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**ARCHITECTURAL REVIEW BOARD
Work Session
Wednesday, November 4, 2020**

Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments, the work session and public hearing may be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, October 30, 2020. In attendance electronically were: Vice Chair Leslie Blaker-Glass and Board Members: Eric Boll and Hiren Shah. Chairman Walker and Board Member Lauren Edmondson were absent.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

STAFF ANNOUNCEMENTS

Erika Orellana, Clerk to Boards and Commissions, stated that the Architectural Review Board work session would be held electronically. Ms. Orellana informed that the next scheduled meeting for the Architectural Review Board is a public hearing to be held on November 18, 2020 through WebEx and individuals are encouraged to participate and to provide comments for the record at hprb.arb@herndon-va.gov.

Ms. Orellana stated, for the record, that:

The Architectural Review Board work session that evening was conducted electronically pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments, the work session and public hearing may be by electronic means.

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- Proper notice of the electronic meeting was provided in accordance with Section 2.2-3708.2 of the Code of Virginia, along with information for viewing the meeting and submitting comments for the record;
- The agenda and meeting materials are available on the Town's website;
- Electronic meetings will begin with a roll call and determination of quorum; and
- All votes, including adjournment, will be by roll call vote.

ANNOUNCEMENTS

Vice Chair Blaker-Glass announced that Chairman Walker & Board Member Edmondson would not be present for the work session.

1. ROLL CALL /DETERMINATION OF QUORUM

Vice Chair Blaker-Glass called the work session to order at 7:33 p.m. and asked the Clerk to call roll call.

Ms. Orellana called the roll.

Vice Chair Blaker-Glass stated, for the record, that there was a quorum present, electronically, that evening.

ANNOUNCEMENTS

Vice Chair Blaker-Glass stated that Lauri Sigler, Deputy Town Attorney and Chris Garcia, Community Design Planner were present.

Vice Chair Blaker-Glass stated that the meeting was being conducted by electronic means pursuant to the appropriate laws.

PUBLIC HEARINGS

- 2. APPLICATION FOR A WALL OR WINDOW SIGN, ARB #20-024**, to consider an application to remove existing signage and install new tenant business signs on the multi-tenant commercial building located at 360 Herndon Parkway, Suite 700, Herndon, Virginia, located on the southwest corner of the intersection of Herndon Parkway and Grove Street, and further identified as Fairfax County Tax Map 0171-06-F4. The property is zoned O&LI, Office and Light Industrial, and consists of 226,639 square feet of land. Owners/Applicants: North Washington, LLC and Propex, LLC c/o Borger Management, Inc. Applicant's Representative: Anthony Bashorun, Signarama.

Vice Chair Blaker-Glass called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff report dated November 4, 2020, which is on file in the office of Community Development.

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Staff recommended approval of ARB #20-024 with the following conditions:

1. The signs shall be centered vertically between the top brick soldier or rowlock course just above the ribbon window and the bottom of the brick soldier or rowlock course below the coping of the roofline, so as to center the signs vertically on the visible brick stretches courses above the ribbon windows.
2. Prior to issuance of a building permit, the applicant shall revise and submit the sign design materials to reflect the Condition #1 for inclusion in the ARB case file; and
3. The wall signs shall be constructed and installed in substantial conformance with the original application and design revision materials submitted on October 6, 2020 and updates required as conditions of approval.

Vice Chair Blaker-Glass called on Board Members to address questions or comments to staff. There were no questions or comments by the Board Members to staff.

Vice Chair Blaker-Glass called on the applicant's representative, Mr. Bashorun, who was present. There were no questions by the Board to Mr. Bashorun. The Board had no requests or questions for staff or the applicant's representative.

3. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #20-025**, to consider an application to install new tenant business wall signs on the multi-tenant commercial building located at 301 Spring Street, more specifically the tenant suite at 366 Victory Drive, Herndon, Virginia, located between the intersection of Elden Street and Jonquil Lane and the intersection of Elden Street and Herndon Parkway, and further identified as Fairfax County Tax Map 0162-02-0174D. The property is zoned PD-B, Planned Development - Business, and consists of 168,916 square feet of land. Owner/Applicant: Herndon-Reston Industrial LLC c/o Kenwood Management Company. Applicant's Representative/Agent: Anthony Bashorun, Signarama.

Vice Chair Blaker-Glass called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff report dated November 4, 2020, which is on file in the office of Community Development.

Staff recommends approval of ARB #20-025 with the following conditions:

1. Applicant shall revise all submission materials to reflect the horizontal and vertical centering of the proposed sign on the sign panel to be congruent to the remaining signs on the north elevation and clarify the sign backer panel color;
2. Prior to issuance of a building permit, revised design materials meeting Condition #1 shall be submitted to staff for inclusion in the ARB case file; and
3. Proposed signs shall be constructed and installed in substantial conformance with the original design materials submitted with the original application, the revised application materials submitted on October 13, 2020, and any revised design materials meeting Conditions #1, and #2.

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Vice Chair Blaker-Glass called on Board Members to address questions or comments to staff. There were no questions or comments by the Board Members to staff.

Vice Chair Blaker-Glass called on the applicant's representative, Mr. Bashorun, who was present. There were no questions by the Board to Mr. Bashorun. The Board had no requests or questions for staff or the applicant's representative.

COMMENTS

4. Comments from the Staff Members

Mr. Garcia informed the Board that he would provide an update for the December meetings, at the November 18th public hearing. Mr. Garcia also stated that the Board can expect some familiar cases from previous Board discussion items to return to the Board for formal review in the next few months.

5. Comments from the Board Members

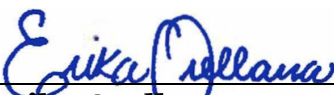
There were no comments from the Board Members.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:00 p.m.



**Leslie Blaker-Glass, Vice Chair
Architectural Review Board**



**Erika Orellana
Clerk of Boards and Commissions**

Minutes approved by the Architectural Review Board: December 16, 2020