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ARCHITECTURAL REVIEW BOARD
Wednesday
November 16, 2022

The Architectural Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, November 16, 2022, at 7:30 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Vice Chair Eric Boll, and Board Members Melody Fetske and William Savage.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; and Aaron Zoellick, Assistant Town Clerk.

Vice Chair Boll called the meeting to order at 7:30 p.m., with three members present and Vice Chair Boll presiding.

1. CALL TO ORDER

Vice Chair Boll asked the Clerk to proceed with roll call.

2. DETERMINATION OF QUORUM

Vice Chair Boll stated that there were three members present, which constituted a quorum.

APPROVAL OF MINUTES

3. Vote on October 3, 2022
Planning Commission-Architectural Review Board
Joint Work Session Minutes

On motion by Board Member Fetske, seconded by Board Member Savage, the minutes from the Monday, October 3, 2022, Planning Commission-Architectural Review Board joint work session were approved by a vote 3-0. The vote was: Board Members Fetske, Savage, and Vice Chair Boll voting “Aye.”

4. Vote on October 5, 2022
Work Session Minutes

On motion by Board Member Fetske, seconded by Board Member Savage, the minutes from the Wednesday, October 5, 2022, work session were approved by a vote 3-0. The vote was: Board Members Fetske, Savage, and Vice Chair Boll voting “Aye.”

5. Vote on October 19, 2022
Public Hearing Minutes

On motion by Board Member Fetske, seconded by Board Member Savage, the minutes from the Wednesday, October 19, 2022, public hearing were approved by a vote 3-0. The vote was: Board Members Fetske, Savage, and Vice Chair Boll voting “Aye.”

6. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

7. COMMENTS FROM THE STAFF

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Public Hearing

Ms. Himes thanked Board Member Fetske for attending a training session that was held on November 15, 2022.

8. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

PUBLIC HEARING

Vice Chair Boll asked staff if the public hearing items on the agenda were properly advertised.

Ms. Himes, stated that, with the exception of ARB #22-024, the applications were properly advertised with notices of the public hearing having been duly advertised in the October 28 and November 4, 2022, issues of the Fairfax County Times Newspapers. Certificates of Publication from the Editor will be entered into the record upon receipt.

9. **APPLICATION FOR SIGNAGE, ARB #22-023**, to consider an application for signage located at 1114 Herndon Parkway, Herndon, Virginia, further identified as Fairfax County Tax Map 0161 02 0014 and located in a building in the northwest quadrant of the intersection of Herndon Parkway and Elden Street. The property is zoned CS (Commercial Service) and consists of 158,086 square feet of land. Owner: Sovran Limited Co. Applicants/Agents: Burton Francois, Be Bold Signs.

Vice Chair Boll opened the public hearing and called on Ms. Himes for updates on the staff report.

Ms. Himes delivered the staff presentation dated November 16, 2022, which is on file in the Department of Community Development. Ms. Himes presented the application for signage on a building at 1114 Herndon Parkway, Herndon, Virginia.

Staff recommended approval of ARB #22-023, as proposed in accordance with the draft resolution.

Vice Chair Boll asked if there were questions by the Board Members for Ms. Himes. There were no questions.

Vice Chair Boll recognized the applicant for comments.

The applicant, Burton Francois was present and provided brief comments.

Vice Chair Boll asked if there were questions by the Board Members for Mr. Francois. There were no questions.

Vice Chair Boll recognized the audience for comments. There were no comments.

Vice Chair Boll closed the public hearing.

Following the public hearing, Board Member Fetske made a motion to approve ARB #22-023, in accordance with the draft resolution. The motion was seconded by Board Member Savage.

The question was called on the motion, which was carried by a vote of 3-0. The vote was: Board Members Fetske, Savage, and Vice Chair Boll voting "Aye."

10. **APPLICATION FOR ALTERATIONS, ARB #22-024**, to consider an application for alterations to an existing structure located at 505 Huntmar Park Drive, Herndon, Virginia, further identified as Fairfax County Tax Map 0162 02 0156D and located in the northwest corner of the intersection of Huntmar Park Drive and Spring Street. The property is zoned O & LI (Office and Light Industrial) and consists of 221,890 square feet of land. Owner: Brit-Beco Park Herndon LLC. Applicant/Agent: Brett Knode, Brit-Beco Park Herndon LLC.

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Vice Chair Boll did not open the public hearing but called on Ms. Himes for an update.

Ms. Himes stated that legal notice for ARB #22-024 was deemed insufficient. Ms. Himes stated that the application will be readvertised and heard at the December Architectural Review Board public hearing.

Vice Chair Boll stated that the Board will withhold any discussion or vote on this application until the December Architectural Review Board public hearing.

11. **APPLICATION FOR ALTERATIONS, ARB #22-025**, to consider an application for alterations to an existing structure located at 220 Spring Street Herndon, Virginia, further identified as Fairfax County Tax Map 0171 02 0023 and located north of the Herndon Parkway and Spring Street intersection, on the south side of the W&OD Trail. The property is zoned O & LI (Office and Light Industrial) and consists of 302,052 square feet of land. Owner: Northwest Federal, Credit Union. Applicant/Agent: Corinne Fear, T-Mobile.

Vice Chair Boll did not open the public hearing but called on Ms. Himes for an update.

Ms. Himes stated that, since the work session, staff deemed that the proposed structure is likely not visible from any surrounding right of way; therefore, the application does not fall within the purview of the Board's review. Ms. Himes stated that the application has been withdrawn.

Vice Chair Boll stated that since the application has been withdrawn there is no need for Board discussion.

12. **APPLICATION FOR SIGNAGE, ARB #22-026**, to consider an application for signage located at 366 Victory Drive, Herndon, Virginia, further identified as Fairfax County Tax Map 0164 02 0010D and located on the east side of Victory Drive south of the intersection with Spring Street. The property is zoned PD-B (Planned Development-Business) and consists of 140,553 square feet of land. Owner: Herndon-Reston Industrial, LLC. Applicant/Agent: Chelsey Bashorun, Signarama.

Vice Chair Boll opened the public hearing and called on Ms. Himes for updates on the staff report.

Ms. Himes delivered the staff presentation dated November 16, 2022, which is on file in the Department of Community Development. Ms. Himes presented the application for signage on a building at 1366 Victory Drive, Herndon, Virginia.

Staff recommended approval of ARB #22-026, as proposed in accordance with the draft resolution.

Vice Chair Boll asked if there were questions by the Board Members for Ms. Himes. There were no questions.

Vice Chair Boll recognized the applicant for comments. The applicant was not present.

Vice Chair Boll recognized the audience for comments. There were no comments.

Vice Chair Boll closed the public hearing.

Following the public hearing, Board Member Fetske made a motion to approve ARB #22-026, in accordance with the draft resolution. The motion was seconded by Board Member Savage.

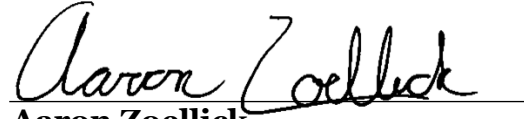
The question was called on the motion, which was carried by a vote of 3-0. The vote was: Board Members Fetske, Savage, and Vice Chair Boll voting "Aye."

**November 16, 2022
Public Hearing**

ADJOURNMENT

On motion of Board Member Fetske, seconded by Board Member Savage, the November 16, 2022, Architectural Review Board public hearing was adjourned by a vote of 3-0. The vote was: Board Members Fetske, Savage, and Vice Chair Boll voting “Aye.”

There being no further business, the meeting adjourned at 7:51 p.m.

A handwritten signature in black ink, reading "Aaron Zoellick", written over a horizontal line.

**Aaron Zoellick
Assistant Town Clerk**

Minutes approved by the Architectural Review Board: December 14, 2022