



This does not represent a verbatim transcript of the Architectural Review Board meeting. Visit [www.herndon-va.gov](http://www.herndon-va.gov) "agendas & minutes" to view agendas and videos. Copies of videotapes of the public hearing meetings are available on request by contacting HCTV at 703-689-2323.

---

**ARCHITECTURAL REVIEW BOARD  
Wednesday  
July 20, 2022**

The Architectural Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, July 20, 2022 at 7:45 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass, Vice Eric Boll, Board Members Melody Fetske, Hiren Shah and William Savage.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; and Aaron Zoellick, Assistant Town Clerk.

Chair Blaker-Glass called the meeting to order at 7:45 p.m., with five members present and with Chair Blaker-Glass presiding.

**1. CALL TO ORDER**

Chair Blaker-Glass asked the Clerk to proceed with roll call.

**2. DETERMINATION OF QUORUM**

Chair Blaker-Glass stated that there were five members present, which constituted a quorum.

**APPROVAL OF MINUTES**

**3. Vote on June 01, 2022  
Work Session Minutes**

On motion by Vice Chair Boll, seconded by Board Member Shah, the minutes from the Wednesday, June 01, 2022 work session meeting were approved by a vote 5-0. The vote was: Board Members Fetske, Savage, Shah, Vice Chair Boll, and Chair Blaker-Glass voting "Aye."

**4. Vote on June 15, 2022  
Public Hearing Minutes**

On motion by Board Member Shah, seconded by Vice Chair Boll, the minutes from the Wednesday, June 15, 2022 public hearing meeting were approved by a vote 5-0. The vote

**July 20, 2022  
(Public Hearing)**

was: Board Members Fetske, Savage, Shah, Vice Chair Boll, and Chair Blaker-Glass voting “Aye”

**5. COMMENTS FROM THE BOARD MEMBERS**

There were no comments from the Board Members.

**6. COMMENTS FROM THE STAFF**

There were no comments from the staff.

**7. COMMENTS FROM THE AUDIENCE**

There were no comments from the audience.

**PUBLIC HEARING**

- 8. APPLICATION FOR SIGNAGE, ARB #22-013,** to consider the installation of a new monument sign and wall sign located at 625 Elden Street, Herndon Virginia, further identified as Fairfax County Tax Map 0162 02 0200A and located approximately 290 feet northwest of the intersection of Elden Street and Van Buren Street. The property is zoned as PD-B, Planned Development Business District, and consists of 49,738 square feet of land. Owner: Fulton Bank. Applicant/Agent: Jason Alexander, Vision Sign.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, July 1, 2022 and Friday, July 8, 2022 issues.

Chair Blaker-Glass opened the public hearing and called on Tamsin Himes, Lead Planner/Design Development, for updates on the staff report.

Ms. Himes delivered the staff presentation dated July 20, 2022, which is on file in the Department of Community Development. As part of the staff presentation, Ms. Himes noted that the monument sign proposed in the application required site plan approval and was not eligible to be reviewed by staff or the Board. The staff report and presentation reviewed only the wall sign. Ms. Himes presented the proposed application for a new business identification wall sign at 625 Elden Street.

Staff recommended approval of ARB #22-013, in accordance with the draft resolution.

Chair Blaker-Glass asked if there were questions by the Board for Ms. Himes. There were no questions by the Board for Ms. Himes.

Chair Blaker-Glass recognized the applicant for comments.

Mr. Jason Alexander, the applicant, was present and provided brief comments.

**July 20, 2022  
(Public Hearing)**

Chair Blaker-Glass asked if there were questions by the Board for Mr. Alexander. There were no questions by the Board for Mr. Alexander.

Chair Blaker-Glass recognized the audience for comments. There were no comments by the audience.

Following the public hearing, Vice Chair Boll made a motion to approve ARB #22-013, in accordance with the draft resolution. The motion was seconded by Board Member Shah.

The question was called on the motion, which was carried by a vote of 5-0. The vote was: Board Members Fetske, Savage, Shah, Vice Chair Boll, and Chair Blaker-Glass voting “Aye.”

**[Below is the adopted resolution for ARB #22-013.]**

**TOWN OF HERNDON, VIRGINIA  
ARCHITECTURAL REVIEW BOARD**

**DRAFT RESOLUTION**

**July 20, 2022**

**Resolution- to approve ARB #22-013, installation of signage on a commercial building located at 625 Elden Street, Fairfax County Tax Map Number 0162 02 0200A.**

**WHEREAS,** the applicant has submitted an application to install signage located at the above referenced address; and

**WHEREAS,** the proposed signage complies with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance Article XIV; and

**WHEREAS,** the Town of Herndon Architectural Review Board has found that the proposed signage complies with the applicable Design Criteria as stated in the Town of Herndon Code of Ordinances Section 58-96; and

**WHEREAS,** the Town of Herndon Architectural Review Board has held a duly advertised public hearing concerning this application on July 20, 2022.

**NOW THEREFORE, BE IT RESOLVED** that the Architectural Review Board of the Town of Herndon, Virginia, **HEREBY:**

Approves ARB #22-013, for signage located at 625 Elden Street, Herndon, VA in substantial conformance with the design shown in the case materials reviewed by the ARB and with the following condition:

**July 20, 2022**  
**(Public Hearing)**

- 1) This approval excludes the monument sign portion of this application.

9. **APPLICATION FOR SIGNAGE, ARB #22-015**, to consider an application for alterations to an existing monument sign located at 700 A Monroe Street, Herndon, Virginia, further identified as Fairfax County Tax Map 0162 02 0200C and located on the northwest quadrant of the Van Buren Street and Monroe Street intersection. The property is zoned as PD-B, Planned Development Business District, and consists of 42,066 square feet of land. Owner: 7 Eleven Inc. Applicant/Agent: Ken Padgett, Mid-Atlantic Permitting Services, LLC.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, July 1, 2022 and Friday, July 8, 2022 issues.

Chair Blaker-Glass opened the public hearing and called on Tamsin Himes, Lead Planner/Design Development, for updates on the staff report.

Ms. Himes delivered the staff presentation dated July 20, 2022, which is on file in the Department of Community Development. Ms. Himes presented the proposed application for alterations to an existing sign located at 700 A Monroe Street.

Staff recommended approval of ARB #22-015, in accordance with the draft resolution.

Chair Blaker-Glass asked if there were questions by the Board for Ms. Himes. There were no questions by the Board Members for Ms. Himes.

Chair Blaker-Glass recognized the applicant for comments. The applicant was not present.

Chair Blaker-Glass asked if there were questions by the Board for the applicant. There were no questions by the Board Members for the applicant.

Chair Blaker-Glass recognized the audience for comments. There were no comments by the audience.

Following the public hearing, Board Member Shah made a motion to approve ARB #22-015, in accordance with the draft resolution. The motion was seconded by Board Member Fetske.

The question was called on the motion, which was carried by a vote of 5-0. The vote was: Board Members Fetske, Savage, Shah, Vice Chair Boll, and Chair Blaker-Glass voting "Aye."

**[Below is the adopted resolution for ARB #22-015.]**

**July 20, 2022  
(Public Hearing)**

**TOWN OF HERNDON, VIRGINIA  
ARCHITECTURAL REVIEW BOARD**

**DRAFT RESOLUTION**

**July 20, 2022**

**Resolution-** to approve ARB #22-015, alteration to an existing standalone sign on gas located at 700 A Monroe Street, Fairfax County Tax Map Number 0162 02 0200C.

**WHEREAS,** the applicant has submitted an application to install signage located the above referenced address; and

**WHEREAS,** the proposed signage complies with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance Article XIV; and

**WHEREAS,** the Town of Herndon Architectural Review Board has found that the proposed signage complies with the applicable Design Criteria as stated in the Town of Herndon Code of Ordinances Section 58-96; and

**WHEREAS,** the Town of Herndon Architectural Review Board has held a duly advertised public hearing concerning this application on July 20, 2022.

**NOW THEREFORE, BE IT RESOLVED** that the Architectural Review Board of the Town of Herndon, Virginia, HEREBY:

Approves ARB #22-015, for signage located at 700 A Monroe Street, Herndon, VA in substantial conformance with the design shown in the case materials reviewed by the ARB.

**ADJOURNMENT**

On motion of Vice Chair Boll, seconded by Board Member Fetske, the July 20, 2022 ARB public hearing was adjourned by a vote of 5-0. The vote was: Board Members Fetske, Savage, Shah, Vice Chair Boll, and Chair Blaker-Glass voting "Aye."

There being no further business, the meeting adjourned at 7:56 p.m.

  
**Leslie Blaker-Glass, Chair  
Architectural Review Board**

**July 20, 2022  
(Public Hearing)**

A handwritten signature in black ink, reading "Aaron Zoellick", written over a horizontal line.

**Aaron Zoellick  
Assistant Town Clerk**

**Minutes approved by the Architectural Review Board: August 17, 2022**