

**HERNDON BUILDING BOARD OF APPEALS
Meeting Minutes
Thursday, February 29, 2024**

1. Call to Order

Chairperson Lange called the Thursday, February 29, 2024, Herndon Building Board of Appeals (BBA) meeting to order at 5:35 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chairperson Will Lange and Board Members Dennis Clark and Michael Wijdoogen. Board Members Paul LeReche and Keith Sinclair were absent.

Staff present during the meeting: Lesa Yeatts, Town Attorney; John Orrison, Building Official; Kelli Malone, Board Secretary/Public Works Permit Technician; and Kirstyn Barr Jovanovich, Town Clerk.

Determination of a Quorum

Chairperson Lange determined there was a quorum, and the meeting duly constituted with three members present. Board Members LeReche and Sinclair were absent.

2. Organizational Meeting Item

a. Election of Chair

Chairperson Lange opened the floor for nominations for the 2024-2025 Chair of the Building Board of Appeals.

Board Member Wijdoogen nominated Board Member William Lange as Chair and moved to elect Board Member Lange as the Chair of the Building Board of Appeals. Board Member Clark seconded the motion.

Seeing no further nominations, Chairperson Lange closed the nominations process.

The question was called on the motion to elect Board Member Lange as the Chair of the Building Board of Appeals, which was approved by 3-0 roll call vote. The vote was: Board Members Clark and Wijdoogen, and Chairperson Lange voting "Aye." Board Members LeReche and Sinclair were absent.

3. Approval of Minutes

a. February 27, 2023 Building Board of Appeals Meeting Minutes

Board Member Clark moved to approve the February 27, 2023, Building Board of Appeals Meeting Minutes, as presented. Board Member Wijdoogen seconded the motion.

The question was called on the motion, which was approved by 3-0 roll call vote. The vote was: Board Members Clark and Wijdoogen, and Chairperson Lange voting "Aye." Board Members LeReche and Sinclair were absent.

4. Presentation

a. Virginia Uniform Statewide Building Code Updates

Chairperson Lange recognized John Orrison, Building Official, to provide a presentation on recent updates to the Virginia Uniform Statewide Building Code (USBC).

Mr. Orrison presented a PowerPoint, which reviewed the 2021 administrative updates to the USBC including: (1) requirements for playground equipment, (2) fee collection and refunds, (3) swimming pool permits, (4) permit processing, (5) code changes related to "unsafe structures," (6) certificates of occupancy, (7) emergency repairs and demolition, and (8) street closures.

5. Comments

a. Comments from Board Members

Board Member Clark: Asked staff a question about playground equipment exemptions.

Board Member Lange: no comments.

Board Member LeReche: absent.

Board Member Sinclair: absent.

Board Member Wijdoogen: no comments.

b. Comments from Staff Members

There were no comments from the staff.

c. Comments from the Public

Chairperson Lange reviewed the process for public comment and asked those who wanted to provide Comments from the Audience to come forward.

There were no comments from the audience.

6. Adjournment

There being no further business, Chairperson Lange adjourned the February 29, 2024 Building Board of Appeals meeting at 5:55 p.m.



Kelli Malone
Board Secretary

Minutes approved by Building Board of Appeals: February 27, 2025.