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**ARCHITECTURAL REVIEW BOARD  
Work Session  
Wednesday, October 7, 2020**

Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments, the work session and public hearing may be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, October 2, 2020. In attendance electronically were: Chairman Walker, Vice Chair Leslie Blaker-Glass and Board Members: Eric Boll, Lauren Edmondson and Hiren Shah.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

**STAFF ANNOUNCEMENTS**

Erika Orellana, Clerk to Boards and Commissions, stated that tonight's Architectural Review Board work session will be an electronic meeting. Ms. Orellana informed that the next scheduled meeting for the Architectural Review Board is a public hearing to be held on October 21, 2020 through WebEx and individuals are encouraged to participate and to provide comments for the record at [hprb.arb@herndon-va.gov](mailto:hprb.arb@herndon-va.gov).

Ms. Orellana stated, for the record, that:

The Architectural Review Board work session this evening was conducted electronically pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments, the work session and public hearing may be by electronic means.

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- Proper notice of the electronic meeting was provided in accordance with Section 2.2-3708.2 of the Code of Virginia, along with information for viewing the meeting and submitting comments for the record;
- The agenda and meeting materials are available on the town's website;
- Electronic meetings will begin with a roll call and determination of quorum; and
- All votes, including adjournment, will be by roll call vote.

**1. ROLL CALL /DETERMINATION OF QUORUM**

Chairman Walker called the work session to order at 8:06 p.m. and asked the Clerk to call roll call.

Ms. Orellana called the roll.

Chairman Walker stated, for the record, that there was a quorum present, electronically, that evening.

**ANNOUNCEMENTS**

Chairman Walker stated that Lauri Sigler, Deputy Town Attorney and Chris Garcia, Community Design Planner were present.

Chairman Walker stated that tonight's meeting is conducted by electronic means pursuant to the appropriate laws.

**PUBLIC HEARINGS**

- 2. APPLICATION FOR A FREESTANDING SIGN, ARB #20-019**, to consider an application to install a new freestanding sign on the commercial property located at 1051 Elden Street, Herndon, Virginia, located between the intersection of Elden Street and Alabama Drive and the intersection of Elden Street and Sterling Road/Locust Street, and further identified as Fairfax County Tax Map 0161-02-0023. The property is zoned CS, Commercial Services, and consists of 33,408 square feet of land. Owner/Applicant: Amed Investment LLC c/o Yusuf Mehmetoglu. Applicant's Representative/Agent: Anthony Bashorun, Signarama. ***Continued from the September 16, 2020 ARB Public Hearing.***

[Note: This item was continued from the September 16, 2020 ARB public hearing.]

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff memo dated October 2, 2020, which is on file in the office of Community Development.

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Staff recommended approval of ARB #20-019 with the following conditions:

1. Prior to issuance of a building permit, the applicant shall revise the sign base color to be either a matte black to match the sign edge panels above the sign base or a dark bronze to match the existing building's storefront metal framing and submit the revision to Town staff for inclusion in the ARB case file;
2. The applicant shall ensure the revised sign design and construction will result in the placement of the sign not closer than 5' to the adjacent right-of-way along Elden Street as updated by the applicant on August 17, 2020;
3. Prior to issuance of a building permit, should staff find any design discrepancies in any future revisions submitted by the applicant that cannot be resolved with the applicant, staff shall return the application to the ARB for further review; and
4. The proposed freestanding sign shall be constructed and installed in substantial conformance with the original application and design revision materials submitted on August 11, 2020, August 17, 2020 and September 28, 2020.

Chairman Walker called on Board Members to address questions or comments to staff. There were no questions or comments by the Board Members to staff.

The applicant's representative, Mr. Bashorun, was present. The applicant's representative stated that they were amenable to the staff recommendations with conditions. More specifically, the owner was amenable to the sign base color being a matte black metal material and finish as recommended by staff. The Board had no additional requests or questions for staff or the applicant's representative.

3. **APPLICATION FOR NEW CONSTRUCTION, ARB #20-022**, to consider an application to construct a new telecommunications monopole, associated pole-mounted and ground-mounted telecommunications equipment and a facility security fence on commercial property located at 525 Grove Street, Herndon, Virginia, located between the intersection of Grove and Grant Street, the intersection of Grove Street and Post Drive, and adjacent to the Washington and Old Dominion Trail; and further identified as Fairfax County Tax Map 0162-02-0190E. The property is zoned O&LI, Office and Light Industrial, and consists of 66,688 square feet of land. Owner/Applicant: Dominion Energy c/o Robert Capehart. Applicant's Representative/Agent: Tessia Knight, Network Building + Consulting, LLC.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff report dated October 7, 2020, which is on file in the office of Community Development.

Staff recommends approval of ARB #20-022 with the following conditions:

1. Prior to issuance of a building permit, the Applicant shall provide color information for the concrete bollards to be installed to restrict vehicle access;

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2. Prior to issuance of a building permit, the applicant shall provide a fence design option with the highest picket count per fence panel within the selected product line;
3. The proposed monopole and all attached equipment and features, including antennas shall be painted to match the gray color of the monopole; and
4. The proposed telecommunications monopole, associated pole mounted and ground mounted equipment, fence enclosure and site features shall be constructed and installed in substantial conformance with the application and materials submitted on September 9, 2020, updated on September 24, 2020 and any subsequent updates required as conditions of approval.

Chairman Walker called on Board Members to address questions or comments to staff. There were no questions or comments by the Board Members to staff.

The applicant's representative, Ms. Tessia Knight, was present to discuss the item. Ms. Knight provided her comments. The applicant stated that they may be amenable to the conditions of approval recommended by staff, but would have to consult with the property owner. The Board had no additional requests or questions for staff or the applicant's representative.

**DISCUSSION ITEM**

4. **Zoning Map Amendment #19-02, Park Place, Design Review, 2<sup>nd</sup> Submission:** Board discussion item regarding the 2<sup>nd</sup> Submission of the architectural and open space design for a proposed urban residential development at 1145 Herndon Parkway, as part of review of Zoning Map Amendment #19-02, under consideration by the Town of Herndon.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff memo dated October 2, 2020, which is on file in the office of Community Development.

Chairman Walker called on Board Members to address questions or comments to staff. There were comments by the Board Members for this item. The Board appeared to agree with the staff's review of the proposed design concept, but also acknowledged the visual appeal of the design at this conceptual stage. The Board more broadly opined that the design was heading in the right direction and looked forward to a more detailed design during the required formal ARB review and approval. While details are missing and further refinement should occur before returning to the ARB formally, the ARB commented that the applicant has made progress towards addressing staff and Board comments.

The applicant's agent, Mr. Brian Winterhalter and Mr. Kevin Manahan, Stanley Martin Companies, LLC were present to discuss the item. Mr. Winterhalter and Mr. Manahan provided their comments. The Board had no requests for staff or the applicant's representative.

**COMMENTS**

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**5. Comments from the Staff Members**

Mr. Garcia informed the Board that he will have an update for the November meetings.

**6. Comments from the Board Members**

There were no comments from the Board Members.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 9:17 p.m.

  
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**Robert B. Walker, Chairman  
Architectural Review Board**

  
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**Erika Orellana  
Clerk of Boards and Commissions**

**Minutes approved by the Architectural Review Board: November 18, 2020**