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**ARCHITECTURAL REVIEW BOARD
Work Session
Wednesday, August 5, 2020**

Pursuant to Virginia Code Virginia Code Section 2.2-3708.2, as amended. The Governor's Executive Orders, as amended, and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended. Chairman Walker has stated that the August 5, 2020 Architectural Review Board work session will be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, July 31, 2020. In attendance electronically were: Chairman Walker , Vice Chair Leslie Blaker-Glass and Board Members: Eric Boll, Lauren Edmondson and Hiren Shah.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

STAFF ANNOUNCEMENTS

Erika Orellana, Clerk to Boards and Commissions, stated that tonight's Architectural Review Board work session will be an electronic meeting. Ms. Orellana informed that the next scheduled meeting for the Architectural Review Board is a public hearing to be held on August 19, 2020 through WebEx and individuals are encouraged to participate and to provide comments for the record at hprb.arb@herndon-va.gov.

Ms. Orellana stated, for the record, that:

The Architectural Review Board work session this evening was conducted electronically pursuant to Virginia Code Virginia Code Section 2.2-3708.2, as amended. The Governor's Executive Orders, as amended, and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended.

- Proper notice of the electronic meeting was provided in accordance with Section 2.2-3708.2 of the Code of Virginia, along with information for viewing the meeting and submitting comments for the record;
- The agenda and meeting materials are available on the town's website;

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- Electronic meetings will begin with a roll call and determination of quorum; and
- All votes, including adjournment, will be by roll call vote.

1. ROLL CALL /DETERMINATION OF QUORUM

Chairman Walker called the work session to order at 8:19 p.m. and asked the Clerk to call roll call.

Ms. Orellana called roll call.

Chairman Walker stated, for the record, that there was a quorum present, electronically, that evening.

Chairman Walker stated that Lauri Sigler, Deputy Town Attorney and Chris Garcia, Community Design Planner were present.

Chairman Walker stated that tonight's meeting is conducted by electronic means pursuant to the appropriate laws. Chairman Walker stated that all members of Architectural Review Board would observe meeting decorum by showing their hand to be recognized by the chairman for comments. Chairman Walker stated that when recognized by the chairman, state your name before providing comments and/or making or seconding motions.

PUBLIC HEARINGS

2. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #20-017, to consider an application to install one new tenant business wall sign on the multi-tenant commercial building located at 1106 Herndon Parkway, Herndon, Virginia, located at the northwest corner of the intersection of Herndon Parkway and Elden Street and further identified as Fairfax County Tax Map 0161-02-0014. The property is zoned CS, Commercial Services, and consists of 158,086 square feet of land. Owner/Applicant: Sovran Limited Company, c/o Kim Helter, SugarOak Management Services, LLC. Applicant's Representative/Agent: Anthony Bashorun, Signarama. *Continued from the July 15, 2020 ARB public hearing.***

[Note: This item was continued from the July 15, 2020 ARB public hearing.]

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff memo dated July 31, 2020, which is on file in the office of Community Development.

Staff recommended approval of ARB #20-017 with the following condition:

1. Sign design and installation will be in substantial conformance with the revised submission materials, including revised elevations and sign details, submitted by the applicant on or about July 31, 2020.

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Chairman Walker called on Board Members to address questions to staff. Board Member Shah questioned color discrepancies noted in the updated submission materials. Staff stated that they could work with the applicant to address the minor discrepancy. There were no other questions or comments by the Board Members to staff.

The applicant's representative was present to discuss item. The applicant commented that the noted color discrepancy was likely a printing error that would be corrected before the public hearing. The Board had no other comments or requests for additional information for staff or the applicant's representative.

3. **APPLICATION FOR A FREESTANDING SIGN, ARB #20-019**, to consider an application to install a new freestanding sign on the commercial property located at 1051 Elden Street, Herndon, Virginia, located between the intersection of Elden Street and Alabama Drive and the intersection of Elden Street and Sterling Road/Locust Street, and further identified as Fairfax County Tax Map 0161-02-0023. The property is zoned CS, Commercial Services, and consists of 33,408 square feet of land. Owner/Applicant: Amed Investment LLC c/o Yusuf Mehmetoglu. Applicant's Representative/Agent: Anthony Bashorun, Signarama.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff memo dated July 31, 2020, which is on file in the office of Community Development.

Staff recommended continuance of ARB #20-019 to allow applicant to address the following:

1. To resolve zoning ordinance compliance issues, clarify or revise several sign details that are missing or unclear, and find alternative sign design solutions that are complimentary to the buildings unique architectural influences and achieves the business owner's signage needs.

Chairman Walker called on Board Members to address questions to staff. One Board member stated that they agreed with the review comments in the staff report. There were no other questions or comments by the Board Members to staff.

The applicant's representative was present to discuss item. The Board discussed the specifics of the exposed electrical supply and the sign base materials noted in the staff report. The applicant offered commentary on the durability and the use of the sign base materials in other locations. The Board asked the applicant to provide photos of examples where the sign base materials had been used. The applicant agreed to provide examples to the Board before the public hearing, as well as consider alternative sign base materials recommended by staff. The Board had no other comments or requests for additional information for staff or the applicant's representative.

DISCUSSION ITEMS

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4. **Fairbrook Mixed Use Development – Building and Landscape Architecture Review:** Board discussion item regarding the design of a future mixed-use development near the Herndon Transit-Oriented Core (HTOC), which is the subject of a formal Special Exception application currently under review.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff memo dated August 5, 2020, which is on file in the office of Community Development.

Mr. Garcia provided a brief summary of the memo.

Staff recommended that the ARB consider staff comments carefully in its review commentary and its report to the Planning Commission, while accounting for the current conceptual stage of design for this project. More specifically, staff noted substantial missing information that did not allow for a more thorough review. Staff noted for the Board and applicant this missing information would be expected for a future formal application for new construction after approval of a site plan.

Chairman Walker called on Board Members to address questions to staff. There were brief comments by the Board Members to staff, which Mr. Garcia addressed. The Board generally had positive comments about the visual appeal of the design.

There were several individuals/applicants present for the item present to discuss the Fairbrook Mixed Use Development discussion. The Board provided brief comments that were generally positive and commendatory of the design of the project in its current conceptual state. The Board did not request for additional information for staff or the applicant's representative for the purposes of the discussion item.

5. **Spring Park Place – Building and Site Design Review:** Board discussion item regarding the design of various site and building improvements and additions being contemplated to revitalize the entire site.

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner for staff memo. Mr. Garcia presented the staff memo dated July 31, 2020, which is on file in the office of Community Development.

Mr. Garcia provided a brief summary of the memo.

Staff recommends that the ARB consider staff comments carefully in its review commentary for the applicant, while accounting for the current conceptual stage of design for this project. Staff noted the positive aspects of the revitalization project while noting missing information that would be needed for a more thorough review during a formal review of an ARB case in the future. Staff also posed questions related to wall treatments applied to certain existing surfaces that may need to be addressed in a formal ARB case submission by the applicant.

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Chairman Walker called on Board Members to address questions to staff. There were brief comments by the Board Members to staff, which Mr. Garcia addressed. The Board generally concurred with the review comments in the staff report and were collectively supportive of the revitalization project as proposed.

There were several individuals/applicants present for the item present to discuss the Spring Park Place discussion. The Board provided brief comments with some Board members stating that the project was heading in the right direction. The Board did not request for additional information for staff or the applicant's representative.

COMMENTS

6. Comments from the Staff Members

There were no comments from the Staff Members.

7. Comments from the Board Members

There were no comments from the Board Members.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:15 p.m.



**Robert B. Walker, Chairman
Architectural Review Board**



**Erika Orellana
Clerk of Boards and Commissions**

Minutes approved by the Architectural Review Board: September 16, 2020