boll voting "Aye." Chair Blaker-Glass and Board Members Savage were absent.

ADJOURNMENT

On motion of Board Member Fetske, seconded by Vice Chair Shah, the February 16, 2022, HDRB public hearing was adjourned by a vote of 5-0, the vote was: Board Members Edmondson, Fetske, Ossolinski, Shah and Vice Chair Boll voting "Aye." Chair Blaker-Glass and Board Members Savage were absent.

There being no further business, the meeting adjourned at 7:59p.m.



**Eric Boll, Vice Chair
Historic District Review Board**



**Erika Orellana
Clerk of Boards and Commissions**

Minutes approved by the Historic District Review Board: March 16, 2022