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**ARCHITECTURAL REVIEW BOARD
Public Hearing
Wednesday, November 18, 2020**

Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments. Chairman Walker has stated that the October 21, 2020 Architectural Review Board public hearing will be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, November 13, 2020. In attendance electronically were: Chairman Walker, Vice Chair Leslie Blaker-Glass and Board Members: Eric Boll and Hiren Shah. Board Member Lauren Edmondson was absent.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

STAFF ANNOUNCEMENTS

Erika Orellana, Clerk to Boards and Commissions, stated that the Architectural Review Board public hearing will hold its first electronic meeting. The Clerk to the Boards and Commissions welcomed those listening and encouraged the public to provide comments for the record at hprb.arb@herndon-va.gov.

Ms. Orellana stated, for the record, that:

- The Architectural Review Board public hearing that evening was conducted electronically Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments.
- Proper notice of the electronic meeting was provided in accordance with Section 2.2-3708.2 of the Code of Virginia, along with information for viewing the meeting and submitting comments for the record;

**November 18, 2020
(public hearing)**

- The agenda and meeting materials are available on the town's website;
- Electronic meetings will begin with a roll call and determination of quorum; and
- All votes, including adjournment, will be by roll call vote.

1. CALL TO ORDER

Roll Call

Chairman Walker called the public hearing by electronic means to order at 7:55 p.m. and asked Ms. Orellana to call the roll for attendance. All members were present, remotely based on their respective location, with Chairman Walker presiding.

2. DETERMINATION OF QUORUM

Chairman Walker stated, for the record, that there was a quorum present, electronically, that evening. Deputy Town Attorney, Lauri Sigler and Community Design Planner, Chris Garcia were also present.

ANNOUNCEMENTS

Chairman Walker stated that the public hearing would be conducted by electronic means pursuant to the appropriate laws.

APPROVAL OF MINUTES

**3. Vote on October 7, 2020
Work Session Minutes**

On motion of Vice Chair Blaker-Glass, seconded by Board Member Shah, the minutes of the Wednesday, October 7, 2020 Work Session were approved by a vote of 4-0, the vote was: Board Members Boll, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Edmondson was absent.

**4. Vote on October 21, 2020
Public Hearing Minutes**

On motion of Board Member Boll, seconded by Vice Chair Blaker-Glass, the minutes of the Wednesday, October 21, 2020 Public Hearing were approved by a vote of 4-0, the vote was: Board Members Boll, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Edmondson was absent.

5. COMMENTS BY THE BOARD MEMBERS

There were no comments by the Board Members.

**November 18, 2020
(public hearing)**

6. COMMENTS BY THE STAFF

Chris Garcia, Community Design Planner, informed the Board Members that there will be three new sign cases and an application for new construction for an Outback Steakhouse restaurant planned for the agenda for the December 2020 ARB meetings.

PUBLIC HEARINGS

7. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #20-024**, to consider an application to remove existing signage and install new tenant business signs on the multi-tenant commercial building located at 360 Herndon Parkway, Suite 700, Herndon, Virginia, located on the southwest corner of the intersection of Herndon Parkway and Grove Street, and further identified as Fairfax County Tax Map 0171-06-F4. The property is zoned O&LI, Office and Light Industrial, and consists of 226,639 square feet of land. Owners/Applicants: North Washington, LLC and Propex, LLC c/o Borger Management, Inc. Applicant's Representative: Anthony Bashorun, Signarama.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, October 30, 2020 and November 6, 2020 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for presentation of the staff report and updates.

Mr. Garcia presented the staff report dated November 4, 2020 and staff memo dated November 13, 2020, which are on file in the Department of Community Development.

Staff recommended approval of ARB #20-024 with the following conditions:

1. The signs shall be centered vertically between the top brick soldier or rowlock course just above the ribbon window and the bottom of the brick soldier or rowlock course below the coping of the roofline, so as to center the signs vertically on the visible brick stretches courses above the ribbon windows.
2. Prior to issuance of a building permit, the applicant shall revise and submit the sign design materials to reflect the Condition #1 for inclusion in the ARB case file; and
3. The wall signs shall be constructed and installed in substantial conformance with the original application and design revision materials submitted on October 6, 2020 and updates required as conditions of approval.

Chairman Walker called on the Board Members individually for comments or questions to Mr. Garcia.

**November 18, 2020
(public hearing)**

There were no comments or questions from the Board for Mr. Garcia.

Chairman Walker recognized the applicant's representative for comments.

Mr. Anthony Bashorun, applicant's representative, did not have comments to provide.

Chairman Walker asked the Board Members for questions to the applicant representative, Mr. Anthony Bashorun.

There were no comments and questions from the Board for Mr. Anthony Bashorun, applicant's representative.

Chairman Walker recognized members of the public for comments on this item.

There were no members of the public present to provide comments on the item.

Following the public hearing, Board Member Shah moved for approval of ARB #20-024 in accordance with the staff recommendation with conditions. This motion was seconded by Board Member Boll. There was no discussion on the motion.

The question was called on the motion, which carried by a vote of 4-0, the vote was: Board Members Boll, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Edmondson was absent.

8. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #20-025**, to consider an application to install new tenant business wall signs on the multi-tenant commercial building located at 301 Spring Street, more specifically the tenant suite at 366 Victory Drive, Herndon, Virginia, located between the intersection of Elden Street and Jonquil Lane and the intersection of Elden Street and Herndon Parkway, and further identified as Fairfax County Tax Map 0162-02-0174D. The property is zoned PD-B, Planned Development - Business, and consists of 168,916 square feet of land. Owner/Applicant: Herndon-Reston Industrial LLC c/o Kenwood Management Company. Applicant's Representative/Agent: Anthony Bashorun, Signarama.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, October 30, 2020 and November 6, 2020 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for presentation of the staff report and updates.

Mr. Garcia presented the staff report dated November 4, 2020 and staff memo dated November 13, 2020, which are on file in the Department of Community Development.

Staff recommended approval of ARB #20-025 with the following conditions:

**November 18, 2020
(public hearing)**

1. Applicant shall revise all submission materials to reflect the horizontal and vertical centering of the proposed sign on the sign panel to be congruent to the remaining signs on the north elevation and clarify the sign backer panel color;
2. Prior to issuance of a building permit, revised design materials meeting Condition #1 shall be submitted to staff for inclusion in the ARB case file; and
3. Proposed signs shall be constructed and installed in substantial conformance with the original design materials submitted with the original application, the revised application materials submitted on October 13, 2020, and any revised design materials meeting Conditions #1, and #2.

Chairman Walker called on the Board Members individually for comments or questions to Mr. Garcia.

There were no comments or questions from the Board for Mr. Garcia.

Chairman Walker recognized the applicant's representative for comments.

Mr. Anthony Bashorun, applicant's representative, provided brief comments stating that he would be submitting sign design revisions that would address the staff review comments and recommendations.

Chairman Walker asked the Board Members for questions to the applicant representative, Mr. Anthony Bashorun.

There were no comments and questions from the Board for Mr. Anthony Bashorun, applicant's representative.

Chairman Walker recognized members of the public for comments on this item.

There were no members of the public present to provide comments on the item.

Following the public hearing, Board Member Boll moved for approval of ARB #20-025 in accordance with the staff recommendation with conditions. This motion was seconded by Vice Chair Blaker-Glass. There was no discussion on the motion.

The question was called on the motion, which carried by a vote of 4-0, the vote was: Board Members Boll, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Edmondson was absent.

**November 18, 2020
(public hearing)**

ADJOURNMENT

There being no further business, the meeting adjourned at 8:25 p.m.



**Robert B. Walker, Chairman
Architectural Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Architectural Review Board: December 16, 2020