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**ARCHITECTURAL REVIEW BOARD
Public Hearing
Wednesday, June 16, 2021**

Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments. Chairman Walker has stated that the April 21, 2021 Architectural Review Board public hearing will be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, June 11, 2021. In attendance electronically were: Chairman Robert B. Walker and Vice Chair Leslie Blaker-Glass and Board Members: Melody Fetske, Eric Boll and Hiren Shah.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Bryce Perry, Deputy Director of Community Development; and Erika Orellana, Clerk to Boards and Commissions.

STAFF ANNOUNCEMENTS

Erika Orellana, Clerk to Boards and Commissions, stated that the Architectural Review Board public hearing will hold its meeting electronically. The Clerk to the Boards and Commissions welcomed those listening and encouraged the public to provide comments for the record at hdrb.arb@herndon-va.gov.

Ms. Orellana stated, for the record, that:

- The Architectural Review Board public hearing that evening was conducted electronically Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments.
- Proper notice of the electronic meeting was provided in accordance with Section 2.2-3708.2 of the Code of Virginia, along with information for viewing the meeting and submitting comments for the record;

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- The agenda and meeting materials are available on the town's website;
- Electronic meetings will begin with a roll call and determination of quorum; and
- All votes, including adjournment, will be by roll call vote.

ANNOUNCEMENT BY THE CHAIRMAN

Chairman Walker announced and congratulated Board Member Boll on his reappointment to the HDRB/ARB.

1. CALL TO ORDER

Roll Call

Chairman Walker called the public hearing by electronic means to order at 7:30 p.m. and asked Ms. Orellana to call the roll for attendance. All Board Members were present, electronically, with Chairman Walker presiding.

2. DETERMINATION OF QUORUM

Chairman Walker stated, for the record, that there was a quorum present, electronically, that evening. Deputy Town Attorney, Lauri Sigler and Bryce Perry, Deputy Director of Community Development were also present.

ANNOUNCEMENT

Chairman Walker stated that the public hearing would be conducted by electronic means pursuant to the appropriate laws.

APPROVAL OF MINUTES

**3. Vote on April 7, 2021
Work Session Minutes**

On motion by Board Member Boll, seconded by Vice Chair Blaker-Glass, the minutes of the Wednesday, April 7, 2021 Work Session were approved by a vote of 5-0, the vote was: Board Members Boll, Fetske, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

**4. Vote on April 21, 2021
Public Hearing Minutes**

On motion by Vice Chair Blaker-Glass, seconded by Board Member Boll, the minutes of the Wednesday, April 21, 2021 Public Hearing were approved by a vote of 5-0, the vote was:

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Board Members Boll, Fetske, Shah, Vice Chair Blaker-Glass and Chairman Walker voting “Aye.”

**5. Vote on May 5, 2021
Work Session Minutes, cancellation**

Chairman Walker announced that there were no minutes for the May 5, 2021 work session, it was cancelled.

**6. Vote on May 19, 2021
Public Hearing Minutes, cancellation**

Chairman Walker announced that there were no minutes for the May 19, 2021 public hearing, it was cancelled.

7. COMMENTS BY THE BOARD MEMBERS

There were no comments by the Board Members.

8. COMMENTS BY THE STAFF

There were no comments by the staff.

PUBLIC HEARINGS

9. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #21-006**, to consider an application to install a tenant wall sign on the multi-tenant commercial office building located at 550 Van Buren Street, Herndon, Virginia, approximately 400’ south of the intersection of Van Buren Street and Grove Street, and further identified as Fairfax County Tax Map 0162-02-0156G. The property is zoned O&LI, Office and Light Industrial, and consists of 234,328 square feet of land. Owner: Level 3 Communications, LLC. Applicant: Jayne Hebrank, Lumen Technologies. Agent: Gary Brent, MG Permits.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, May 28, 2021 and Friday, May 4, 2021 issues.

Chairman Walker opened the public hearing and called on Bryce Perry, Deputy Director of Community Development, for presentation of the staff report and updates.

Mr. Perry presented the staff report dated June 2, 2021, which is on file in the Department of Community Development. Mr. Perry stated that the application proposed was to replace an existing wall sign with a new wall sign at the same location. The sign is located on the east façade facing Van Buren street, and centered above the building entrance at the façade mid-point. The new sign would be constructed of non-illuminated, individually stud and

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flush mounted, 2" deep, formed aluminum letters. It would be a single line sized at 2' high and 14'-2 5/8" long. The letters would be painted white and blue.

Staff recommended approval of ARB #21-006, in accordance with the draft resolution dated June 16, 2021, provided with the June 2, 2021 ARB staff report.

Chairman Walker called on the Board Members individually for comments or questions to Mr. Perry.

There were no comments or questions by the Board Members to Mr. Perry.

Chairman Walker recognized the applicant's agent for comments.

Mr. Gary Brent, applicant's agent, provided brief comments.

Chairman Walker asked the Board Members for questions to the applicant's agent, Mr. Gary Brent.

There were no comments or questions by the Board Members to Mr. Brent, applicant's agent.

Chairman Walker recognized members of the public for comments on this item.

There were no members of the public to speak on the item and no comments by the public were provided on the item.

Chairman Walker closed the public hearing in the item.

Following the public hearing, Vice Chair Blaker-Glass moved for approval of ARB #21-006 in accordance with the draft resolution presented by staff. This motion was seconded by Board Member Shah. There was no discussion on the motion.

The question was called on the motion, which carried by a vote of 5-0, the vote was: Board Members Boll, Fetske, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

10. **APPLICATION FOR NEW CONSTRUCTION, ARB #21-007, to consider an application to construct a refuse enclosure adjacent to the commercial building located at 500 Elden Street, Herndon, Virginia, approximately 150' east of the intersection of Elden Street and Grant Street, and further identified as Fairfax County Tax Map 0162-02-0216. The property is zoned CS, Commercial Services, and consists of 22,903 square feet of land. Owner: 500 Elden St., LLC. Applicant: Lewis Michael. Agent: C. Adela M. Firoozfar, Light + Form Architecture, PLLC.**

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, May 28, 2021 and Friday, May 4, 2021 issues.

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Chairman Walker opened the public hearing and called on Bryce Perry, Deputy Director of Community Development, for presentation of the staff report and updates.

Mr. Perry presented the staff report dated June 2, 2021, which is on file in the Department of Community Development. Mr. Perry stated that the application proposed was to construct an approximately 23' long by 11' wide dumpster enclosure immediately abutting the west façade of the existing building. The enclosure would be constructed of a masonry wall on three sides faced with brick to match the brick used on the building and capped with precast wall cap. The fourth side would be the gate which is designed with a steel frame and composite vertical boards. The gate components will be a dark bronze color to match the framing of the existing building's windows and the boards will abut each other to create an opaque surface and obstruct visibility into the enclosure.

Staff recommended approval of ARB #21-007, in accordance with the draft resolution dated June 16, 2021, provided with the June 2, 2021 ARB staff report.

Chairman Walker called on the Board Members individually for comments or questions to Mr. Perry.

Board Member Fetske asked for clarification if the gate enclosure would be facing Elden Street and if the gate would have hinges to support it. Mr. Perry provided responses to Ms. Fetske.

Chairman Walker recognized the applicant's agent for comments.

Ms. Adela M. Firoozfar, Light + Form Architecture, PLLC, applicant's agent, provided brief comments. Ms. Firoozfar stated that the enclosure would have wheels to support the gate and confirmed the gates height.

Chairman Walker asked the Board Members for questions to the applicant's agent, Ms. Firoozfar.

Board Member Fetske thanked Ms. Firoozfar for providing clarification.

Chairman Walker recognized members of the public for comments on this item.

There were no members of the public to speak on the item and no comments by the public were provided on the item.

Chairman Walker closed the public hearing in the item.

Following the public hearing, Vice Chair Blaker-Glass moved for approval of ARB #21-007 in accordance with the draft resolution presented by staff. This motion was seconded by Board Member Boll. There was no discussion on the motion.

The question was called on the motion, which carried by a vote of 5-0, the vote was: Board Members Boll, Fetske, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

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Deputy Town Attorney Lauri Sigler asked Chairman Walker for his permission to speak, Chairman Walker stated to proceed. Ms. Sigler stated that the in person meetings is expected to come August, however, it's possible that it may change to begin in September. The Town Council will have in person meetings in the month of July. Ms. Sigler stated that the Board will be provided with updates.

ADJOURNMENT

On motion of Vice Chair Blaker-Glass, seconded by Board Member Boll, the June 16, 2021 ARB public hearing was adjourned by a vote of 5-0, the vote was: Board Members Boll, Fetske, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

There being no further business, the meeting adjourned at 7:57 p.m.



**Leslie Blaker-Glass, Vice Chair
Architectural Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Architectural Review Board: July 21, 2021