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HISTORIC DISTRICT REVIEW BOARD
Wednesday
March 15, 2023

The Historic District Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, March 15, 2023, at 7:00 p.m. in the Herndon Police Department Community Room, 397 Herndon Parkway, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass, Vice Chair Eric Boll, and Board Members: Lauren Edmondson, Melody Fetske, Anna Orlando, Matthew Ossolinski, and William Savage.

Others present during the meeting: Bryce Perry, Deputy Director of Community Development; Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development, and Aaron Zoellick, Clerk of Boards and Commissions.

1. Call to Order

Chair Blaker-Glass called the meeting to order at 7:00 p.m. and stated that six members were present which constituted a quorum with Chair Blaker-Glass presiding.

Vice Chair Eric Boll arrived at 7:02 p.m.

2. Approval of the Minutes

- a. February 1, 2023, Historic District Review Board Work Session Minutes
- b. February 15, 2023, Historic District Review Board Meeting Minutes

On motion by Board Member Fetske, seconded by Board Member Savage, the minutes of the February 1, 2023, Historic District Review Board Work Session, and February 15, 2023, Historic District Review Board regular meeting were approved by a vote of 6-0. The vote was: Board Members Edmondson, Fetske, Savage, Orlando, Ossolinski, and Chair Blaker-Glass voting “Aye.”

3. Comments

- a. Comments from the Board Members

No comments were offered.

- b. Comments from the Staff Members

No comments were offered.

- c. Comments from Citizens

No comments were offered.

4. New Business

- a. **RESOLUTION**, consideration of a resolution to adopt the Uniform Sign Standards for the Historic District Overlay

Chair Blaker-Glass called on Mr. Perry for updates on the staff report.

**March 15, 2023
Regular Meeting**

Mr. Perry delivered the staff report dated March 15, 2023, which is on file with the Department of Community Development. Staff recommended adoption of the Uniform Sign Standards for the Historic District Overlay, in accordance with the draft resolution.

Chair Blaker-Glass asked if there were questions by the Board Members for Mr. Perry. Board Members offered questions and comments regarding how the Uniform Sign Standards address sign lighting, user-friendly access to the Uniform Sign Standards and related documents online, the impact of the Uniform Sign Standards to recent applications regarding historical locations of signs, how the Uniform Sign Standards address the distinction between internal and window signs, a perceived lack of guidance and openness to interpretation of the Uniform Sign Standards, and the purpose of the Uniform Sign Standards to streamline the application process.

Mr. Perry responded to the Board Members' questions and comments.

Chair Blaker-Glass moved to the Board for discussion.

Board Member Fetske motioned to adopt the Uniform Sign Standards for the Historic District Overlay, in accordance with the draft resolution. The motion was seconded by Board Member Savage.

The question was called on the motion, which was carried by a vote of 6-1. The vote was: Board Members Edmondson, Fetske, Orlando, Savage, Vice Chair Boll, and Chair Blaker-Glass voting "Aye." Board Member Ossolinski voted "No."

Chair Blaker-Glass asked Ms. Sigler for guidance on providing a comment period to citizens that arrived late to the meeting.

Ms. Sigler stated that a comment period could be provided if there are no objections from the Board Members.

Chair Blaker-Glass asked if any Board Member had an objection to providing a comment period to citizens.

There was no objection.

Barbara Glakas provided comments regarding 725 Elden Street.

Jimmy Rice provided comments regarding 725 Elden Street.

5. Adjournment

There being no further business, and without objection, the March 15, 2023, Historic District Review Board regular meeting was adjourned at 8:02 p.m. on the motion of Board Member Fetske, seconded by Vice Chair Boll.

A handwritten signature in black ink, reading "Aaron Zoellick", is written over a horizontal line.

Aaron Zoellick
Clerk of Boards and Commissions

Minutes approved by the Historic District Review Board: April 19, 2023