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**ARCHITECTURAL REVIEW BOARD
Work Session
October 5, 2022**

The Architectural Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, October 5, 2022, at 7:30 p.m. in the Town of Herndon Municipal Building, Large Conference Room, 2nd floor, 777 Lynn Street, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass, Vice Chair Eric Boll, and Board Members Melody Fetske, and William Savage.

Others present during the meeting were: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; and Aaron Zoellick, Assistant Town Clerk.

CALL TO ORDER

Chair Blaker-Glass called to order the October 5, 2022, Architectural Review Board work session.

1. DETERMINATION OF QUORUM

Chair Blaker-Glass stated that four members were present, which constituted a quorum.

PUBLIC HEARING

- 2. APPLICATION FOR SIGNAGE, ARB #22-022**, to consider an application for signage on a building at 305 Spring Street, Herndon, Virginia, on property identified as Fairfax County Tax Map 0162 02 0174D. The property is located in the southeast corner of the intersection of Spring Street and Victory Drive. The property is zoned as PD-B, Planned Development – Business, and consists of 168,916 square feet of land. Owner: Herndon-Reston Industrial LLC. Applicant/Agent: CP Leopold, Sign Graphx.

Chair Blaker-Glass opened the work session and called on Tamsin Himes, Lead Planner/Design Development, for the staff memo. Ms. Himes presented the staff report dated October 5, 2022, which is on file in the office of Community Development.

Ms. Himes stated that the application was for new signage located at 305 Spring Street, Herndon, Virginia.

Staff recommended approval of ARB #22-022, as submitted in accordance with the draft resolution.

Chair Blaker-Glass called on the Board Members for any questions of the staff. Board Members did not have any questions.

Board Member Savage asked about the scale of the lettering. Ms. Himes responded that the scale of the lettering is compliant with zoning requirements.

Chair Blaker-Glass called on the applicant to provide any questions or comments. The applicant was not present.

COMMENTS

3. Comments from the Staff Members

Ms. Himes thanked the Board Members for attending the special session held with the Planning Commission on October 3, 2022.

**October 5, 2022
Work Session**

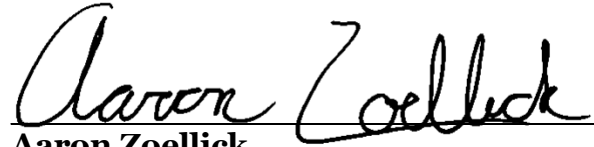
4. Comments from the Board Members

There were no comments from the Board Members.

ADJOURNMENT

On motion of Board Member Fetske, seconded by Board Member Savage, the October 5, 2022, ARB work session was adjourned by a vote of 4-0 the vote was: Chair Blaker-Glass, Vice Chair Boll, Board Members Fetske and Savage voting "Aye."

There being no further business, the meeting adjourned at 7:45 p.m.



Aaron Zoellick
Assistant Town Clerk

Minutes approved by the Architectural Review Board: November 16, 2022