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**ARCHITECTURAL REVIEW BOARD  
Work Session  
Wednesday, September 2, 2020**

Pursuant to Virginia Code Virginia Code Section 2.2-3708.2, as amended. The Governor's Executive Orders, as amended, and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended. Chairman Walker has stated that the September 2, 2020 Architectural Review Board work session will be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, August 28, 2020. In attendance electronically were: Chairman Walker and Board Members: Eric Boll, Lauren Edmondson and Hiren Shah. Vice Chair Leslie Blaker-Glass was absent.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

**STAFF ANNOUNCEMENTS**

Erika Orellana, Clerk to Boards and Commissions, stated that tonight's Architectural Review Board work session will be an electronic meeting. Ms. Orellana informed that the next scheduled meeting for the Architectural Review Board is a public hearing to be held on September 16, 2020 through WebEx and individuals are encouraged to participate and to provide comments for the record at [hprb.arb@herndon-va.gov](mailto:hprb.arb@herndon-va.gov).

Ms. Orellana stated, for the record, that:

The Architectural Review Board work session this evening was conducted electronically pursuant to Virginia Code Virginia Code Section 2.2-3708.2, as amended. The Governor's Executive Orders, as amended, and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended.

- Proper notice of the electronic meeting was provided in accordance with Section 2.2-3708.2 of the Code of Virginia, along with information for viewing the meeting and submitting comments for the record;
- The agenda and meeting materials are available on the town's website;

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- Electronic meetings will begin with a roll call and determination of quorum; and
- All votes, including adjournment, will be by roll call vote.

**1. ROLL CALL /DETERMINATION OF QUORUM**

Chairman Walker called the work session to order at 8:03 p.m. and asked the Clerk to call roll call.

Ms. Orellana called the roll.

Chairman Walker stated, for the record, that there was a quorum present, electronically, that evening.

**ANNOUNCEMENTS**

Chairman Walker announced that Vice Chair Blaker-Glass was not present for the work session.

Chairman Walker stated that Lauri Sigler, Deputy Town Attorney and Chris Garcia, Community Design Planner were present.

Chairman Walker stated that tonight's meeting is conducted by electronic means pursuant to the appropriate laws. Chairman Walker stated that all members of Architectural Review Board would observe meeting decorum by showing their hand to be recognized by the chairman for comments. Chairman Walker stated that when recognized by the chairman, state your name before providing comments and/or making or seconding motions.

**PUBLIC HEARINGS**

- 2. APPLICATION FOR A WALL OR WINDOW SIGN, ARB #20-018**, to consider an application to install a new business wall sign on the multi-tenant commercial building located at 504 Elden Street, Herndon, Virginia, located at the intersection of Elden Street and Grant Street, and further identified as Fairfax County Tax Map 0162-02-0217. The property is zoned CS, Commercial Services, and consists of 19,824 square feet of land. Owner/Applicant: Saba, LLC c/o M. Ashraf Imam, Manager. Applicant's Representative/Agent: Anthony Bashorun, Signarama.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff report dated September 2, 2020, which is on file in the office of Community Development.

Staff recommended withholding of ARB #20-018 until the Board and applicant are able to discuss using alternative sign materials, sign arrangements and lettering design addressing staff design issues noted in the staff report, dated September 2, 2020.

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Chairman Walker called on Board Members to address questions to staff. Board Members provided their brief comments of the proposed application. More specifically, Board members had concerns about the staff recommendation to re-locate the proposed sign and an existing sign. One Board member was concerned that moving an existing sign might require an additional ARB case. Staff responded not believing that a new case would be necessary, but would consult with the Town's Zoning Administrator to determine if a new case would be required if the existing sign was the preferred option. In general, the Board appear to agree with staff's design concerns noted in its review of the proposed sign.

The applicant's representative was not present to discuss the item with the Board.

3. **APPLICATION FOR A FREESTANDING SIGN, ARB #20-019**, to consider an application to install a new freestanding sign on the commercial property located at 1051 Elden Street, Herndon, Virginia, located between the intersection of Elden Street and Alabama Drive and the intersection of Elden Street and Sterling Road/Locust Street, and further identified as Fairfax County Tax Map 0161-02-0023. The property is zoned CS, Commercial Services, and consists of 33,408 square feet of land. Owner/Applicant: Amed Investment LLC c/o Yusuf Mehmetoglu. Applicant's Representative/Agent: Anthony Bashorun, Signarama. ***Continued from the August 19, 2020 ARB Public Hearing.***

[Note: This item was continued from the August 19, 2020 ARB public hearing.]

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff memo dated August 28, 2020, which is on file in the office of Community Development.

Staff recommended withholding of ARB #20-019 in order to obtain any updated information from the applicant after completion of this staff memo and/or prior Tuesday, September 8, 2020.

Chairman Walker called on Board Members to address questions to staff. There were no questions or comments by the Board Members to staff.

The applicant's representative was not present to discuss the item with the Board.

4. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #20-020**, to consider an application to remove existing wall signs and install new business wall signs on the single-tenant commercial building and minor alteration of existing freestanding sign panel(s) located at 597 Elden Street, Herndon, Virginia, located at the intersection of Elden Street and Van Buren Street, and further identified as Fairfax County Tax Map 0162-02-0202A. The property is zoned CS, Commercial Services, and consists of 54,720 square feet of land. Owner/Applicant: Sunoco, LLC, successor by merger to Southside Oil, LLC c/o Steven

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Jones, Sunoco Business Development Manager. Applicant's Representative/Agent: Gary Brent, MG Permits.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff report dated September 2, 2020, which is on file in the office of Community Development.

Staff recommended withholding of ARB #20-020 until the Board and applicant can discuss submission of missing materials/ information, using alternative sign materials and design addressing staff design issues noted in the staff report, dated September 2, 2020.

Chairman Walker called on Board Members to address questions to staff. Board Members had no specific comments of the proposed application due to the zoning and sign design issues noted in the staff report.

The applicant's representative, Mr. Gary Brent, was present to discuss the item. Mr. Brent acknowledged being in communications with Town staff regarding the zoning and design issues detailed in the staff report. Mr. Brent stated what he would confer with his client and attempt to submit revised sign designs prior to the ARB public hearing to be held on September 16, 2020 so that the case might resolve in the current month.

**COMMENTS**

**5. Comments from the Staff Members**

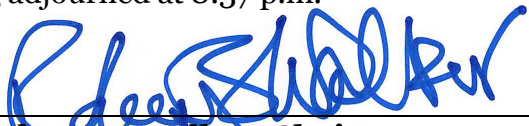
There were no comments from the Staff Members.

**6. Comments from the Board Members**

There were no comments from the Board Members.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 8:37 p.m.

  
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**Robert B. Walker, Chairman  
Architectural Review Board**

  
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**Erika Orellana  
Clerk of Boards and Commissions**

**Minutes approved by the Architectural Review Board: October 21, 2020**