

ARCHITECTURAL REVIEW BOARD
Work Session
September 6, 2023

The Architectural Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, September 6, 2023, at 8:31 p.m. in the Town of Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass, Vice Chair Eric Boll, and Board Members Melody Fetske, and Amy Oleinick. Board Member William Savage was absent.

Staff present during the meeting: Tamsin Himes, Lead Planner/Design Development; Lesa J. Yeatts, Town Attorney; and Aaron Zoellick, Clerk of Boards and Commissions.

1. Call to Order

Chair Blaker-Glass called the September 6, 2023, Architectural Review Board work session to order.

Chair Blaker-Glass stated that four members were present, which constituted a quorum.

2. New Business

a. Discussion – Herndon Elementary School Project, 630 Dranesville Road

Chair Blaker-Glass recognized Ms. Himes to open the discussion.

Ms. Himes delivered the staff memo dated September 6, 2023, which is on file with the Department of Community Development.

Staff is overall supportive of the project and believes that beneficial discussion can be had.

Chair Blaker-Glass recognized board members for questions of staff.

Board members offered questions and comments regarding Herndon Elementary School's need for additional space and additional parking, concern over the dated materials being proposed, the importance of openness and brightness in the design, the potential to submit a separate application for signage, the potential to incorporate the black and yellow bumblebee, and concern over the perceived height of the equipment enclosure on the top of the building.

Chair Blaker-Glass invited the applicants to provide comments.

Applicants updated the board on the status of the project and stated that they would be submitting an application for permitting in the coming days. Applicants provided responses to board members' questions and concerns offered to staff.

Applicants inquired about the documentation required for the application package.

Chair Blaker-Glass and Ms. Himes responded to applicants' questions and comments.

3. Comments

a. Comments from the Staff Members

There were no comments provided by staff members.

b. Comments from the Board Members

There were no comments provided by Board Members.

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4. Adjournment

On motion of Board Member Fetske, seconded by Vice Chair Boll, the September 6, 2023, ARB work session was adjourned at 9:10 p.m.

A handwritten signature in cursive script, reading "Aaron Zoellick", written over a horizontal line.

Aaron Zoellick
Clerk of Boards and Commissions

Minutes approved by the Architectural Review Board: October 18, 2023