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**ARCHITECTURAL REVIEW BOARD
Wednesday
June 19, 2019**

The Architectural Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, June 19, 2019 at 7:30 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members: Leslie Blaker-Glass, Eric Boll, Hiren Shah, Vice Chair Eric Fielding and Chairman Walker.

Others present during the meeting: Lesa Yeatts, Town Attorney, Bryce A. Perry, Deputy of Community Development and Erika Orellana, Clerk to Boards and Commissions.

Chairman Walker called the meeting to order at 7:30 p.m., with five members present and with Chairman Walker presiding.

1. CALL TO ORDER

Chairman Walker asked the Clerk to proceed with roll call.

2. DETERMINATION OF QUORUM

Chairman Walker stated that there were five members present, which constituted a quorum.

ADOPTION OF MINUTES

**3. Vote on May 1, 2019
Work Session Minutes**

On motion by Board Member Shah, seconded by Board Member Blaker-Glass, the minutes from the Wednesday, May 1, 2019 Work Session meeting were approved by a vote of 5-0, the vote was: Board Members Blaker-Glass, Boll, Vice Chair Eric Fielding, Hiren Shah and Chairman Walker voting "Aye."

**June 19, 2019
(public hearing)**

**4. Vote on May 15, 2019
Public Hearing Minutes**

On motion by Board Member Blaker-Glass, seconded by Shah, the minutes from the Wednesday, April 17, 2019 Public Hearing meeting were approved by a vote of 5-0, the vote was: Board Members Blaker-Glass, Boll, Vice Chair Eric Fielding, Hiren Shah and Chairman Walker voting "Aye."

5. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

6. COMMENTS FROM THE STAFF

There were no comments from the staff.

7. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

PUBLIC HEARINGS

- 8. APPLICATION FOR NEW CONSTRUCTION, ARB #19-12,** to consider an application to construct a new equipment shelter to screen a proposed emergency backup power generator at a Town-owned water tank site located at 624 Alabama Drive, Herndon, Virginia, located southeast of the intersection of Alabama Drive and Missouri Avenue and northwest of the intersection of Alabama Drive and Van Buren Street, and further identified as Fairfax County Tax Map 0162-02-0148. The property is zoned Residential, R-10 and consists of 42,079 square feet of land. Owner: Town of Herndon, Virginia. Applicant: T-Mobile Northeast, LLC. Applicant's Representative: James Relihan, Agent. ***(Continued from May 15, 2019 ARB public hearing.)***

[Note: Item was continued from the May 15, 2019 public hearing.]

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, May 31 and June 7, 2019 issues.

Chairman Walker opened the public hearing and called on Bryce Perry, Deputy of Community Development, for the staff updates.

Mr. Perry presented the staff memo dated June 14, 2019, which is on file in the Department of Community Development.

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(public hearing)**

Mr. Perry stated the proposed application had been continued several times by the Architectural Review Board due to the requirement of a site plan submission. However, the site plan has been received and the review/decision for the proposed application before the Architectural Review Board can move forward. Mr. Perry stated that the proposed application is for a generator enclosure and the generator would serve to a telecommunications facility.

Mr. Perry provided a brief description of the enclosure for the generator.

Staff is recommending approval of ARB #19-12 with the following condition:

1. The proposed enclosure shall be constructed/installed in substantial conformance with the application and supporting materials as submitted February 11, 2019 and the approved site plan revision, TP #R-19-04.

Chairman Walker recognized the applicant's representative, Sonya Hampell for comments.

Ms. Hampell provided brief comments.

There were no comments from the audience.

There was no discussion amongst the Board members on this item.

Following the public hearing, Board Member Shah moved approval of ARB #19-12, with the following condition:

1. The proposed enclosure shall be constructed/installed in substantial conformance with the application and supporting materials as submitted February 11, 2019.

This motion was seconded by Board Member Blaker-Glass.

Following the public hearing, the question was called on the motion, which was carried by unanimous vote, 5-0 The vote was: Board Members Blaker-Glass, Boll, Vice Chair Eric Fielding, Hiren Shah and Chairman Walker voting "Aye."

9. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #19-22**, to consider an application to replace two existing wall signs with two new wall signs on the multi-tenant commercial building and new tenant signage on the commercial center's monument sign located at 905 Herndon Parkway, Herndon, Virginia, located south of the intersection of Elden Street and Herndon Parkway, and further identified as Fairfax County Tax Map 0161-02-0016D2. The property is zoned CS, Commercial Services, and consists of 71,939 square feet of land. Owner/Applicant: CH Retail Fund IIDC Metro Herndon Parkway, LLC c/o Lindsey, Pfisterer, Rosenthal Properties. Applicant's Representative: Frank Cavanaugh, ARK Signs.

**June 19, 2019
(public hearing)**

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, May 31 and June 7, 2019 issues.

Chairman Walker opened the public hearing and called on Bryce Perry, Deputy of Community Development, for the staff report.

Mr. Perry presented the staff memo dated May 31, 2019, which is on file in the Department of Community Development.

Mr. Perry stated the proposed signs would be located in the same area as existing signs. The proposed signs are the same size as the existing signs. Mr. Perry stated that the dimensions for north elevation sign would be 3'-11" tall by 7'-7" wide by 6" thick/deep. Mr. Perry stated that there is a backer panel present which is illuminated. Mr. Perry stated that this sign would have to be brought down in order to meet the 20-foot maximum height limit prescribed in the Town of Herndon's zoning ordinance.

Mr. Perry stated that the sign on the west elevation sign would be 5'-3" tall by 10'-1" wide by 6" thick/deep which is slightly larger than the existing sign on this elevation.

Mr. Perry explained the staff recommendation in regard to shifting the location of the sign on the west elevation slightly to the left above the store front entrance.

Staff is recommending approval of ARB #19-22 with the following conditions:

1. Revise the submitted application and sign location on the west elevation to be centered over the second (from the left of the building corner) storefront bay and not higher than the Zoning Ordinance maximum of 20' and to be approved by staff prior to submission of a building permit .
2. The proposed signs shall be constructed /installed in substantial conformance with the application and supporting materials as submitted May 13, 2019 and any subsequent updates required by the Board to meet Condition #1, as noted.

Chairman Walker recognized the applicant, Frank Cavanagh, for comments.

Mr. Cavanagh provided brief comments.

There were no comments from the audience.

There was no discussion amongst the Board members on this item.

Following the public hearing, Vice Chair Fielding moved approval of ARB #19-22, with the following condition:

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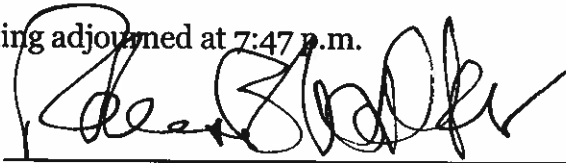
1. That the proposed signs shall be constructed/installed in substantial conformance with the application and supporting materials as submitted May 13, 2019.

This motion was seconded by Board Member Shah.

Following brief comments by the Board, the question was called on the motion, which was carried by unanimous vote, 5-0 The vote was: Board Members Blaker-Glass, Boll, Vice Chair Eric Fielding, Hiren Shah and Chairman Walker voting "Aye."

ADJOURNMENT

There being no further business, the meeting adjourned at 7:47 p.m.



**Robert B. Walker, Chairman
Architectural Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Architectural Review Board: July 17, 2019