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**ARCHITECTURAL REVIEW BOARD
Public Hearing
Wednesday, July 15, 2020**

Pursuant to Virginia Code Virginia Code Section 2.2-3708.2, as amended. The Governor's Executive Orders, as amended, and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended. Chairman Walker has stated that the July 15, 2020 Architectural Review Board public hearing will be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, July 10, 2020. In attendance electronically were: Chairman Walker, Vice Chair Leslie Blaker-Glass and Board Members: Eric Boll, Lauren Edmondson and Hiren Shah.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

STAFF ANNOUNCEMENTS

Erika Orellana, Clerk to Boards and Commissions, stated that the Architectural Review Board public hearing will hold its first electronic meeting. The Clerk to the Boards and Commissions welcomed those listening and encouraged the public to provide comments for the record at hprb.arb@herndon-va.gov.

Ms. Orellana stated, for the record, that:

- The Architectural Review Board public hearing that evening was conducted electronically Virginia Code Virginia Code Section 2.2-3708.2, as amended. The Governor's Executive Orders, as amended, and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended.
- Proper notice of the electronic meeting was provided in accordance with Section 2.2-3708.2 of the Code of Virginia, along with information for viewing the meeting and submitting comments for the record;
- The agenda and meeting materials are available on the town's website;
- Electronic meetings will begin with a roll call and determination of quorum; and

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- All votes, including adjournment, will be by roll call vote.

1. CALL TO ORDER

Roll Call

Chairman Walker called the public hearing by electronic means to order at 9:28 p.m. and asked Ms. Orellana to call the roll for attendance. All members were present, remotely based on their respective location, with Chairman Walker presiding.

2. DETERMINATION OF QUORUM

Chairman Walker stated, for the record, that there was a quorum present, electronically, that evening. Deputy Town Attorney, Lauri Sigler and Community Design Planner, Chris Garcia were also present.

ANNOUNCEMENTS

Chairman Walker stated that the public hearing would be conducted by electronic means pursuant to the appropriate laws.

APPROVAL OF MINUTES

**3. Vote on June 3, 2020
Work Session Minutes**

On motion of Vice Chair Blaker-Glass, seconded by Board Member Shah, the minutes of the Wednesday, June 3, 2020 Work Session were approved by a vote of 5-0, the vote was: Board Members Boll, Edmondson, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

**4. Vote on June 17, 2020
Public Hearing Minutes**

On motion of Vice Chair Blaker-Glass, seconded by Board Member Boll, the minutes of the Wednesday, June 17, 2020 Public Hearing were approved by a vote of 5-0, the vote was: Board Members Boll, Edmondson, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

5. COMMENTS BY THE BOARD MEMBERS

There were no comments by the Board Members.

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6. COMMENTS BY THE STAFF

Chris Garcia informed the Board Members that there are applications being received and to look forward for future meetings.

PUBLIC HEARING

7. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #20-015**, to consider an application to install one new tenant business wall sign on the multi-tenant commercial building located at 600 Herndon Parkway, Herndon, Virginia, located between the intersection of Van Buren Street and Herndon Parkway, and the intersection of Herndon Parkway and Exchange Place and further identified as Fairfax County Tax Map 0164-10-0001A5. The property is zoned O&LI, Office and Light Industrial, and consists of 677,914 square feet of land. Owner/Applicant: Monroe Park Joint Venture, LLC, c/o Michael Schnackenberg, PS Business Parks. Applicant's Representative/Agent: Ruth Vanlandingham, Service Neon Signs, Inc.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, June 26, 2020 and July 3, 2020 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for presentation of the staff report and updates.

Mr. Garcia presented the staff report dated July 1, 2020 and staff memo dated July 10, 2020, which are on file in the Department of Community Development.

Staff recommended approval of ARB #20-015, with the following condition:

1. The proposed sign shall be installed in substantial conformance with the original application design and construction details as submitted on or about May 27, 2020.

Chairman Walker called on the Board Members individually for questions to Mr. Garcia.

There were no questions from the Board for Mr. Garcia.

Chairman Walker recognized the applicant's representative for comments.

Chuck Larochelle, the applicant's representative, had no comments to provide to the Board.

Chairman Walker asked the Board Members for questions to the applicant's representative, Mr. Larochelle.

The Board Members had no questions to the applicant's representative.

Chairman Walker recognized the public for comments on this item.

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There were no comments from the public.

Following the public hearing, Board Member Boll moved approval of ARB #20-015 in accordance with the condition recommended by staff. This motion was seconded by Vice Chair Blaker-Glass. There was no discussion on the motion.

The question was called on the motion, which carried by a vote of 5-0, the vote was: Board Members Boll, Edmondson, Shah, Vice Chair Blaker-Glass and Chairman Walker voting “Aye.”

8. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #20-016**, to consider an application to install one new tenant business wall sign on the multi-tenant commercial building located at 1108 Herndon Parkway, Herndon, Virginia, located at the northwest corner of the intersection of Herndon Parkway and Elden Street and further identified as Fairfax County Tax Map 0161-02-0014. The property is zoned CS, Commercial Services, and consists of 158,086 square feet of land. Owner/Applicant: Sovran Limited Company, c/o Kim Helter, Sugaroak Management Services, LLC. Applicant’s Representative/Agent: Anthony Bashorun, Signarama.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, June 26, 2020 and July 3, 2020 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for presentation of the staff report and updates.

Mr. Garcia presented the staff report dated July 1, 2020 and staff memo dated July 10, 2020, which are on file in the Department of Community Development.

Staff recommended approval of ARB #20-016, with the following conditions:

1. Applicant shall provide the following missing design details and submit design revisions prior to issuance of a building permit:
 - a. Channel letter section drawing with dimensions and showing internal illumination detail(s)
2. Proposed sign shall be installed in substantial conformance with the original application design and construction details as submitted on or about June 3, 2020 and updated information provided on or about July 8, 2020.

Chairman Walker called on the Board Members individually for questions to Mr. Garcia.

There were no questions from the Board for Mr. Garcia.

Chairman Walker recognized the applicant’s representative for comments.

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The applicant's representative was not present.

Chairman Walker recognized the public for comments on this item.

There were no comments from the public.

Following the public hearing, Vice Chair Blaker-Glass moved for approval of ARB #20-016 in accordance with the conditions recommended by staff. This motion was seconded by Board Member Boll. There was no discussion on the motion.

The question was called on the motion, which carried by a vote of 5-0, the vote was: Board Members Boll, Edmondson, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

9. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #20-017**, to consider an application to install one new tenant business wall sign on the multi-tenant commercial building located at 1106 Herndon Parkway, Herndon, Virginia, located at the northwest corner of the intersection of Herndon Parkway and Elden Street and further identified as Fairfax County Tax Map 0161-02-0014. The property is zoned CS, Commercial Services, and consists of 158,086 square feet of land. Owner/Applicant: Sovran Limited Company, c/o Kim Helter, SugarOak Management Services, LLC. Applicant's Representative/Agent: Anthony Bashorun, Signarama.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, June 26, 2020 and July 3, 2020 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for presentation of the staff report and updates.

Mr. Garcia presented the staff report dated July 1, 2020 and staff memo dated July 10, 2020, which are on file in the Department of Community Development.

Staff recommended continuance of ARB #20-017 to address the following:

1. Non-compliant sign components, specifically cabinet sign components and exposed electrical raceways, specified in master sign plans but do not comply with the Town's Zoning Ordinance related to prohibited sign types/features;
2. Unaddressed design information for the following sign features:
 - a. Design and specification for internal illumination of all sign components; and
 - b. Design comments related to the discernment of the logo symbols and the design of the "E" in the "E-Saan" sign component.

Chairman Walker called on the Board Members individually for questions to Mr. Garcia.

There were no questions from the Board for Mr. Garcia.

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Chairman Walker recognized the applicant's representative for comments.

The applicant's representative was not present.

Chairman Walker recognized the public for comments on this item.

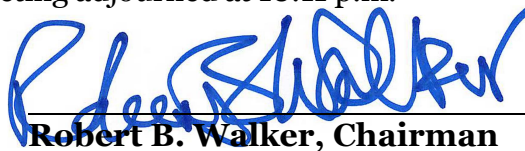
There were no comments from the public.

Following the public hearing, Vice Chair Blaker-Glass moved for continuance of ARB #20-017 to the August 19, 2020 ARB public hearing in accordance with the recommendations provided by staff. This motion was seconded by Board Member Shah. There was no discussion on the motion.

The question was called on the motion, which carried by a vote of 5-0, the vote was: Board Members Boll, Edmondson, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

ADJOURNMENT

There being no further business, the meeting adjourned at 10:11 p.m.



**Robert B. Walker, Chairman
Architectural Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Architectural Review Board: August 19, 2020