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**ARCHITECTURAL REVIEW BOARD
Work Session
September 7, 2022**

The Architectural Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, September 7, 2022, at 8:04 p.m. in the Town of Herndon Municipal Building, Large Conference Room, 2nd floor, 777 Lynn Street, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass, Vice Chair Eric Boll, and Board Members Melody Fetske and William Savage.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; and Aaron Zoellick, Assistant Town Clerk.

CALL TO ORDER

Chair Blaker-Glass called to order the September 7, 2022, Architectural Review Board work session.

1. DETERMINATION OF QUORUM

Chair Blaker-Glass stated that four members were present, which constituted a quorum.

PUBLIC HEARING

- 2. APPLICATION FOR SIGNAGE, ARB #22-014**, to consider an application for signage located at 494 Elden Street, Suite #5, Herndon, Virginia, further identified as Fairfax County Tax Map number 0162 24A and located on the north side of Elden Street and east of the intersection with Grant Street. The property is zoned PD-B (Planned Development - Business) and consists of 330,821 square feet of land. Owner: SVAP II Herndon Centre, LLC. Applicants/Agents: Prachi Chande, Fast Signs.

Chair Blaker-Glass opened the work session and called on Tamsin Himes, Lead Planner/Design Development, for the staff memo. Ms. Himes presented the staff report dated September 7, 2022, which is on file in the office of Community Development.

Ms. Himes stated that the application was for new signage located at 494 Elden Street, Suite #5, Herndon, Virginia.

Staff recommended approval of ARB #22-014, in accordance with the draft resolution.

**September 7, 2022
Work Session**

Chair Blaker-Glass called on the Board Members for any questions of the staff. Board Members did not have any questions.

Chair Blaker-Glass called on the applicant to provide any questions or comments. Applicant was not present.

3. **APPLICATION FOR SIGNAGE, ARB #22-019**, to consider an application for signage located at 905 Herndon Parkway, Herndon, Virginia, further identified as Fairfax County Tax Map number 0161 02 0016D2 and located on the south side of Herndon Parkway and east of the intersection with Elden Street. The property is zoned CS (Commercial Service) and consists of 71,939 square feet of land. Owner: CH Retail Fund II/DC Metro Herndon Parkway LLC. Applicants/Agents: Justin Yoon, Star Neon Signs.

Chair Blaker-Glass opened the work session and called on Tamsin Himes, Lead Planner/Design Development, for the staff memo. Ms. Himes presented the staff report dated September 7, 2022, which is on file in the office of Community Development.

Ms. Himes stated that the application was for new signage located at 905 Herndon Parkway, Herndon, Virginia.

Ms. Himes stated that the top of the proposed sign sits at 21 feet above grade. Per zoning ordinances, signs in this location may not exceed 20 feet above grade.

Staff is withholding a recommendation for ARB #22-019 pending alterations to the sign location.

Chair Blaker-Glass called on the Board Members for any questions of the staff. Board Members asked questions regarding Building Zone compliance of any existing sign. Ms. Himes responded to the questions.

Chair Blaker-Glass called on the applicant to provide any questions or comments. Applicant was present and stated that they will verify the height of the top of the sign above grade and submit an updated proposal prior to the public hearing if necessary.

Chair Blaker-Glass called on the Board Members for any questions of the applicant. Board Members did not have any questions.

4. **APPLICATION FOR SIGNAGE, ARB #22-020**, to consider an application for signage located at 12825 Worldgate Drive, Herndon, Virginia, further identified as Fairfax County Tax Map number 0164 02 0024A and located on the southwest corner of the Monroe Street and Worldgate Drive intersection. The property is zoned PD-W (Planned Development - Worldgate) and consists of 159,973 square feet of land.

**September 7, 2022
Work Session**

Owner: Worldgate Dulles, LLC. Applicants/Agents: Cheryl Kaufman, SUI Creative, Inc.

Chair Blaker-Glass opened the work session and called on Tamsin Himes, Lead Planner/Design Development, for the staff memo. Ms. Himes presented the staff report dated September 7, 2022, which is on file in the office of Community Development.

Ms. Himes stated that the application was for new signage located at 12825 Worldgate Drive, Herndon, Virginia.

Staff is recommending approval of ARB #22-020 in accordance with the draft resolution and with conditions.

Chair Blaker-Glass called on the Board Members for any questions of the staff. Board Members did not have any questions.

Chair Blaker-Glass called on the applicant to provide any questions or comments. Applicant was present and stated that they will update the proposal per staff's recommendation.

Chair Blaker-Glass called on the Board Members for any questions of the applicant. Board Members did not have any questions.

5. **APPLICATION FOR SIGNAGE, ARB #22-021**, to consider an application for signage located at 950 Herndon Parkway, Herndon, Virginia, further identified as Fairfax County Tax Map number 0161 02 0018A and located on the northeast quadrant of the Elden Street and Herndon Parkway intersection. The property is zoned CO (Commercial Office) and consists of 162,550 square feet of land. Owner: CPH 950 LLC. Applicants/Agents: Kathy Baker, Matt Higgins, Concept Unlimited.

Chair Blaker-Glass opened the work session and called on Tamsin Himes, Lead Planner/Design Development, for the staff memo. Ms. Himes presented the staff report dated September 7, 2022, which is on file in the office of Community Development.

Ms. Himes stated that the application was for new signage located at 950 Herndon Parkway, Herndon, Virginia.

Staff is recommending approval of ARB #22-021 in accordance with the draft resolution and with conditions.

Chair Blaker-Glass called on the Board Members for any questions of the staff. Board Members did not have any questions.

**September 7, 2022
Work Session**

Chair Blaker-Glass called on the applicant to provide any questions or comments. Applicant was not present.

COMMENTS

6. Comments from the Staff Members

There were no comments from staff members.

7. Comments from the Board Members

There were no comments from the Board Members.

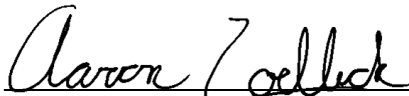
ADJOURNMENT

On motion of Vice Chair Boll, seconded by Board Member Fetske, the September 7, 2022, ARB work session was adjourned by a vote of 4-0 the vote was: Chair Blaker-Glass, Vice Chair Boll, Board Members Fetske and Savage voting "Aye."

There being no further business, the meeting adjourned at 8:22 p.m.



**Leslie Blaker-Glass, Chair
Architectural Review Board**



**Aaron Zoellick
Assistant Town Clerk**

Minutes approved by the Architectural Review Board: October 19, 2022